



AGENDA
LAMBTON COUNTY COUNCIL
BUDGET DELIBERATIONS

Wednesday, March 5, 2025 9:00 AM
Council Chambers, Wyoming

Page

1. Morning Breakfast

County Councillors are invited to attend a Morning Breakfast at 8:00 a.m. to 9:00 a.m. in Committee Room #3, prior to the Council meeting.

2. ROLL CALL

3. LAND ACKNOWLEDGEMENT

We acknowledge that this land on which we are gathered today is part of the ancestral land of the Chippewa, Odawa, and Potawatomi peoples, referred to collectively as the Anishinaabeg. It is through the connection of the Anishinaabeg with the spirit of the land, water and air that we recognize their unique cultures, traditions, and values. Together as treaty people, we have a shared responsibility to act with respect for the environment that sustains all life, protecting the future for those generations to come.

4. DISCLOSURES OF PECUNIARY INTEREST

If any.

5. IN-CAMERA SESSION

No In-Camera Items.

6. OPEN SESSION

Regular Meeting called to order at 9:00 a.m.

7. SILENT REFLECTION

8. 2025 Budget Deliberations

Please bring Draft Budget binder.

A) INTRODUCTION

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- a) Introduction and review of the day's process by the Treasurer.
Please see the attached memo.

B) ITEMS REFERRED TO BUDGET

A Council motion is required for each item referred to budget.

Please refer to TAB 2 in the 2025 Draft Budget binder for corresponding attachments.

- a) Emergency Medical Services (TAB 2, pages 3-6)

Report dated February 5, 2025 Regarding 2025 EMS Service Enhancement

#23: White/Broad: That the associated costs for 12 hours of ambulance service consisting of:

- a) \$600,000 of staffing costs to be funded by levy; and,
- b) \$322,250 of capital costs for an ambulance and equipment to be funded by EMS capital reserves,

be referred to the 2025 Budget deliberations for Council's further consideration.

Carried.

- b) Emergency Medical Services (TAB 2, pages 7-12)

Report dated February 5, 2025 Regarding EMS Headquarters Development

#24: White/Broad:

a) Subject to the lease contemplated in paragraph (b) being secured, that the associated costs to construct a new EMS Headquarters estimated at \$10,795,076 be funded through:

- (i) debenture (\$9,715,568); and,
- (ii) reserves (\$1,079,508) and be referred to the 2025 Budget deliberations for Council's further consideration.

b) That staff be authorized to enter into land lease negotiations with the County of Lambton Community Development Corporation for the new EMS Headquarters and return to Council thereafter for final instructions and approval of said lease.

Carried.

- c) The County of Lambton Community Development Corporation
(TAB 2, pages 13-15)

The County of Lambton Community Development Corporation (CLCDC) is requesting an additional grant in the amount of \$900,000 to assist in its recovery efforts of the Western Sarnia-Lambton Research Park.

C) REVIEW OF DEPARTMENT BUDGETS

Review of Departmental Budgets beginning with "County Council" (TAB 4) and proceeding in order of appearance in the Draft Budget binder.

9. NOTICE OF MOTION

10. OTHER BUSINESS

11. NOTICE OF BY-LAWS

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- a) 6 of 2025 A By-Law to Adopt the Cash Requirements Budget for 2025.

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- b) 7 of 2025 A By-Law of The Corporation of the County of Lambton to confirm the resolutions and motions of Lambton County Council which were adopted up to and including March 5th, 2025.

A) First and Second Reading of By-Laws

- a) #6 and #7 of 2025.

B) Third and Final Reading of By-Laws

- a) #6 and #7 of 2025.

12. ADJOURNMENT

Recommendation

That the Warden declare the meeting adjourned and that the next regular meeting of County Council be held on Thursday, April 3, 2025 with the In-Camera Session to commence at 9:00 a.m.

13. O CANADA!



Finance, Facilities and Acquisitions Division
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MEMO

Date: March 5, 2025
To: Warden and Lambton County Councillors
From: Larry Palarchio, General Manager, Finance, Facilities and Acquisitions
cc: CAO and General Managers
Re: DRAFT 2025 Budget Meeting and Deliberations

Background

The purpose of this memo is to provide Council with the following reference guide as it undertakes its deliberations of the County's DRAFT 2025 Budget.

Reference/Procedural Guide

The following is a summary/reference guide regarding the protocols and procedures that will be used during this meeting as Council undertakes its deliberations of the County's DRAFT 2025 Budget.

- The Budget Approval By-Law No. 6 of 2025 has been prepared referencing both the 2025 PSAB compliant total expenses number and the dollars to be raised through property taxation. The 2024 amount can be found under Tab 15 "PSAB" in your Budget Binder, the latter under Tab 1.
- The Agenda for your Budget Review meeting sets out all matters either included in the DRAFT 2025 Budget or items that have been referred to these deliberations.
- The expenditures and funding required as detailed in the DRAFT 2025 Budget does not include any funding or accounting for:
 - The matters "Referred to Budget" which are detailed under Tab 2 of the Budget Binder.
- The Manager, Divisional Support Services and staff will record the financial impact of all motions in the County's Budget Minutes Program.

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Memo - DRAFT 2025 Budget Meeting and Deliberations (page 2)

March 5, 2025

- Should a Recorded Vote be requested, details of how each Councillor votes and the result of the vote will be displayed by the County's Budget Minutes Program, which will immediately weigh and tally the vote.
- Because neither the amount nor the funding required for the items "Referred to Budget" requests are currently included or reflected in the DRAFT 2025 Budget, when considering what to do with these matters, Council is asked to provide its direction(s) in the form of specific motions, including identifying the funding source, as applicable, for each matter or request.
- However, because the matters and expenditures contained in the remainder of the DRAFT 2025 Budget are already reflected in it, the opposite holds true. Council is asked to approve these on an "exception" basis. Therefore, motions for these matters or expenditures are only required when:
 - Council wishes to add or increase costs from those in the draft Budget.
 - Council wishes to delete or decrease costs from those in the draft Budget.
 - Council has completed its deliberations, determined the final amount of funding to be raised from the tax base and wishes to approve the Budget as presented or amended.
- Department Managers from each Division will be in attendance. Staff will not make formal presentations but instead will be available to answer questions and provide clarification of their Department and Program Budgets as required by Council.
- Should Council require additional time beyond that allotted for this meeting, Wednesday, March 19, 2025 is currently scheduled for that purpose.
- Once Council concludes its deliberations and approves the County's 2025 Budget as presented or amended, staff will introduce motions to give By-Law No. 6 of 2025 the three readings required to confirm this.

Respectfully provided,

Larry Palarchio

THE CORPORATION OF THE COUNTY OF LAMBTON

BY-LAW NO. 6 OF 2025

**"A By-Law to Adopt the Cash Requirements
Budget for 2025"**

WHEREAS Section 289 of the *Municipal Act, 2001*, S.O. 2001, c.25, requires that the Council of every upper-tier Municipality shall annually prepare and adopt a Budget including estimates of all sums required during the year for the purposes of the Municipality;

AND WHEREAS attached as Schedule "A" to this By-Law is the *Comparison Summary of the County Gross Budget for 2025* detailing the intended expenses of the County in 2025 for all purposes;

AND WHEREAS attached as Schedule "B" to this By-Law is the *Comparison Summary of the County Levy for 2025* detailing the total funding required from the County tax base in 2025 for all purposes;

NOW THEREFORE the Council for The Corporation of the County of Lambton enacts as follows:

1. Schedule "A" is hereby adopted and confirmed as the estimate of total Gross expenses to be incurred in the year 2025 for all purposes.
2. Schedule "B" is hereby adopted and confirmed as the estimate of total funding to be raised from property taxation for all County purposes during the year 2025.
3. This By-Law shall come into force and effect upon it being passed.

THIS BY-LAW read a first, second and third time and finally passed this 5th day of March, 2025.

Kevin Marriott
Warden

Olivia Leger
Clerk

DRAFT

Schedule "A"

PSAB Compliant Statement
Total Expense Comparison
2024 to 2025

DEPARTMENT	2024	2025	Difference	Change
GENERAL GOVERNMENT				
County Council	2,680,821	2,642,508	(38,313)	(0.015)
County Grants	3,126,059	3,190,341	64,282	0.026
Assessment	2,017,826	2,071,164	53,338	0.021
Total General Government	7,824,706	7,904,013	79,307	0.032
CAO				
Chief Admin Office	849,601	879,776	30,175	0.012
CORPORATE SERVICES				
Legal Services/Clerk's	524,529	616,940	92,411	0.037
Human Resources	1,861,815	1,931,051	69,236	0.028
Information Technology	5,428,652	7,453,495	2,024,843	0.807
Court Services	3,103,270	3,302,101	198,831	0.079
Total Corporate Services	10,918,266	13,303,587	2,385,321	0.951
FINANCE, FACILITIES & ACQUISITIONS				
Financial Administration Services	1,478,217	1,580,949	102,732	0.041
Divisional Support Services	892,072	921,404	29,332	0.012
Procurement & Project Management	1,461,422	947,401	(514,021)	(0.205)
Lambton Shared Services Centre	2,383,380	2,323,482	(59,898)	(0.024)
Debt Charges	716,232	1,068,209	351,977	0.140
Total Financial Services	6,931,323	6,841,445	(89,878)	(0.036)
INFRASTRUCTURE & DEVELOPMENT SERVICES				
PW - Roads	20,615,154	20,782,144	166,990	0.067
PW - Waste Management Admin	725,289	645,752	(79,537)	(0.032)
PW - Waste Mgmt Site Opns	2,629,790	2,730,688	100,898	0.040
Planning & Development Services	3,567,647	3,402,010	(165,637)	(0.066)
Building Services	1,593,934	1,705,897	111,963	0.045
Asset Management	369,444	381,698	12,254	0.005
Total Infrastructure & Development	29,501,258	29,648,189	146,931	0.059
PUBLIC HEALTH SERVICES				
LPH - Administration/Office of MOH	2,034,382	1,946,340	(88,042)	(0.035)
LPH - Health Promotion	3,635,928	3,774,283	138,355	0.055
LPH - Health Protection	3,550,719	3,683,501	132,782	0.053
LPH - Family Health	4,191,556	4,030,571	(160,985)	(0.064)
Emergency Medical Services	20,604,524	22,354,714	1,750,190	0.698
Total Public Health Services	34,017,109	35,789,409	1,772,300	0.707
SOCIAL SERVICES				
Ontario Works	39,405,616	42,071,294	2,665,678	1.063
Homelessness Prevention & Social Planning	7,443,358	8,114,915	671,557	0.268
Circles	441,152	435,955	(5,197)	(0.002)
Reaching Home	1,436,033	1,826,432	390,399	0.156
Local Immigration Partnership	341,311	341,311	0	0.000
Child Care & Children Services	35,735,939	42,707,749	6,971,810	2.780
Housing Services	16,987,340	18,952,247	1,964,907	0.783
Employment Support	-	1,505,625	1,505,625	0.600
Total Social Services	101,790,749	115,955,528	12,659,154	5.048
LONG-TERM CARE				
Lambton Meadowview Villa	16,552,131	19,079,607	2,527,476	1.008
Marshall Gowland Manor	16,919,379	18,658,054	1,738,675	0.693
North Lambton Lodge	11,568,971	11,968,019	399,048	0.159
Community Support Services-Day Programs	670,264	723,356	53,092	0.021
Total Long-Term Care	45,710,745	50,429,036	4,718,291	1.881
CULTURAL SERVICES				
Library	8,674,579	9,781,708	1,107,129	0.441
Alix Art Gallery	2,112,825	397,500	(1,715,325)	(0.684)
Lambton Heritage Museum	1,686,966	1,977,736	290,770	0.116
Oil Museum of Canada	697,906	1,773,093	1,075,187	0.429
Creative County	77,500	714,706	637,206	0.254
LHM Fundraising Initiatives	-	-	0	0.000
Total Cultural Services	13,249,776	14,644,743	1,394,967	0.556
TOTAL GENERAL GROSS				
	250,793,533	275,395,726	23,096,568	9.209

Schedule "B"

ANALYSIS OF IMPACT ON TAX BASE - 2025 COMBINED COUNTY BUDGET																
DEPARTMENT	OPERATING EXPENDITURES				NON TANGIBLE CAPITAL ASSETS				TANGIBLE CAPITAL ASSETS				TOTAL FUNDING REQUIREMENT			
	(1) AMENDED BUDGET 2024	(2) BUDGET 2025	(3) DIFFERENCE	(4) %	(5) BUDGET 2024	(6) BUDGET 2025	(7) DIFFERENCE	(8) %	(9) BUDGET 2024	(10) BUDGET 2025	(11) DIFFERENCE	(12) %	(13) BUDGET 2024	(14) BUDGET 2025	(15) DIFFERENCE	(16) %
GENERAL GOVERNMENT																
1 County Council	(5,154,406)	(4,338,301)	816,105	0.854	7,370,000	7,850,000	480,000	0.502	0	0	0	0.000	2,215,594	3,511,699	1,296,105	1.356
2 County Grants	3,126,059	3,190,341	64,282	0.067	0	0	0	0.000	0	0	0	0.000	3,126,059	3,190,341	64,282	0.067
3 Assessment	2,017,826	2,071,164	53,338	0.056	0	0	0	0.000	0	0	0	0.000	2,017,826	2,071,164	53,338	0.056
4 Total General Government	(10,521)	923,204	933,725	0.977	7,370,000	7,850,000	480,000	0.502	0	0	0	0.000	7,355,479	8,773,204	1,413,725	1.479
CAO																
5 Chief Admin Office	849,601	879,776	30,175	0.032	0	0	0	0.000	0	0	0	0.000	849,601	879,776	30,175	0.032
CORPORATE SERVICES																
6 Legal Services/Clerk's	427,529	440,640	13,111	0.014	0	0	0	0.000	0	0	0	0.000	427,529	440,640	13,111	0.014
7 Human Resources	1,799,815	1,868,051	68,236	0.071	0	0	0	0.000	0	0	0	0.000	1,799,815	1,868,051	68,236	0.071
8 Information Technology	4,827,417	5,193,670	366,253	0.383	65,135	54,000	(11,135)	(0.012)	991,360	345,176	(646,184)	(0.68)	5,883,912	5,592,846	(291,066)	(0.305)
9 Court Services	181,917	(118,083)	(300,000)	(0.314)	0	0	0	0.000	0	0	0	0.000	181,917	(118,083)	(300,000)	(0.314)
10 Total Corporate Services	7,236,678	7,384,278	147,600	0.154	65,135	54,000	(11,135)	(0.012)	991,360	345,176	(646,184)	(0.68)	8,293,173	7,763,454	(509,719)	(0.534)
FINANCE, FACILITIES & ACQUISITIONS																
11 Financial Administration Services	1,182,529	1,248,869	66,340	0.069	0	0	0	0.000	0	0	0	0.000	1,182,529	1,248,869	66,340	0.069
12 Divisional Support Services	842,072	871,404	29,332	0.031	0	0	0	0.000	0	0	0	0.000	842,072	871,404	29,332	0.031
13 Procurement & Project Management	1,117,973	1,129,153	11,180	0.012	0	0	0	0.000	0	125,000	125,000	0.13	1,117,973	1,254,153	136,180	0.142
14 Acquisitions (LSSC)	0	0	0	0.000	500,000	0	(500,000)	(0.523)	0	0	0	0.000	500,000	0	(500,000)	(0.523)
15 Debt Charges	3,714,500	4,154,665	440,165	0.461	0	0	0	0.000	0	0	0	0.000	3,714,500	4,154,665	440,165	0.461
16 Total Finance Services	6,857,074	7,404,091	547,017	0.572	500,000	0	(500,000)	(0.523)	0	125,000	125,000	0.13	7,357,074	7,529,091	172,017	0.180
INFRASTRUCTURE & DEVELOPMENT																
17 PW - Roads	8,658,315	8,825,305	166,990	0.175	935,000	950,000	15,000	0.016	130,000	137,500	7,500	0.01	9,723,315	9,912,805	189,490	0.198
18 PW - Waste Management Administration	480,468	488,110	7,642	0.008	0	0	0	0.000	0	0	0	0.000	480,468	488,110	7,642	0.008
19 PW - Waste Management Site Operations	2,242,105	2,354,003	111,898	0.117	0	0	0	0.000	0	0	0	0.000	2,242,105	2,354,003	111,898	0.117
20 Planning & Development Services	2,978,904	3,052,033	73,129	0.077	0	0	0	0.000	0	0	0	0.000	2,978,904	3,052,033	73,129	0.077
21 Building Services	178,492	178,492	0	0.000	0	0	0	0.000	0	0	0	0.000	178,492	178,492	0	0.000
22 Asset Management	279,444	291,598	12,254	0.014	0	0	0	0.000	0	0	0	0.000	279,444	291,598	12,254	0.014
23 Total Infrastructure & Development	14,817,728	15,189,641	371,913	0.389	935,000	950,000	15,000	0.016	130,000	137,500	7,500	0.01	15,882,728	16,277,141	394,413	0.413
PUBLIC HEALTH SERVICES																
24 LPH - Administration/Office of MOH	1,070,894	1,105,829	34,935	0.037	0	0	0	0.000	0	0	0	0.000	1,070,894	1,105,829	34,935	0.037
25 LPH - Health Promotion	908,981	943,570	34,589	0.036	0	0	0	0.000	0	0	0	0.000	908,981	943,570	34,589	0.036
26 LPH - Health Protection	807,398	824,718	17,320	0.018	0	0	0	0.000	0	0	0	0.000	807,398	824,718	17,320	0.018
27 LPH - Clinical and Family Services	554,884	574,668	19,784	0.021	0	0	0	0.000	0	0	0	0.000	554,884	574,668	19,784	0.021
28 Emergency Medical Services	9,059,974	10,056,850	996,876	1.043	409,527	436,500	26,973	0.028	0	0	0	0.000	9,469,501	10,493,350	1,023,849	1.071
29 Total Public Health Services	12,402,131	13,506,635	1,103,504	1.155	409,527	436,500	26,973	0.028	0	0	0	0.000	12,811,658	13,942,135	1,130,477	1.183
SOCIAL SERVICES																
30 Ontario Works	4,446,202	4,446,202	0	0.000	0	0	0	0.000	0	0	0	0.000	4,446,202	4,446,202	0	0.000
31 Homelessness Prevention and Social Planning	1,093,558	1,309,287	215,729	0.226	0	0	0	0.000	0	0	0	0.000	1,093,558	1,309,287	215,729	0.226
32 Circles	275,386	275,386	0	0.000	0	0	0	0.000	0	0	0	0.000	275,386	275,386	0	0.000
33 Reaching Home	0	0	0	0.000	0	0	0	0.000	0	0	0	0.000	0	0	0	0.000
34 Local Immigration Partnership	0	0	0	0.000	0	0	0	0.000	0	0	0	0.000	0	0	0	0.000
35 Child Care and Children's Services	1,208,704	1,296,297	87,593	0.092	0	0	0	0.000	0	0	0	0.000	1,208,704	1,296,297	87,593	0.092
36 Housing Services	6,867,569	7,420,329	552,760	0.578	3,013,125	3,613,125	600,000	0.628	3,592,500	3,592,500	0	0.000	13,473,194	14,625,954	1,152,760	1.206
37 Employment Support	0	0	0	0.000	0	0	0	0.000	0	0	0	0.000	0	0	0	0.000
38 Total Social Services	13,891,419	14,747,501	856,082	0.896	3,013,125	3,613,125	600,000	0.628	3,592,500	3,592,500	0	0.000	20,497,044	21,953,126	1,456,082	1.524
LONG TERM CARE																
39 Lambton Meadowview Villa	3,101,106	3,244,798	143,692	0.150	2,100,000	2,070,200	(29,800)	(0.031)	0	0	0	0.000	5,201,106	5,314,998	113,892	0.119
40 Marshall Cowland Manor	3,596,038	3,854,950	258,912	0.271	0	0	0	0.000	0	0	0	0.000	3,596,038	3,854,950	258,912	0.271
41 North Lambton Lodge	1,967,532	2,051,332	83,800	0.088	0	0	0	0.000	0	0	0	0.000	1,967,532	2,051,332	83,800	0.088
42 Community Support Services-Day Programs	0	0	0	0.000	0	0	0	0.000	0	0	0	0.000	0	0	0	0.000
43 Total Long-Term Care	8,664,676	9,151,080	486,404	0.509	2,100,000	2,070,200	(29,800)	(0.031)	0	0	0	0.000	10,764,676	11,221,280	456,604	0.478
CULTURAL SERVICES																
44 Library	7,916,406	8,553,054	636,648	0.666	46,000	46,000	0	0.000	66,000	164,000	98,000	0.10	8,028,406	8,763,054	734,648	0.769
45 Creative County	77,500	77,500	0	0.000	0	0	0	0.000	0	0	0	0.000	77,500	77,500	0	0.000
46 Alix Art Gallery	1,648,407	1,646,526	(1,881)	(0.002)	0	0	0	0.000	13,400	0	(13,400)	(0.01)	1,661,807	1,646,526	(15,281)	(0.016)
47 Lambton Heritage Museum/Archives	1,366,474	1,450,103	83,629	0.098	0	50,000	50,000	0.052	36,000	118,000	82,000	0.09	1,402,474	1,618,103	215,629	0.226
48 Old Museum of Canada	582,171	621,432	39,261	0.041	0	40,000	40,000	0.042	0	40,000	40,000	0.04	582,171	701,432	119,261	0.125
49 Total Cultural Services	11,590,358	12,348,615	757,657	0.793	46,000	136,000	90,000	0.094	115,400	322,000	206,600	0.22	11,752,358	12,896,615	1,054,257	1.103
50 Gross Funding Requirement	76,299,744	81,533,821	5,234,077	5.477	14,438,787	15,109,825	671,038	0.702	4,829,260	4,522,176	(307,084)	(0.32)	95,567,791	101,165,822	5,598,031	5.860
Assessment Growth Funding			1,100													
51 NET Funding Requirement			4.38					0.70				(0.32)				4.76
1% in Tax Rate					955,678											

2/5/2025

THE CORPORATION OF THE COUNTY OF LAMBTON

BY-LAW NO. 7 OF 2025

"A By-Law of The Corporation of the County of Lambton to confirm the resolutions and motions of Lambton County Council which were adopted up to and including March 5th, 2025"

WHEREAS it has been expedient that from time to time, the Council of The Corporation of the County of Lambton should enact the resolutions or motions of Council;

AND WHEREAS it is deemed advisable that all such actions which have been adopted by resolution or motion of Council only, should be authorized by By-Law;

NOW THEREFORE the Council of The Corporation of the County of Lambton enacts as follows:

- 1) That all actions of Council which have been authorized by a resolution or motion of Council and adopted in open Council and that were recorded in the minutes of Council or the minutes of a Committee of Council and accepted by Council up to and including March 5th, 2025 be hereby confirmed.

THIS BY-LAW read a first, second and third time and finally passed this 5th
day of March, 2025.

Kevin Marriott
Warden

Olivia Leger
Clerk

DRAFT