

**MINUTES
COMMITTEE P.M.**

(Long-Term Care/Corporate Services/Finance, Facilities and Court Services/Social Services)

November 15, 2017

A meeting was held at the County Building at 1:00 p.m. on the above date.

Present

Chair B. MacDougall, Warden Bill Weber. Members: P. Gilliland, B. Hand, D. McGugan, J. McCharles, A. Broad, and D. Boushy. Various staff were present including the following General Managers: Ms. J. Joris, General Manager, Long-Term Care, Mr. J. Innes, General Manager, Finance, Facilities and Court Services, Ms. M. Roushorne, General Manager, Social Services, Mr. S. Thiffeault, General Manager, Corporate Services and Mr. R. G. Van Horne, Chief Administrative Officer.

Absent

A. Bruziewicz.

LONG-TERM CARE DIVISION

Correspondence to Receive and File

LTC 11-14-17 An email from Ralph Ganter, Chief Executive Officer, Erie St. Clair Local Health Integration Network (LHIN) dated October 25, 2017 regarding fiscal 2017/18 base funding increase. Lambton County's Long-Term Care Division will receive an additional \$4,099 in annualized base funding in fiscal 2017/18. Appendix A, which is attached, explains the funding details on the calculation of the new 2017/18 opening base allocation.

LTC 11-16-17 A memo from the Ministry of Health and Long-Term Care, Long-Term Homes Division, Inspections Branch dated October 2017 regarding important updates reminders. In this memo:

- Leading Practices Database, a Tool for LTC Homes
- Health Canada Safety Alert - Bed Rail Safety
- Meeting the Needs of Residents with Responsive Behaviours
- Personal Support Worker Certification
- Quality Standards: Behavioural Symptoms of Dementia
- Clarification of Mandatory and Critical Incident Reporting Requirements

As well as a memo from Nancy Lytle, Director, Performance Improvement and Compliance Branch, Ministry of Health and Long-Term Care regarding clarification of mandatory and critical incident reporting requirements.

LTC 11-17-17 A memo from Brian Pollard, Acting Assistant Deputy Minister, Long-Term Care Homes Division regarding Spousal Reunification Policy update. The Spousal Reunification Policy has been updated to define partners in the eligibility definition. Partners residing together in the same semi-private will benefit from being charged the basic accommodation amount. Each partner will also be able to apply for a rate reduction. These changes are effective as of April 1, 2017.

#1: McGugan/Gilliland: That correspondence LTC 11-14-17, LTC 11-16-17 and LTC 11-17-17 be received and filed.

Carried.

Information Reports

#2: Weber/Broad: That the following Information Reports from the Long-Term Care Division be received and filed:

- a) Information Report dated November 15, 2017 Regarding Long-Term Care Division 3rd Quarter 2017 Occupancy Reports.
- b) Information Report dated November 15, 2017 Regarding Upcoming Legislative Changes to Long-Term Care (Bill 160).

Carried.

Memo

The Memo dated November 15, 2017 regarding Resident/Family Christmas Dinners occurring in our Long-Term Care Homes was noted.

CORPORATE SERVICES DIVISION

Correspondence to Receive and File

CS 11-13-17 An email from Cathy Ryder, Deputy Clerk/Human Resources, Township of Drummond/North Elmsley dated October 25, 2017 regarding Bill 148 Resolution. The Council of the Corporation of The Township of Drummond/North Elmsley passed a resolution requesting that all municipal employees be specifically exempted from the on-call changes proposed by Bill 148 and that the government of Ontario conduct a full economic impact study of Bill 148 to study the effect of the Bill on businesses and municipalities across Ontario.

CS 11-21-17 A letter from Laura Ryan, Mayor, Town of Mono, dated October 30, 2017 regarding the support and endorsement of a resolution passed by the Township of Montague regarding the on-call provisions of Bill 148, *Fair Workplaces, Better Jobs Act, 2017*.

The Town of Mono supports the Township of Montague's resolution requesting that all municipal employees be specifically exempted from the on-call changes proposed by Bill 148 and that the government of Ontario conduct a full economic impact study of Bill 148 to study the effect of the Bill on businesses and municipalities across Ontario.

#3: Gilliland/McCharles: That correspondence CS 11-13-17 and CS 11-21-17 be received and filed.

Carried.

#4: Weber/Gilliland: That a letter be sent to the Provincial government advising that Lambton County Council continues to be concerned that Bill 148 will impose additional costs on all municipalities despite the proposed amendments announced by the Minister of Labour.

Carried.

Information Report

Information Report dated November 15, 2017 Regarding the Cost Implications of Bill 148 *Fair Workplaces, Better Jobs Act, 2017*

#5: Boushy/Weber: That the Information Report dated November 15, 2017 regarding the Cost Implications of Bill 148 *Fair Workplaces, Better Jobs Act, 2017* be received and filed.

Carried.

Reports Requiring a Motion

Report dated November 15, 2017 Regarding Human Resources Staff Complement

#6: Boushy/Weber: That the Human Resources position be added to the approved full-time compliment.

Carried.

Report dated November 15, 2017 Regarding Amendments to Procedural By-Law No. 33 of 2014

* #7: McGugan/Broad:

a) That By-Law No. 33 of 2014 and be amended, effective January 1, 2018, as follows:

(l) Add paragraph (i) to Part 10.2 that reads as follows:

*Motion was defeated at LCC (OS) November 29, 2017, see pg. 3.

(i) any other matter in respect of which Council may hold a closed meeting under the Municipal Act, 2001, S.O. 2001, c. 25 as amended and any other Act.

(II) Add a new Part 7.7 that reads as follows:

7.7 Electronic Participation

Members are expected to attend Council meetings in person but it is understood that, for various reasons, a Member(s) may not be capable of attending a meeting in person from time to time. Member(s) may participate in any open session meeting of Council by telephone conference by dialing the conference telephone number provided to Council Members for such purposes from time to time by the Clerk, subject to the following:

(a) such Member(s) who participate(s) in a Council meeting electronically shall not be counted towards quorum; and

(b) for greater certainty, such Member shall not be permitted to participate in a closed session meeting of Council.

(III) Amend Part 11.2 a) so that it reads as follows (amendments underlined)

11.2 Minutes

a) The minutes of Council consist of a record of the place, date and time the meeting started and adjourned, the name of the Warden, a record of all Members present, a record of Members whom participated by conference call and the names of those absent.

(IV) Amend Part 12.1 so that it reads as follows (amendments underlined)

12.1 A simple majority of the Members of the Council present shall constitute quorum. For greater certainty, a Member participating in the meeting electronically shall not be counted towards quorum.

(V) Add a new Part 24.10 that reads as follows:

24.10 Members are expected to attend Standing Committee meetings in person but it is understood that, for various reasons, a Member(s) may not be capable of doing so from time to time. Member(s) may participate in any open session meeting of a Standing Committee by telephone conference by dialing the conference telephone number provided to Council Members for such purposes from time to time by the Clerk, subject to the following:

(a) such Member(s) who participate(s) in a Standing Committee meeting electronically shall not be counted towards quorum; and

(b) for greater certainty, such Member shall not be permitted to participate in a closed session meeting of the Standing Committee.

- b) That staff prepare a draft By-Law amending By-Law No. 33 of 2014 in accordance with paragraph a) above for Council's consideration.

Carried.

Report dated November 15, 2017 Regarding Services and Fees Schedule 2018

#8: Boushy/Gilliland:

- a) That By-Law #06 of 2017 be amended to reflect the updated services fees and charges stipulated in Schedule "A" attached hereto, effective February 1, 2018.

- b) That the appropriate By-Law be presented to County Council for its consideration.

Carried.

Report dated November 15, 2017 Regarding Canadian Imperial Bank of Commerce - 190 Front Street, City of Sarnia

#9: Weber/McCharles:

- a) That Council authorize staff to continue to communicate the County's interest in purchasing 190 Front Street N., Sarnia - either under the County's right of first refusal in its current lease or otherwise - to the CIBC and its representatives.

- b) That should the opportunity to acquire ownership of 190 Front Street N., Sarnia from the CIBC become available, that staff be authorized to enter into negotiations with the CIBC and its representatives to do so, on the understanding that any offer or agreement of purchase and sale for the Building between the CIBC and the County shall be subject to County Council's approval.

- c) That staff continue to report to County Council from time to time on its communications with the CIBC regarding the possible acquisition of 190 Front Street N., Sarnia.

Carried.

FINANCE, FACILITIES AND COURT SERVICES DIVISION

Correspondence to Receive and File

FIN 11-15-17 A letter from Nancy Michie, Administrator Clerk/Treasurer, Municipality of Morris-Turnberry dated October 17, 2017 regarding the tenanted farm tax class properties being changed to the residential tax class. The Municipality passed a resolution requesting "That Municipal Property Assessment Corporation (MPAC) conduct a review on the effects of the tax class shift from farm land to residential. That MPAC act immediately on applications for reconsideration for the 2018 tax year and where possible for the 2017 year. That MPAC advise the municipalities prior to any future tax class shifts or mass property assessment corrections and that the Province of Ontario review Regulation 282/98 under the *Assessment Act*, in respect to the property tax classification of non-tillage acres."

#10: Broad/Weber: That correspondence FIN 11-15-17 be received and filed.

Carried.

Information Report

Information Report dated November 15, 2017 Regarding Court Services 3rd Quarter 2017 Non-Statistical Activity

#11: Hand/McGugan: That the Information Report dated November 15, 2017 from the Finance, Facilities and Court Services Division regarding Court Services 3rd Quarter 2017 Non-Statistical Activity be received and filed.

Carried.

Reports Requiring a Motion

Report dated November 15, 2017 Regarding 2017 - 3rd Quarter Budget Review and Analysis

#12: Weber/Boushy: That the 2017 3rd Quarter Variance report be accepted as presented.

Carried.

Report dated November 15, 2017 Regarding Project Coordinators Moving Forward

#13: McGugan/Boushy:

- a) That effective January 1, 2018, the two positions of Project Coordinator in the Procurement & Project Management Department be deemed to be permanent,

full-time staff positions with all the rights and benefits associated with being such and the two current incumbents shall become employees of the County of Lambton.

- b) That only for purposes of determining remuneration, eligible service time regarding OMERS and access to benefits, the incumbents' start date shall be deemed to be the start date of the employment contracts they have worked under since 2016.

Carried.

SOCIAL SERVICES DIVISION

Correspondence to Receive and File

SPCS 11-26-17 A memorandum from Julie Danos, Director Programs and Service Integration Branch, Early Years and Child Care Division, Ministry of Education advising that Consolidated Municipal Service Managers will receive 100% provincial incremental funding in the first quarter of 2018 to support improving wages for the licensed child care workforce earning less than \$14 per hour. This \$12.7M provincial investment is intended to help stabilize fee increases and there is no municipal cost share requirement. Further information, including allocations, will be provided in the 2018 child care service agreement package expected later this fall.

SPCS 11-27-17 A memorandum from Shannon Fuller, Assistant Deputy Minister, Early Years and Child Care Division, Ministry of Education dated October 27, 2017 announcing the new EarlyON brand. Starting In January 2018, Ontario Early Years Centres, Parenting and Family Literacy Centres, Child Care Resource Centres and Better Beginnings, Better Futures Centres will collectively be known as EarlyOn Child and Family Centres. Staff will work with the Lambton Children's Planning Network and local centres in planning for the roll out of the new EarlyOn Child and Family Centre brand for 2018. The memorandum also indicates a child care public awareness campaign was launched October 24, 2017 to raise awareness of additional licensed child care spaces for children 0-4 years over the next five years.

SSD 11-28-17 A news release from the Ministry of Community and Social Services dated November 2, 2017 advising on the release of the report from the Income Security Reform Working Groups which includes recommendations for helping people living on low incomes to get ahead. The report, *Income Security: A Roadmap for Change* includes advice to the government to help guide decision making on a multi-year path for reforming the income security system. The Executive Summary is attached. The full report is posted online on the Ministry of Community and Social Services website and the public is invited to provide feedback over a 60 day period.

#14: Boushy/Weber: That correspondence SPCS 11-26-17, SPCS 11-27-17 and SSD 11-28-17 be received and filed.

Carried.

Information Reports

#15: Hand/Broad: That the following Information Reports from the Social Services Division be received and filed:

- a) Information Report dated November 15, 2017 Regarding Out of Province Travel.
- b) Information Report dated November 15, 2017 Regarding Ontario Works Caseload Statistics - Third Quarter.
- c) Information Report dated November 15, 2017 Regarding Housing Services Statistical Report - Quarter 3.

Carried.

IN-CAMERA

#16: Boushy/Broad: That the Chair declare the Committee go in-camera to discuss the following:

- a) a matter to be considered for the purpose of receiving advice and providing instructions and directions to officers and employees, pertaining to labour relations settlement instructions with CUPE Local 2926 and SEIU Local 1.0n, including any communications necessary for these purposes, pursuant to section 239(2)(d) of the *Municipal Act, 2001*.

Carried.

#17: (Motion dealt with in the Lambton County Council (CLOSED SESSION) minutes dated November 29, 2017)

The County Clerk noted that County Council provided negotiation instructions to staff in regards to Collective Agreements that are expiring in 2018 from the Closed Session meeting.

Open Meeting

#18: Gilliland/Hand: That the Chair declare the Committee go back into open meeting.

Carried.

Adjournment

#19: McCharles/Hand: That the Chair declare the meeting adjourned with the next meeting to be held on Wednesday, January 17, 2017 at 1:00 p.m. at the County Building, Wyoming, Ontario.

Carried.

Time: 1:57 p.m.

Bev MacDougall
Chair

Ronald G. Van Horne
Secretary