

**MINUTES  
COMMITTEE P.M.**

**(Long-Term Care/Corporate Services/Finance, Facilities and Court Services/Social Services)**

**January 20, 2021**

A meeting was held via electronic meeting at 11:00 a.m. on the above date.

**Present**

Chair B. White, Warden K. Marriott. Members: S. Arnold, D. Boushy, A. Broad, D. Cook, D. Ferguson, B. Loosley, and M. Stark. Various staff were also present including the following General Managers: Ms. J. Joris, General Manager, Long-Term Care, Mr. L. Palarchio, General Manager, Finance, Facilities and Court Services, Ms. V. Colasanti, General Manager, Social Services, and Mr. S. Thiffeault, General Manager, Corporate Services, Ms. T. Furtado, Corporate Manager, Human Resources, and Mr. R. Van Horne, Chief Administrative Officer.

**Absent**

None.

Let it be noted that Councillor Boushy and Councillor Bradley have switched Committees. Councillor Bradley will now sit on the A.M. Committee and Councillor Boushy will now sit on the P.M. Committee.

**Disclosures of Pecuniary Interest:** None.

**LONG-TERM CARE DIVISION**

**Information Reports**

**#1:** Stark/Ferguson: That the following Information Reports from the Long-Term Care Division be received and filed:

- a) Information Report dated January 20, 2021 regarding Capital Requirements for Lambton Meadowview Villa.
- b) Information Report dated January 20, 2021 regarding COVID-19 Update.
- c) Information Report dated January 20, 2021 regarding Dementia Isolation Toolkit Implementation (DITi) Project.
- d) Information Report dated January 20, 2021 regarding Occupancy 4th Quarter 2020.

- e) Information Report dated January 20, 2021 regarding Vulnerable Occupancy - Annual Fire Drills 2020.

Carried.

### **CORPORATE SERVICES DIVISION**

No reports were submitted.

### **FINANCE, FACILITIES AND COURT SERVICES DIVISION**

#### **Information Report**

Information Report dated January 20, 2021 Regarding 2020 Budget Impacts - COVID-19 Monthly Update

#2: Cook/Arnold: That Information Report dated January 20, 2021 regarding 2020 Budget Impacts - COVID-19 Monthly Update be received and filed.

Carried.

#### **Report Requiring a Motion**

Report dated January 20, 2021 Regarding Bayside Centre - Option to Purchase Reserve

#3: Arnold/Stark:

- a) That the Bayside Centre Option Acquisition Reserve be created and opened to receive and hold funds to be used towards paying the \$23,500,000.00 purchase price of the renovated building in the City of Sarnia now known as Bayside Centre that The Corporation of the County of Lambton ("County of Lambton") leases from Seasons Retirement Communities (Sarnia) GP Inc. and Seasons Sarnia Development GP Inc. ("Seasons") and that those funds be withdrawn from the reserve if and when Council elects to exercise its option to purchase and/or right of first refusal set out in the Lease and/or Option Agreement each dated July 9, 2020 between the County and Seasons.
- b) That the County be authorized to collect from County ratepayers and to contribute the following sums to the Bayside Centre Option Acquisition Reserve in each of the following budget years:

<b>Budget Year</b>	<b>Acquisition Reserve Account Contribution</b>
<b>2021</b>	\$500,000.00
<b>2022</b>	\$500,000.00
<b>2023</b>	\$1,000,000.00
<b>2024</b>	\$1,500,000.00
<b>2025</b>	\$1,500,000.00
<b>2026</b>	\$1,500,000.00
<b>2027</b>	\$1,500,000.00
<b>2028</b>	\$1,500,000.00
<b>2029</b>	\$1,500,000.00
<b>2030</b>	\$1,500,000.00
<b>2031</b>	\$1,500,000.00
<b>Total:</b>	<b>\$14,000,000.00</b>

- c) That if Council decides by resolution not to exercise its option to purchase and/or right of first refusal set out in the Lease and/or Option Agreement each dated July 9, 2020 between the County and Seasons or to otherwise waive and/abandon such option, that the Bayside Centre Option Acquisition Reserve be closed and that the funds deposited therein be deposited into the County's Opportunities and Contingencies Reserve within sixty (60) calendar days of the date of the County's resolution, or, if Council then elects, used to pay down then existing County debt.

Carried.

## **SOCIAL SERVICES DIVISION**

### **Information Reports**

#4: Broad/Stark: That the following Information Reports from the Social Services Division be received and filed:

- a) Information Report dated January 20, 2021 regarding Affordable Housing Update.
- b) Information Report dated January 20, 2021 regarding Sarnia-Lambton Local Immigration Partnership Settlement Strategy.

Carried.

## **Report Requiring a Motion**

### **Report dated January 20, 2021 Regarding Electronic Document Management (EDM) Initiative**

#### **#5: Ferguson/Cook:**

- a) That staff be authorized to enter into an Agreement with Nimble Information Strategies Inc. for implementation of a Digital Mailroom.
- b) That the one-time cost of implementing the Digital Mailroom be covered through 50/50 split of program delivery funding and Ontario Works reserve funding.
- c) That the monthly maintenance costs be incorporated into the Ontario Works annual operating budget.

Carried.

## **CAO OFFICE**

### **Correspondence**

CAO 02-11-21 A letter from Lambton County Warden, Kevin Marriott, dated January 13, 2021 regarding the 2021 Southwestern Integrated Fibre Technology (SWIFT) Board Member Representation. Warden Marriott is seeking Council's support by resolution to endorse his application to the SWIFT Board as a Western Ontario Wardens' Caucus (WOWC) member representative for a two-year term.

#6: Cook/Boushy: That County Council endorse Warden Marriott's application to the SWIFT Board as a Western Ontario Wardens' Caucus (WOWC) member representative for a two-year term.

Carried.

## **IN-CAMERA**

No In-Camera reports were submitted.

## **Adjournment**

#7: Ferguson/Loosley: That the Chair declare the meeting adjourned with the next meeting to be held on Wednesday, February 17, 2021 at 11:00 a.m.

Carried.

Time: 11:34 a.m.

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Brian White  
Chair

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Stéphane Thiffeault  
Clerk