



**AGENDA**  
**LAMBTON COUNTY COUNCIL**  
**BUDGET DELIBERATIONS**

**Wednesday, February 4, 2026 9:00 a.m.**  
**Council Chambers, Wyoming**

Page

**1. ROLL CALL**

**2. LAND ACKNOWLEDGEMENT**

We acknowledge that this land on which we are gathered today is part of the ancestral land of the Chippewa, Odawa, and Potawatomi peoples, referred to collectively as the Anishinaabeg. It is through the connection of the Anishinaabeg with the spirit of the land, water and air that we recognize their unique cultures, traditions, and values. Together as treaty people, we have a shared responsibility to act with respect for the environment that sustains all life, protecting the future for those generations to come.

**3. DISCLOSURES OF PECUNIARY INTEREST**

If any.

**4. IN-CAMERA SESSION**

**Recommendation**

**That the Warden declare that County Council go in-camera to discuss the following:**

- a) to review the Lambton County Council (Closed Session) minutes dated November 26, 2025, pursuant to s. 239(2)(k) of the *Municipal Act, 2001*.
- b) to receive correspondence from Katherine Albion, Executive Director, Western Sarnia-Lambton Research Park detailing tenant information that is supplied in confidence, pursuant to s. 239(2)(h) of the *Municipal Act, 2001*.
- c) to review the Committee of the Whole In-Camera minutes dated January 21, 2026 pursuant to s. 239(2)(c) and (k) of the *Municipal Act, 2001*.

**5. OPEN SESSION**

**Agenda: Lambton County Council (OPEN SESSION) Budget Deliberations - February 4, 2026**

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The Open Session meeting will commence immediately following the Closed Session meeting.

**6. SILENT REFLECTION**

**7. RISE AND REPORT MOTIONS OF THE IN-CAMERA SESSION**

If any.

**8. MINUTES OF COUNCIL (OPEN SESSION)**

- a) Reading and Adoption of the Lambton County Council (Open Session) minutes dated November 26, 2025.

**9. INFORMATION REPORTS**

**A) Office of the CAO**

- a) Information Report dated February 04, 2026 Regarding County of Lambton Community Development Corporation ("Research Park").

**10. 2026 Budget Deliberations**

*Please bring Draft Budget binder.*

**A) INTRODUCTION**

- a) Introduction and review of the day's process by the County Treasurer.  
Please see the memo attached.

**B) ITEMS REFERRED TO BUDGET**

*A Council motion is required for each item referred to budget.*

Please refer to TAB 2 in the 2026 Draft Budget binder for corresponding attachments.

- a) Planning and Development Services (TAB 2, pages 4-17)

Report dated November 19, 2025 Regarding City of Sarnia Funding Request - Planning Department City-County Agreement

#13: Agar/Hand: That the City of Sarnia's request for an additional \$335,084 in cost recoveries for its Planning & Development Services department be referred to the 2026 Budget deliberations.

Carried.

#14: Ferguson/Loosley: That County staff bring a report to County Council for the February 2026 County Council meeting regarding options for shared planning services between the County and the City of Sarnia.

Carried.

- b) The County of Lambton Community Development Corporation (CLCDC) Grant Request Alternatives (TAB 2, pages 18-28)

The County of Lambton Community Development Corporation is due to refinance the mortgage, looking at alternative amortization periods, resulting in different financial requests.

**C) REVIEW OF DEPARTMENT BUDGETS**

Review of Departmental Budgets beginning with "County Council" (TAB 4) and proceeding in order of appearance in the Draft Budget binder.

**11. COMMITTEE MINUTES**

- 15 - 22 a) Committee of the Whole (Open Session) Minutes dated January 21, 2026.

**12. OTHER BUSINESS**

**13. NOTICE OF BY-LAWS**

- 23 - 48 a) 1 of 2026 A By-Law to Provide for Services Fees and Charges by The Corporation of the County of Lambton.
- 49 - 51 b) 2 of 2026 A By-Law to Appoint a Chief Building Official and Inspectors for The County of Lambton.
- 52 - 55 c) 3 of 2026 A By-Law to Adopt the Cash Requirements Budget for 2026.
- 56 - 57 d) 4 of 2026 A By-Law to Authorize Bank Borrowing for Current Operations to a maximum of \$10,000,000.
- 58 e) 5 of 2026 A By-Law of The Corporation of the County of Lambton to confirm the resolutions and motions of Lambton County Council which were adopted up to and including February 4, 2026.

**A) First and Second Reading of By-Laws**

- a) #1, #2, #3, #4 and #5 of 2026

**B) Third and Final Reading of By-Laws**

- a) #1, #2, #3, #4 and #5 of 2026

**14. ADJOURNMENT**

**Recommendation**

**That the Warden declare the meeting adjourned and that the next regular meeting of County Council be held on Wednesday, March 4, 2026 with the In-Camera Session to commence at 9:00 a.m.**

**15. O CANADA!**



**MINUTES  
LAMBTON COUNTY COUNCIL**

**November 26, 2025**

Lambton County Council was in session in Council Chambers, Wyoming, Ontario, at 9:00 a.m. on the above date. Warden in the Chair; Roll called; All members present except Councillor D. Cook. Councillor M. Bradley, Councillor B. Dennis and Councillor C. McRoberts attended virtually.

**LAND ACKNOWLEDGEMENT**

We acknowledge that this land on which we are gathered today is part of the ancestral land of the Chippewa, Odawa, and Potawatomi peoples, referred to collectively as the Anishinaabeg. It is through the connection of the Anishinaabeg with the spirit of the land, water and air that we recognize their unique cultures, traditions, and values. Together as treaty people, we have a shared responsibility to act with respect for the environment that sustains all life, protecting the future for those generations to come.

**DISCLOSURES OF PECUNIARY INTEREST**

Councillor G. Atkinson declared a pecuniary interest on item 2. B) a) of the November 26, 2025 Lambton County Council (Closed Session) agenda regarding negotiations for the leasing of facilities between the County of Lambton and St. Joseph's Hospice Sarnia-Lambton and the Town of Plympton-Wyoming and therefore recused himself from discussions on this matter as well as on motion #3 of this day's Closed Session minutes.

**IN-CAMERA SESSION - 9:03 A.M.**

**#1:** Hand/Loosley: That the Warden declare that County Council go in-camera to discuss the following:

a) to review the Lambton County Council (Closed Session) minutes dated November 5, 2025, pursuant to s. 239(2) (b),(c),(d) and (k) of the *Municipal Act, 2001*.

b) to receive a staff presentation and report regarding negotiations between the County and Stones 'N Bones Museum and the City of Sarnia for the potential acquisition and display of museum materials, pursuant to s. 239(2)(K) of the *Municipal Act, 2001*.

c) to receive a report and provide instructions regarding negotiations for the leasing of facilities between the County and (a) St. Joseph's Hospice Sarnia-Lambton and (b) the Town of Plympton-Wyoming, pursuant to ss. 239(2)(k) of the *Municipal Act, 2001*.

Carried.

Time: 9:03 a.m.

### OPEN SESSION

The Warden declared that County Council go back into Open Session. Council then reconvened at 9:38 a.m.

### RISE AND REPORT MOTIONS OF THE IN-CAMERA SESSION

The Clerk noted that County Council went In-Camera to discuss the following:

a) to review and approve the Lambton County Council (Closed Session) minutes dated November 5, 2025.

b) to receive a staff presentation and a report regarding negotiations between the County and Stones 'N Bones Museum and the City of Sarnia for the potential acquisition and display of museum materials.

c) to receive a report and provide instructions regarding negotiations for the leasing of facilities between the County, St. Joseph's Hospice Sarnia-Lambton and the Town of Plympton-Wyoming.

### Donor Recognition

On behalf of Lambton County Council and staff, Warden Kevin Marriott thanked those who have made very generous donations to several Lambton County programs and facilities over the past year. These donors include The Lodge Auxiliary, The Villa Auxiliary, The Manor Auxiliary, Dieter Wolff, Imperial Oil Ltd., Milton Winberg and Judith J. Craig.

### DELEGATIONS

#2: Broad/Loosley: That we invite the delegations within the Bar to speak to County Council.

Carried.

Sarah Reaume, CEO of Community Futures Lambton presented to County Council, BizLink; a program that will help business owners who are ready to sell and aspiring

entrepreneurs looking to buy to connect anonymously and confidentially through the offer of customized supports.

#### MINUTES OF COUNCIL (OPEN SESSION)

The Lambton County Council (Open Session) minutes dated November 5, 2025 were presented.

#3: White/Sage: That the Lambton County Council (Open Session) minutes dated November 5, 2025 be accepted as presented.

Carried.

#### BOARD OF HEALTH (Lambton Public Health)

##### Board of Health Information Reports

#4: Case/Miller: That the following Information Reports from the Board of Health be received and filed:

a) Information Report dated November 26, 2025 regarding 2025 Ontario Public Health Standards.

b) Information Report dated November 26, 2025 regarding Clinical and Family Services Q3 2025 Activity Report.

c) Information Report dated November 26, 2025 regarding Health Equity in Lambton County.

d) Information Report dated November 26, 2025 regarding Health Protection Q3 2025 Activity Report.

Carried.

#### INFORMATION REPORTS

##### Corporate Services Division

##### Information Report dated November 26, 2025 Regarding Court Services - 2025 3rd Quarter Statistics and Activity

#5: Veen/Sage: That Information Report dated November 26, 2025 regarding Court Services - 2025 3rd Quarter Statistics and Activity be received and filed.

Carried.

Finance, Facilities and Acquisitions Division

Information Report dated November 26, 2025 Regarding 3rd Quarter - 2025 Budget Monitoring Report

#6: Miller/Sageman: That Information Report dated November 26, 2025 regarding 3rd Quarter - 2025 Budget Monitoring Report be received and filed.

Carried.

ITEMS NOT REQUIRING A MOTION

#7: Dennis/White: That the following items be received and filed:

a) Lambton Senior Advisory Committee meeting minutes date May 27, 2025 and July 22, 2025.

b) Sarnia Lambton Economic Partnership Board meeting minutes dated September 23, 2025.

c) Tourism Sarnia-Lambton Board meeting minutes dated October 9, 2025.

Carried.

REPORTS REQUIRING A MOTION

Corporate Services Division

Report dated November 26, 2025 Regarding Status Report for 2020-2025 Accessibility Plan & Draft 2026-2031 Accessibility Plan

#8: Bradley/White: That the attached 2026-2031 Accessibility Plan be approved as presented.

Carried.

COMMITTEE MINUTES

The Committee of the Whole (Open Session) minutes dated November 19, 2025 were presented.



#9: Sageman/Boushy: That the Committee of the Whole (Open Session) minutes dated November 19, 2025 be accepted as presented.

Carried.

### OTHER BUSINESS

#10: Broad/Miller: That County Council send a letter to the Premier of Ontario and the Ministry of the Environment, Conservation, and Parks to request that the creation of the Ontario Provincial Conservation Agency and the proposed changes to conservation authorities in Ontario be put on hold to permit more municipal input on the proposals.

Carried.

#11: White/Hand: That County Council send a letter to the Ministry of Transportation of Ontario requesting information regarding their plans for managing and enforcing transport trucks detouring off Highway 402 and onto County roads to avoid traffic backups.

Carried.

### NOTICE OF BY-LAWS

23 of 2025 A By-Law to Appoint a County Treasurer.

24 of 2025 A By-Law of The Corporation of the County of Lambton to confirm the resolutions and motions of Lambton County Council which were adopted up to and including November 26, 2025.

### First and Second Reading of By-Laws

#12: Agar/Atkinson: That By-Laws #23 and #24 of 2025, as circulated, be taken as read a first and second time.

Carried.

### Third and Final Reading of By-Laws

#13: Atkinson/Agar That By-Laws #23 and #24 of 2025, as circulated, be taken as read a third and final time.

Carried.

### Congratulations to Larry Palarchio on his Retirement

The Warden congratulated Mr. Larry Palarchio, General Manager, Finance, Facilities and Acquisitions Division, on his retirement.

ADJOURNMENT

#14: Atkinson/Loosley: That the Warden declare the meeting adjourned and that the next regular meeting of County Council be held on Wednesday, February 4, 2026 with the In-Camera Session to commence at 9:00 a.m.

Carried.

Time: 10:18 a.m.

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Kevin Marriott, Warden

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Ryan Beauchamp, Deputy Clerk



## OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

<b>REPORT TO:</b>	<b>WARDEN AND LAMBTON COUNTY COUNCIL</b>
<b>PREPARED BY:</b>	<b>Stéphane Thiffeault, Chief Administrative Officer</b>
<b>MEETING DATE:</b>	<b>February 04, 2026</b>
<b>INFORMATION ITEM:</b>	<b>County of Lambton Community Development Corporation ("Research Park")</b>

### **BACKGROUND**

On Wednesday, January 21, 2026, Committee of the Whole received a presentation from Ms. Katherine Albion, Executive Director of the Research Park, seeking additional financial assistance from The Corporation of the County of Lambton (the "County") over a five-year period.

Committee members asked for a summary of the financial assistance that the County provided to the Research Park in the recent past, to assist County Council in considering the Research Park's most recent request.

This report serves to fulfil the Committee's request for information.

### **DISCUSSION**

The Research Park has had cash flow issues for quite some time. Although its revenues can generally cover its operating expenses, its revenues cannot cover its operating expenses and its debt obligations.

For that reason, the Research Park has sought and received a total of approximately \$11M in financial assistance from the County, as follows:

- 2020: \$5.4M loan forgiveness (coined as an equity investment at the time).
- 2020: \$400K operating grant.
- 2021: \$604K operating grant.
- 2022: \$613K operating grant.
- 2023: \$627K operating grant.
- 2024: \$642K operating grant plus \$1.35M additional grant.
- 2025: \$642K operating grant plus \$900K interest free loan.

County of Lambton Community Development Corporation "Research Park" (page 2)

February 04, 2026

**FINANCIAL IMPLICATIONS**

None applicable to the purpose of this report.

**CONSULTATIONS**

The Treasurer and Deputy Treasurer were consulted on the subject matter of this report.

**STRATEGIC PLAN**

Not applicable.

**CONCLUSION**

Since 2019, the Research Park has received approximately \$11M in total financial support from the County.



**Finance, Facilities and Acquisitions Division**  
789 Broadway Street, Box 3000  
Wyoming, ON N0N 1T0

Telephone: 519-845-0801  
Toll-free: 1-866-324-6912  
Fax: 519-845-3160

## **MEMO**

**Date:** February 4, 2026  
**To:** Warden and Lambton County Councillors  
**From:** Karen Bettridge, County Treasurer  
**cc:** CAO and General Managers  
**Re:** Draft 2026 Budget Meeting and Deliberations

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### **Background**

The purpose of this memo is to provide Council with the following reference guide as it undertakes its deliberations of the County's Draft 2026 Budget.

### **Reference/Procedural Guide**

The following is a summary/reference guide regarding the protocols and procedures that will be used during this meeting as Council undertakes its deliberations of the County's Draft 2026 Budget.

- The Budget Approval By-Law No. 3 of 2026 has been prepared referencing both the 2026 PSAB compliant total expenses number and the dollars to be raised through property taxation. The 2025 amount can be found under Tab 15 "PSAB" in your Budget Binder, the latter under Tab 1.
- The Agenda for your Budget Review meeting sets out all matters either included in the Draft 2026 Budget or items that have been referred to these deliberations.
- The expenditures and funding required as detailed in the Draft 2026 Budget does not include any funding or accounting for:
  - a) The matters "Referred to Budget" which are detailed under Tab 2 of the Budget Binder.
- The County Treasurer and staff will record the financial impact of all motions in the County's Budget Minutes Program.

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- Should a Recorded Vote be requested, details of how each Councillor votes and the result of the vote will be displayed by the County's Budget Minutes Program, which will immediately weigh and tally the vote.
- Because neither the amount nor the funding required for the items "Referred to Budget" requests are currently included or reflected in the Draft 2026 Budget, when considering what to do with these matters, Council is asked to provide its direction(s) in the form of specific motions, including identifying the funding source, as applicable, for each matter or request.
- However, because the matters and expenditures contained in the remainder of the Draft 2026 Budget are already reflected in it, the opposite holds true. Council is asked to approve these on an "exception" basis. Therefore, motions for these matters or expenditures are only required when:
  - a) Council wishes to add or increase costs from those in the draft Budget.
  - b) Council wishes to delete or decrease costs from those in the draft Budget.
  - c) Council has completed its deliberations, determined the final amount of funding to be raised from the tax base and wishes to approve the Budget as presented or amended.
- Department Managers from each Division will be in attendance. Staff will not make formal presentations but instead, will be available to answer questions and provide clarification of their Department and Program Budgets as required by Council.
- Should Council require additional time beyond that allotted for this meeting, Wednesday, February 18, 2026 is currently scheduled for that purpose.
- Once Council concludes its deliberations and approves the County's 2026 Budget as presented or amended, staff will introduce motions to give By-Law No. 3 of 2026 the three readings required to confirm this.



**MINUTES**  
**COMMITTEE OF THE WHOLE**  
**(Infrastructure & Development Services/Public Health Services –**  
**Emergency Medical Services/Cultural Services/Long-Term Care/Corporate**  
**Services/Finance, Facilities and Acquisitions/Social Services)**  
**January 21, 2026**

A meeting was held at the County Building at 9:00 a.m. on the above date.

**Present**

Chair K. Marriott and Members J. Agar, G. Atkinson, A. Broad, T. Case, D. Cook, D. Ferguson, B. Hand, B. Loosley, S. Miller, I. Veen and B. White attended in person. Members M. Bradley and B. Dennis attended virtually. Various staff were present including the following General Managers: Mr. J. Cole, General Manager, Infrastructure and Development Services, Mr. K. Churchill, General Manager, Public Health Services, Mr. A. Meyer, General Manager, Cultural Services, Mr. M. Gorgey, General Manager, Long-Term Care, Ms. M. Fitzpatrick, General Manager, Social Services, Ms. K. Bettridge, County Treasurer, Mr. R. Beauchamp, County Solicitor and Deputy Clerk, and Mr. S. Thiffeault, Chief Administrative Officer.

**Absent**

D. Boushy and C. McRoberts.

**Disclosures of Pecuniary Interest**

None.

**APPOINTMENTS**

**Nominations**

**#1:** Ferguson/Case: That Warden Kevin Marriott be nominated as Chair of the Committee of the Whole for a one-year term.

Carried.

**#2:** Case/Ferguson: That Deputy Warden Jeff Agar be nominated as Vice-Chair of the Committee of the Whole for a one-year term.

Carried.

**Audit Committee**

#3: Broad/Sage: That Councillors Doug Cook, Dave Ferguson, Steve Miller and Brad Loosley, along with the Warden, be appointed to the Audit Committee for a one-year term.

Carried.

County of Lambton Agricultural Advisory Committee

#4: Case/Agar: That Councillor Gary Atkinson be appointed to the County of Lambton Agricultural Advisory Committee for a one-year term.

Carried.

County of Lambton Accessibility Advisory Committee

#5: Veen/Loosley: That Councillor Doug Cook be nominated to the County of Lambton Accessibility Advisory Committee for a one-year term.

Carried.

Woodlands Hearings Board

#6: Broad/Loosley: That Councillor Dave Ferguson, along with the Warden and Deputy Warden, be appointed to the Woodlands Hearings Board for a one-year term.

Carried.

PRESENTATIONS

#7: Veen/Agar: That the presenters be invited within the Bar to speak to the Committee of the Whole.

Carried.

Matthew Slotwinski, Chief Executive Officer, and Adrienne Lee, Board Chair, Sarnia-Lambton Economic Partnership (SLEP), spoke to County Council and provided an update regarding SLEP's activities and plans.

Mark Perrin, Executive Director, Tourism Sarnia-Lambton (TSL), spoke to County Council and provided an update regarding TSL's activities and plans.

Katherine Albion, Executive Director, Western Sarnia-Lambton Research Park, spoke to County Council regarding mortgage refinancing options for The County of Lambton Community Development Corporation.



**INFRASTRUCTURE & DEVELOPMENT SERVICES DIVISION****Correspondence to Receive and File**

**DS 02-01-26** A resolution from the Corporation of the Municipality of Wawa, dated November 18, 2025, regarding the Corporation of the Municipality of Wawa's call on the Province of Ontario to ensure a gender-based perspective in the implementation of Bill 5 that being *Protect Ontario by Unleashing Our Economy Act, 2025*, aiming to facilitate and accelerate resource development in Northern Ontario.

**#8:** Broad/White: That correspondence DS 02-01-26 be received and filed.

Carried.

**Information Reports**

**#9:** Agar/Miller: That the following Information Reports from the Infrastructure & Development Services Division be received and filed:

a) Information Report dated January 21, 2026 regarding City of Sarnia Funding Request - Planning Department.

b) Information Report dated January 21, 2026 regarding Upcoming 2026 Public works Conferences.

Carried.

**Reports Requiring a Motion****Report dated January 21, 2026 Regarding Lambton County Land Stewardship Program Pilot**

**#10:** Cook/Ferguson:

a) That the Lambton County Land Stewardship Program Pilot project be continued for 2026.

b) That the Lambton Tree Legacy Reserve be reallocated to fund the Lambton County Land Stewardship Program for 2026.

Carried.

**Report dated January 21, 2026 Regarding Update Appointment By-Law for Building Inspectors**

#11: Veen/Case: That Mr. Carson Braun be appointed as Building Inspector, and that Ms. Nicole Coles, Mr. Duane McKay, and Mr. Rob Vanoverbeke's appointment be rescinded, effective immediately, and that By-Law No. 17 of 2025 be updated to reflect such appointments and rescissions.

Carried.

### CULTURAL SERVICES DIVISION

#### Correspondence to Receive and File

MGA 02-02-26 A letter dated October 27, 2025 from Director, Culture Branch, Lorraine Dooley, Ministry of Tourism, Culture and Gaming to the Lambton Heritage Museum, announcing approval of grant funds under the Community Museum Operating Grant and Equity program for the 2025-26 fiscal year. Such funding assists museums in communities across Ontario with acquiring, conserving, interpreting and exhibiting artifacts of public interest.

MGA 02-03-26 A letter dated October 27, 2025 from Director, Culture Branch, Lorraine Dooley, Ministry of Tourism, Culture and Gaming to the Oil Museum of Canada, announcing approval of grant funds under the Community Museum Operating Grant and Equity program for the 2025-26 fiscal year. Such funding assists museums in communities across Ontario with acquiring, conserving, interpreting and exhibiting artifacts of public interest.

#12: Miller/Veen: That correspondence MGA 02-02-26 and MGA 02-03-26 be received and filed.

Carried.

#### Reports Requiring a Motion

##### Report dated January 21, 2026 Regarding Potential Consolidation of Port Lambton and Sombra Libraries

#13: White/Atkinson: That the County of Lambton direct staff to work with St. Clair Township staff to develop a funding plan which will address how an expansion at Sombra Library and the continuation of library service in Port Lambton Library could be funded.

Carried.

##### Report dated January 21, 2026 Regarding Museums, Gallery and Archives Collections Management October and November 2025

#14: Cook/Loosley: That the Museums, Gallery and Archives Collections Management October and November 2025 Report be accepted, and items recommended for acceptance be approved for inclusion in the respective permanent collections.

Carried.

Report dated January 21, 2026 Regarding Watford Library Redevelopment Plan

#15: Case/Sage: That if the Township of Warwick consents to the redevelopment plan including the renovation and repair work that falls within its area of responsibility, such as the foundation, ceiling, walls, flooring and lighting, that the County proceed in redeveloping both levels of the library within its area of responsibility, including the service desk, shelving, furnishing and general improvements to the space to ensure the library's offerings better align with policy and best practice guidelines, and enhance the use of the library.

Carried.

LONG-TERM CARE DIVISION

Information Reports

Information Report dated January 21, 2026 Regarding Long-Term Care Occupancy for January to December 2025

#16: Hand/White: That the information report dated January 21, 2026 regarding Long-Term Care Occupancy for January to December 2025, be received and filed.

Carried.

CORPORATE SERVICES DIVISION

Correspondence to Receive and File

CS 02-04-26 A resolution from Andrea Bolton, Deputy Clerk and Accessibility Coordinator, United Counties of Leeds and Grenville which calls for Bill 9, *Municipal Accountability Act*, 2025 to proceed at its third reading. If passed, Bill 9 would establish the creation of a new standardized Code of Conduct, consistent integrity commissioner inquiry process and mandatory training for council and certain local boards.

#17: Sage/White: That correspondence CS 02-04-26 be received and filed.

Carried.

Reports Requiring a Motion

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Report dated January 21, 2026 Regarding 2026 Services and Fees Schedule

#18: Veen/Atkinson:

a) That the revised services fees and charges schedule set out in Schedule "A" attached hereto be approved and implemented effective February 4, 2026.

b) That an appropriate By-Law be presented to County Council to implement the revised services fees and charges.

Carried.

FINANCE, FACILITIES AND ACQUISITIONS DIVISION

Reports Requiring a Motion

Report dated January 21, 2026 Regarding Annual Year-End Report on Reserves and Reserve Funds

#19: Case/Ferguson: That the attached Summary Report on Reserves and Reserve Funds and its recommendations be accepted as presented.

Carried.

SOCIAL SERVICES DIVISION

Information Reports

#20: Agar/Broad: That the following Information Reports from the Social Services Division be received and filed:

a) Information Report dated January 21, 2026 Regarding Affordable Housing Update.

b) Information Report dated January 21, 2026 Regarding Housing and Homelessness Plan & Housing Needs Assessment.

Carried.

RECESS

The Chair declared a recess at 10:20 a.m.

Councillor Dennis left the meeting at 10:20 a.m.

RECONVENE

Committee of the Whole reconvened at 10:37 a.m.

Presentation of the 2026 County of Lambton Draft Budget

Mr. Stéphane Thiffault, Chief Administrative Officer, presented The Corporation of the County of Lambton's Draft 2026 Budget.

Time: 11:06 a.m.

IN-CAMERA

#21: Loosley/Sagean: That the Chair declare the Committee go in-camera to discuss the following:

a) to receive a report regarding the acquisition of property in the Township of Dawn-Euphemia, pursuant to s. 239(2)(c) of the *Municipal Act, 2001*.

b) to receive a report and provide instructions regarding the potential acquisition of property related to the roundabout project at County Roads 8 and 22, pursuant to s. 239(2)(c) of the *Municipal Act, 2001*.

c) to receive a report and provide instructions regarding a request from Indwell Community Homes with respect to its development on George Street in the City of Sarnia, pursuant to s. 239(2)(k) of the *Municipal Act, 2001*.

d) to receive a report regarding acquisition of property in the City of Sarnia, pursuant to s. 239(2)(c) of the *Municipal Act, 2001*.

Carried.

#22: (Motion to be dealt with at the Lambton County Council (CLOSED SESSION) meeting dated February 4, 2026.)

Carried.

#23: (Motion to be dealt with at the Lambton County Council (CLOSED SESSION) meeting dated February 4, 2026.)

Carried.

#24: (Motion to be dealt with at the Lambton County Council (CLOSED SESSION) meeting dated February 4, 2026.)

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Carried.

#25: (Motion to be dealt with in the Lambton County Council (CLOSED SESSION) minutes dated February 4, 2026.)

Carried.

#26: Hand/Loosley: That the Chair declare that the Committee go back into Open Session

Carried.

Time: 11:11 a.m.

ADJOURNMENT

#27: Veen/Case: That the Chair declare the meeting adjourned with the next meeting to be held on Wednesday, February 18, 2026, at 9:00 a.m. at the County Building, Wyoming, Ontario.

Carried.

Time: 11:13 a.m.

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Kevin Marriott, Chair

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Ryan Beauchamp, Deputy Clerk

**THE CORPORATION OF THE COUNTY OF LAMBTON**

**BY-LAW NO. 1 of 2026**

**"A By-Law to Provide for Services Fees and Charges by  
The Corporation of the County of Lambton"**

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**WHEREAS** sections 9, 10, and 11 of the *Municipal Act, 2001* (Ontario) (hereinafter, the "**Act**") grant the council of a municipality the capacity, rights, powers and privileges of a natural person;

**WHEREAS** without limiting the generality of sections 9, 10, and 11 of the *Act*, section 391(1) of the *Act* authorizes Council to pass by-laws setting out and imposing fees and charges on persons for services or activities provided or done by or on behalf of The Corporation of the County of Lambton ("**County**"), for costs payable to the County in the provision of such services and activities, and for the use of the County's property;

**WHEREAS** County Council wishes to update its fees and charges schedule that has been in effect since February 5, 2025, pursuant to By-Law No. 4 of 2025;

**NOW THEREFORE**, the Council of The Corporation of the County of Lambton enacts as follows:

**Short Title**

1. This By-Law may be cited as the "2026 Services Fees and Charges By-Law".

**Fees and Charges**

2. Any person making use of the services and/or activities set out in the County's services fees and charges schedule attached hereto as Schedule "A" (the "**Services Fees and Charges Schedule**"), shall pay the associated fees and charges set out in such schedule.

3. The Services Fees and Charges Schedule shall be effective as of February 4, 2026.

**Precedence and Severability**

4. By-Law No. 4 of 2025 is hereby repealed effective February 4, 2026.
5. Where this By-Law conflicts with any other By-Law of the County, this By-Law shall take precedence to the extent of the conflict.

**Coming Into Force**

6. THIS BY-LAW shall come into force and take effect upon passing hereof.

THIS BY-LAW read a first, second and third time and finally passed this 4<sup>th</sup> day of February, 2026.

\_\_\_\_\_  
Kevin Marriott  
Warden

\_\_\_\_\_  
Ryan Beauchamp  
Deputy Clerk





Sarnia Library Theatre

# Services & Fees Schedule 2026



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NOTE: All fees quoted herein are subject to applicable H.S.T. unless otherwise expressly stated.

CORPORATE SERVICES	Detail	Approved Fees 2026
<b>Human Resources</b>		
File Reproduction and/or File Search	Per Hour	\$30.00
	Per Page	\$0.50
Professional Services <i>(Provided pursuant to local tier municipalities and related organizations services agreement.)</i>	Per Hour	\$95.00
<b>Information Technology</b>		
IT Support Related Services	Per Hour + Expenses (full cost recovery)	\$95.00
<b>Legal Services/Clerk's</b>		
Prosecutorial Services of Municipal By-Laws	Per Hour	\$95.00
Professional Legal Services	Per Hour (provided pursuant to service agreement)	\$150.00
Freedom of Information (FOI) Requests	Fee as Per Provincial Legislation	\$5.00
FOI Photocopies and Printouts	Per Page	\$0.20
FOI CD-ROMs	Per Disc	\$10.00
FOI Manual Record Searches	For each 15 minutes spent by any person	\$7.50
FOI Record Preparation/Severance	For each 15 minutes spent by any person	\$7.50
FOI Record Production (Machine-Readable Only)	For each 15 minutes spent by any person	\$15.00

CORPORATE SERVICES	Detail	Approved Fees 2026
<b>Court Services Department</b>		
Access Card Replacement	Each	\$30.00
Tax Rolling of Fine/Civil Enforcement Fee/Delinquent Fine Collection	Each	\$30.00
NSF Fees*	Per cheque	\$30.00
Credit Card Chargeback Fee	Each	\$15.00
<i>*Unless otherwise noted, all cheques returned to The Corporation of the County of Lambton (to all Divisions and Departments) on account of insufficient funds shall be subject to an NSF charge of \$30.00.</i>		
<b>Digital Records on CD</b>		
Single Day Recording	Per Case	\$22.00
Multiple Day Recordings	Per Case (1st Day)	\$22.00
	Each Additional Day (Same Case)	\$10.50
<b>Transcript Fees – Paper Format</b>		
Transcription of First Copy	Per Page for a Certified Original	\$7.10
Expedite (Within 5 Business Days)	Per Page for a Certified Original	\$9.60
Daily (Within 24 Hours)	Per Page for a Certified Original	\$12.55
<i>Electronic copy provided at no extra charge if requested at the same time as the hardcopy original</i>		
Reproduction - Electronic	Per Transcript, subsequent to the original	\$25.00
Reproduction - Paper	Per Page for a Certified Original, subsequent to the original	\$0.80
Minimum Fee	Per Transcript	\$25.00
<b>Transcript Fees – Electronic Format</b>		
Transcription of First Copy	Per Page for a Certified Original	\$6.30
Expedite (Within 5 Business Days)	Per Page for a Certified Original	\$8.80
Daily (Within 24 Hours)	Per Page for a Certified Original	\$11.75
Reproduction - Electronic	Per Transcript, subsequent to the original	\$25.00
Reproduction - Electronic	Per Transcript, at the same time as the original	No Charge

CORPORATE SERVICES		Detail						Approved
								Fees 2026
Collection Fees on Delinquent, Defaulted and/or Unpaid Fine(s) As per Schedule "A" of By-Law 21 of 2011 (amended by By-Law 31 of 2024)								
		CONSUMER 1st Placement	COMMERCIAL 1st Placement	CONSUMER 2nd Placement	COMMERCIAL 2nd Placement	CONSUMER 3rd Placement	COMMERCIAL 3rd Placement	
Name:								
Credit Bureau Services Canada (a division of St. Catharines Credit Corporation Limited)		11.15%	11.15%	16.50%	16.50%	25.50%	25.50%	
CBV Collection Services Ltd.		13.85%	14.05%	19.75%	25.00%	30.00%	35.00%	
A-1 Credit Recovery & Collection Services Inc.		12.17%	12.17%	19.46%	19.46%	38.94%	38.94%	
Commercial Credit Adjusters Ltd.		13.00%	10.00%	20.00%	18.00%	28.00%	28.00%	
Partners in Credit Inc		11.50%	10.00%	18.00%	16.50%	26.00%	24.00%	

CULTURAL SERVICES	Detail	Approved Fees 2026
<b>Lambton Heritage Museum &amp; Oil Museum of Canada</b>		
<b>Admission</b>		
Adults	Per Person, Includes HST	\$5.00
Seniors & Students	Per Person, Includes HST	\$4.00
Children	Per Person, Includes HST	\$3.00
Family	Per Family, Includes HST	\$15.00
Organized Tour through Company or Guide - 10% discount		
<b>Memberships</b>		
Individual	Per Year, Includes HST	\$20.00
Family	Per Year, Includes HST	\$30.00
Employees of the County of Lambton	Per Year, Includes HST	\$15.00
<b>Copy Fees</b>		
Photocopies (Black & White)	Per Copy, Includes HST	\$0.50
Photocopies (Colour)	Per Copy, Includes HST	\$0.75
Digital Copies	Per Image, Includes HST	\$5.00
<b>Publication Fee for Image Use</b>		
For Profit	Per Image	\$200.00
Not For Profit	Per Image	\$10.00
<b>Education Programs</b>		
<i>*no HST on Material Cost Recovery for School Programs</i>		
School Program, on-site	Admission Fee Per Child, Includes HST	Admission & Cost Recovery*
General Public, on site	Per Participant, Includes HST	Admission & Cost Recovery*
Cancellation Fee, Education Programs	Per Booking	50% of Cost
Chaperone Fee	Per Chaperone	\$30.00

CULTURAL SERVICES	Detail	Approved Fees 2026
<b>Education Outreach</b>		
In-Person Outreach	Within Lambton County (no HST on School Materials)	Cost Recovery
Travelling Trunk		\$15.00
<b>Rentals - Lambton Heritage Museum - During Regular Business Hours</b>		
Cameron Church	Per Event	\$250.00
Lambton Gallery	Per Event	\$250.00
Meeting Room	Per Event	\$40.00
Kitchen	Per Event	\$40.00
Multi-use Space (half)	Per Event	\$100.00
Multi-use Space (full)	Per Event	\$250.00
Picnic Shelter	Per Event	\$40.00
After Hours Staff Facilitation Fee	Per Staff Member, per hour	\$45.00
In House Refreshments		Cost Recovery
Photo Shoot Fee	Per Sitting	\$100.00
<b>Rentals - Oil Museum of Canada - During Regular Business Hours</b>		
Theatre	Per Event	\$40.00
Pavillion Rental	Per Event	\$40.00
Meeting Room	Per Event	\$40.00
After Hours Staff Facilitation Fee	Per Staff Member, per hour	Cost Recovery
In House Refreshments		Cost Recovery
Photo Shoot Fee	Per Sitting	\$100.00
<b>Lambton Heritage Museum Craft Sale Booth Fees</b>		
Outdoor Space	Per Event	\$175.00
Indoor Space	Per Event	\$225.00
Table Rental Fee	Per Table	\$10.00
Hydro Access Fees	Per Booth	\$10.00
NSF Fee	Per Cheque	\$30.00

CULTURAL SERVICES		Approved Fees 2026
<b>Lambton County Archives</b>		
<b>Memberships</b>		
Individual	Per Year	\$25.00
Family	Per Year	\$40.00
Group/Society	Per Year, plus \$5.00 per member	\$25.00
Employees of the County of Lambton	Per Year	\$15.00
<b>Member Fees</b>		
Photocopies (Black & White)	Per Copy, Includes HST	\$0.15
Photocopies (Colour)	Per Copy, Includes HST	\$0.25
Microfilm Paper Copies	Per Copy, Includes HST	\$0.25
Microfilm Digital Copies	Per Copy, Includes HST	\$0.15
Research	First Hour Free	\$0.00
	Additional Hours, Per Hour	\$20.00
Digital Copies	Per Image	\$5.00
Obituary Look Up	Per Lookup	\$5.00
Land Instrument Lookup	Per Lookup	\$5.00
<b>Non-Member Fees</b>		
Admission	Per Day, Includes HST	\$5.00
Photocopies (Black & White)	Per Copy, Includes HST	\$0.50
Photocopies (Colour)	Per Copy, Includes HST	\$0.75
Microfilm Paper Copies (Self-Serve)	Per Copy, Includes HST	\$0.50
Microfilm Digital Copies	Per Copy, Includes HST	\$0.25
Research	Per Hour	\$20.00
Photo Scans	Per Image	\$5.00
Obituary Look Up	Per Lookup	\$5.00
Land Instrument Lookup	Per Lookup	\$5.00
<b>Publication Fee for Image Use</b>		
For Profit	Per Image	\$200.00
Not For Profit	Per Image	\$10.00



CULTURAL SERVICES		Approved Fees 2026
<b>Miscellaneous Fees</b>		
NSF Fee	Per Cheque	\$30.00
USB Purchase	Each	\$7.00
<b>Judith &amp; Norman Alix Art Gallery (JNAAG)</b>		
<b>Memberships</b>		
Individual	One Year	\$20.00
	Two Years	\$35.00
Seniors/Students	One Year	\$15.00
	Two Years	\$25.00
Couple	One Year	\$25.00
	Two Years	\$45.00
Family	One Year	\$30.00
	Two Years	\$55.00
Employees of the County of Lambton	One Year	\$15.00
	Two Years	\$25.00
<b>Enhanced Level Membership</b>		
AJ Casson	Tax Excluded	\$100.00
Emily Carr	Tax Excluded	\$250.00
Tom Thomson	Tax Excluded	\$500.00
Contributors Circle	Tax Excluded	\$1,000.00
<b>Educational Tour Groups</b>		
School Group	On Site, Per Participant	Cost Recovery
General Public	On Site, Per Participant	Cost Recovery
Cancellation Fee, Education Programs	Per Booking	50% of Cost
Chaperone Fee	Per Chaperone	\$30.00
<b>Education Outreach</b>		
In-Person Outreach	Within Lambton County	Cost Recovery

CULTURAL SERVICES		Approved Fees 2026
<b>Rentals Regular Business Hours</b>		
Norm Gurd Room	Per Event	\$250.00
Lecture Theatre	Per Event	\$250.00
After Hours Staff Facilitation Fee	Per Staff	\$45.00
In House Refreshments	Per Event	Cost Recovery
Photo Shoot	Per Sitting + Applicable Artist Fees	\$100.00
Adult Art Classes	Each	Cost Recovery
Image Reproduction Fee	Each	\$175.00
Administration Fee - Art Loans Other Galleries	Each	\$150.00
<b>Lambton County Library</b>		
<b>Room Rental</b>		
Sarnia Library Theatre Rental	Per Hour	\$20.00
Piano Practice Rental Rate	Per Hour	\$10.00
Sarnia Library Meeting Room - East Room	Per Hour	\$10.00
Sarnia Library Meeting Room - West Room	Per Hour	\$10.00
<b>Other Fees</b>		
After Hours Staff Facilitation Fee	Per Hour	\$45.00
Technician Fee	Per Hour	\$45.00
Facility Damage and/or Cleaning Fee	Based on Actual Repair/Service Costs	
Laundry Fee	Each, Plus HST	\$8.00
Piano Tuning Fee	Billed on Actual Tuning Costs	
<b>Promotional Materials</b>		
Library Bags	Each	\$6.00
Mugs	Each	\$10.00
<b>Other Products &amp; Services</b>		
Replacement/Duplicate Library Card	Each	\$2.00
Non-Resident Library Card	Bi-annually	\$50.00
Thumb Drives	Each	\$5.00
Ear Buds	Per Pair	\$2.00

CULTURAL SERVICES	Detail	Approved Fees 2026
<b>Other Products &amp; Services (continued)</b>		
Exam Proctoring Service	Per Exam	\$100.00
Copying (Copier/Computer) - Black & White	Per Sheet	\$0.25
Copying (Copier/Computer) - Colour	Per Sheet	\$0.25
Copying (from Microfilm)	Per Sheet	\$0.25
Interlibrary Loan Fine or Fee	Based on Lending Library's Requirements	
Interlibrary Loan Non-Pickup Fee	Per Item	\$10.00
Program/Activities Fee	Based on Cost Recovery Plus Disbursement	
Processing Charge (For Material Repairs)	Each	\$5.00
NSF Fee	Per Cheque	\$30.00
Collection Agency Referral Fee	Per Referral	\$25.00
<b>Makerspace</b>		
3D Printing	\$1.00 plus \$0.25 per gram	\$1.00
Book Binding	Per Book	\$1.00
Button Maker	Per Button	\$0.25
Photo Printing	Per Print	\$1.00
CDs and DVDs	Each	\$1.00
<b>Lost or Damaged Materials</b>		
Adult Book (Incl. Hardcover, Trade Paper Soft Cover & Graphic Novels)	Each	\$40.00
Young Adult (YA) Book (Incl. YA Graphic Novels)	Each	\$25.00
Children's Book	Each	\$12.00
Mass-Market Paperback Book	Each	\$10.00
VOX Book	Each	\$50.00
Wonderbook	Each	\$50.00
Audio Book	Each	\$50.00
Chromebook	Each	\$300.00
CD/DVD/Blu-Ray Disc	Each	\$30.00
Magazine/Periodical	Each	\$10.00
Playaways/Theme Kits/Launch Pads	Each	\$100.00

CULTURAL SERVICES		Approved Fees 2026
<b>Lost or Damaged Materials (continued)</b>		
Book Club Kits	Per Kit	\$300.00
For Each Single Missing Book	Per Book	\$40.00
Video Games	Each	\$60.00
E-Readers/Tablets	Each, varying from \$100-\$300	Cost Recovery
Snowshoes	Per Set	\$100.00
Ontario Parks Day-Use Lending Permit	Each	\$120.00
GPS Units	Each	\$100.00
Daisy Readers	Each	\$455.00
Walking Poles	Per Set	\$40.00
Walking Pole Accessories (Rubber Tips and Baskets)	Per Set	\$10.00
Binoculars	Per Set	\$100.00
Fishing Kit	Per Kit	\$60.00
Fishing Rod	Per Rod	\$40.00
Tackle Box	Per Box	\$20.00
Tool Kit	Per Kit	\$200.00
Individual Tools	Per Tool	\$20.00
Sports Kit	Per Kit	\$100.00
Telescope Kit	Per Kit	\$200.00
Telescope	Each	\$150.00
Individual Telescope Parts	Each	\$20.00
Projector		\$500.00
Cord / Block	Each	\$10.00
Radon Kit	Per Kit	\$200.00
WIFI Hotspot		\$175.00
Yoto Player		\$150.00
Yoto Audio Card	Per Card	\$15.00
Memory Care Kit	Per Kit	\$100.00
Single Items from Memory Care Kits	Each	\$12.00
Nintendo Switch 2 Kit	Per Kit	\$800.00
Joy Cons	Each	\$100.00

CULTURAL SERVICES	Detail	Approved Fees 2026
<b>Lost or Damaged Materials (continued)</b>		
Ukelele Kit	Each Kit	\$200.00
Ukelele	Each	\$150.00
Auto Tuner	Each	\$20.00

FINANCE, FACILITIES & ACQUISITIONS		Approved
Detail		Fees 2026
<b>Procurement &amp; Project Management</b>		
<b>Electric Vehicle Charging</b>		
Electric Vehicle Charging Stations	Per Hour	\$1.91
County Administration Building Station*	Per Hour (flat rate)	\$2.00
* A charge of \$1.91 per hour (billed by the second) at all charging stations except that located at the County Administration Building in Wyoming, where a flat rate charge of \$2.00 per hour applies.		
<b>Lambton Shared Services Centre Room Rentals</b>		
Rooms are available Monday-Friday from 8:30 a.m. to 4:30 p.m.		
Computer Lab	Per Day	\$215.00
	Per Hour	\$77.00
Meeting Room (Small)	Per Day	\$115.00
	Per Hour	\$21.00
Meeting Room (Large)	Per Day	\$165.00
	Per Hour	\$36.00
Boardroom	Per Day	\$115.00
	Per Hour	\$21.00
After Hours Additional Fee	Per Hour	\$75.00

INFRASTRUCTURE & DEVELOPMENT SERVICES		Approved Fees 2026
<b>Development Services Department</b>		
<b>Building Inspection and By-Law Enforcement</b>		
Lambton County Member Municipalities	Chargable Rate Per hour, plus mileage rate*	\$70.00
Municipalities Outside Lambton County	Chargable Rate Per hour, plus mileage rate*	\$90.00
	Plus Stand-by Fee, per week	\$500.00
Special and Extra Inspections	Chargable Rate Per hour, plus mileage rate*	
Due to faulty or defective work, or because of the work not being ready for inspection. This rate is applicable for each inspection after the second scheduled inspection. Rate is applicable for the administration and the enforcement of all building, septic, plumbing, and By-Law matters.		
<i>*Chargable rates in effect are subject to change at any time upon Council adopting a By-Law approving new rates. Rates are generally reviewed and revised in July of each year. Mileage rate as set by County Council, as amended from time to time.</i>		
<b>Permits for Private Sewage Systems under Ontario Building Code 2006 Part 8:</b>		
Class 2: Leaching Pit System		\$150.00
Class 3: Cesspool System		\$150.00
Class 4: Leaching Bed System (Entire System)		\$500.00
Septic Tank Replacement Only		\$250.00
Leaching Bed Replacement Only		\$250.00
Class 5: A Holding Tank System		\$500.00
<b>Septic Administration</b>		
File Searches	Each	\$100.00
	24 Hours or Less Rush Fee	\$25.00
Sewage System Assessment	Each (To evaluate proposals to re-use existing septic systems in connection with new connection)	\$100.00
<b>Septic Reviews for Applications Made Under the Land Use Planning &amp; Protection Act:</b>		
Severances	Per Lot	\$100.00
Subdivisions and Multi-lot Severances	More than three	\$400.00
Minor Variances	Per Application	\$100.00
Official Plan Amendments & Rezoning	Per Application	\$100.00

INFRASTRUCTURE & DEVELOPMENT SERVICES		Approved Fees 2026
<b>Plumbing Permit</b>		
Basic Fee	Each	\$70.00
Number of Dwelling Units	Each	\$35.00
Fixtures	Each	\$8.00
Soil vent stacks	Each	\$35.00
Catch Basins	Each	\$19.00
R.W.L.	Each	\$7.00
Sanitary Lateral	Each	\$35.00
Rate in excess of 90 metres	Per linear metre	\$1.50
Storm Lateral	Each	\$35.00
Rate in excess of 90 metres	Per linear metre	\$1.50
Water lines	Each	\$35.00
Rate in excess of 90 metres	Per linear metre	\$1.50
Fire Service Main	Per metre	\$1.50
Oil Interceptor	Each	\$35.00
Backflow Preventor	Each	\$35.00
<p>The basic fee shall be charged for any work that requires a permit.</p> <p>Where the owner or his agent makes application for a special inspection of any plumbing, drainage or water system work which is not a routine inspection, the applicant shall pay for the services of the Inspector per hour and cost of mileage incurred at the current rates as set by Lambton County Council, as amended, from time to time.</p> <p>For extra inspections made necessary because of faulty or defective work or because of the work not being ready for inspection, for each inspection after the second inspection, the applicant shall pay for the services of the Inspector per hour and cost of mileage incurred at the current rates as set by Lambton County Council, as amended, from time to time.</p> <p>An additional recovery fee applies to all commercial and/or industrial applications. Waterlines, storm and sanitary laterals exceeding 90 linear metres in length shall be subject to \$1.50 per linear metre when the base criteria has been exceeded and is applicable to each individual. Fire service mains in their entirety will be subject to \$1.50 per metre.</p>		



INFRASTRUCTURE & DEVELOPMENT SERVICES		Approved Fees 2026
<b>Official Plan</b>		
Official Plan Amendment	County	\$4,000.00
	Local Municipality Official Plan	\$700.00
<i>(For greater clarity, any and all costs associated with peer review and/or consulting reports required by the County of Lambton in relation to the subject matter of an official plan amendment application processed pursuant to s. 22 of the Planning Act, R.S.O. 1990, c. P.13 shall be the sole and exclusive responsibility of the applicant.)</i>		
<b>Zoning</b>		
Zoning By-Law Amendment	Each	\$525.00
Zoning Compliance Letter (With or Without Survey)	Each	\$100.00
	24 hours or less Rush Fee	\$25.00
<b>Woodland</b>		
Application for Exemption to Clear Woodlands	Per Application	\$1,250.00
Extension for Approved Exemption Permit	Per Extension	\$175.00
Notice of Intent/Goods Forestry Practice Cuts	Per Notice	\$75.00
<b>Exemptions and Changes</b>		
Application for Minor Exemption Requests (Under Section 3)	Per Application	\$275.00
Changes to a Provisional Consent and Reactivation of a Lapsed Plan of Subdivision	Per Application	\$250.00
<b>Plan of Subdivision/Condominium</b>		
Plan of Subdivision/Condominium Application	0-20 lots	\$3,500.00
	21-50 lots	\$4,500.00
	50 + lots	\$6,500.00
Plan of Condominium Conversion Applications	Per Application	\$2,000.00
Exemption request for Condominium/ Condominium Conversion	Per Application	\$750.00
Plan of Subdivision Part Lot Control	Per Application	\$750.00

INFRASTRUCTURE & DEVELOPMENT SERVICES		Approved Fees 2026
<b>Plan of Subdivision/Condominium (continued)</b>		
Plan of Subdivision/Condominium Extension to Draft Plan Approval	Per Application	\$250.00
Plan of Subdivision/Condominium Re-Submission of Lapsed Draft Plan Approval	Per Re-Submission	50% of Application Fee
<b>Peer Review Study</b>		
Where a planning application for either the County or a lower-tier municipality receiving planning services from the County, requires a peer review of a study, the cost of that peer review will be borne by the applicant.		Cost Recovery
<b>Signs</b>		
Road Sign - 8" x 28"	Each	\$39.25
Street Sign - 6" x 22"	Each	\$25.25
Street Sign - 6" x 16"	Each	\$21.25
9-1-1 Sign - 5" x 13"	Each	\$16.50
9-1-1 Sign - 5" x 15"	Each	\$18.50
Sign Post	Each	\$15.00
<b>Public Works Department</b>		
<b>Services</b>		
Pipeline Crossings (Private)	See Schedule "A" By-Law 13 of 2008	
Tipping Fees	Per Metric Tonne	\$50.00
	Per Cubic Yard	\$18.00
Tires (Passenger Car, Pickup)	Per Tire (Rim Off)	\$2.50
	Per Tire (Rim On)	\$5.00
Sign Permit	Each	\$100.00
Entrance Permit	Each	\$25.00
Damages to Public Property Caused During Collision	Actual Cost	Cost Recovery

INFRASTRUCTURE & DEVELOPMENT SERVICES		Approved Fees 2026
<b>Moving Permits</b>		
Oversize loads under 3.75 meters wide	Each	\$75.00
Oversize loads over 3.75 meters wide	Each	\$300.00
Overweight loads under 3.75 meters wide	Each	\$150.00
Overweight loads over 3.75 meters wide	Each	\$750.00
Annual Oversize Loads	Annual Fee	\$400.00
	Plus Each Additional Permit to the Same Company	\$40.00

LONG-TERM CARE		Approved Fees 2026
<b>Room Rentals - All Homes</b>		
Small Meeting Room & Staff Training Room	Per Rental	\$25.00
Auditorium, Basement Library & Education Room	Per Rental	\$50.00
Funeral Homes (Auditorium, Chapel, Lobby, Labour)	Per Funeral	\$150.00
Kitchen Off Auditorium/Dishes and Clean Up	Per Rental	\$25.00
Tablecloth Rental	Per Unit	\$2.00
<b>Meals on Wheels</b>		
Packaged Complete Meal	Each	\$10.00
Packaged Entree	Each	\$8.00
Packaged Soup/Salad/Dessert	Each	\$2.00
Staff Meal	Per Soup	\$2.00
	Per Entree	\$4.00
Volunteer Meal	Each	\$4.00
Visitor Meal (With Resident)	Each	\$9.50
Sunday Supper & Holidays (Easter, Thanksgiving, Christmas, Mother's Day, etc.)	Each	\$12.00
<i>Special Occasions (by invitation) may vary. For groups of 3 or more, please contact the Nutrition Supervisor for meal pricing.</i>		
<b>Meetings/Conferences</b>		
Morning Meeting	Per Person	\$6.50
<i>Muffin/Pastry, Fruit or Cheese, Juices, Water, Coffee &amp; Tea</i>		
Luncheon	Per Person	\$8.50
<i>Entrée Beverage, Dessert, Coffee &amp; Tea</i>		
Afternoon Meeting	Per Person	\$6.50
<i>Squares/Cookies, Fruit, or Cheese &amp; Crackers &amp; Fruit, and Beverages</i>		
Full Day - Morning, Lunch, Afternoon	Per Person	\$16.00
Diners Club	Per Meal	\$15.00

OFFICE OF THE CAO	Detail	Approved Fees 2026
<b>Souvenirs</b>		
Lapel Pins (Crest)	Each	\$0.38
Lapel Pins (Logo)	Each	\$0.33
<b>County of Lambton Flag</b>	Each	\$52.41

PUBLIC HEALTH SERVICES		Approved
		Fees 2026
<b>Emergency Medical Services Department</b>		
Special Events Coverage (Agreements)	Four Hour Minimum	
One (1) Ambulance, Two (2) Paramedics	Per Hour	\$180.00
One (1) Supervisor	Per Hour	\$95.00
Provision of Ambulance Call Report Record with Signed Authorization	Each	\$150.00
<b>Lambton Public Health</b>		
Property File Search	Each	\$80.00
Other: File Reproduction and/or Search	Per Hour	\$30.00
	Per Page	\$0.50
Food Handler Certification Course	Classroom/Home Study, Includes HST	\$40.00
	Exam Only, Includes HST	\$10.00
Public Pool Operators Course	Per Course, Includes HST	\$20.00
Birth Control Patch (EVRA)	Per Package	\$15.00
I.U.D.	Each	\$60.00
Nuva Ring	Per Package	\$12.00
Oral Contraceptives	Per Pack	\$10.00
Plan B (E.C.P.)	Per Occasion	\$10.00

SOCIAL SERVICES	Detail	Approved Fees 2026
<b>Housing Services</b>		
File Reproduction and/or File Search	Per Hour	\$30.00
	Per Page	\$0.50
<b>Fees</b>		
Dollar amount or method by which they are calculated.		
<b>Rent</b>		
30% of gross monthly income up to full market rent or per Social Assistance Scales established by the Ministry of Municipal Affairs and Housing.		
<b>Utility Charge</b>		
When the utilities for rental units are paid by the Service Manager the tenant's rent is increased by charges established by the Ministry of Municipal Affairs and Housing. Utility charges vary by the size and type of unit.		
<b>Maintenance Charges</b>		
Full Cost Recovery		
<b>NSF Fee</b>		
Full Cost Recovery		
<b>Fire and Water Damage</b>		
Full cost recovery of all costs incurred for fire or water damage up to the full amount of the deductible may be charged back to the tenant.		
<b>Television Antenna Charge</b>		
Where a television antenna is supplied, the tenant's rent is increased by \$1.00 per month.		
<b>Air Conditioning Charge</b>		
Where the cost of hydro is paid by the Service Manager, the tenant is charged \$5.00 per month for each air-conditioning unit.		
<b>Legal Fees</b>		
Full Cost Recovery		
<b>Parking Fees</b>		
Each tenant receives one parking space based on availability. \$10.00 per month is charged for each additional non-designated parking space.		
<b>Laundry</b>		
Based on 3rd party vendor rates.		

SOCIAL SERVICES		Approved Fees 2026
<b>Children's Services</b>		
File Reproduction and/or File Search	Per Hour	\$30.00
	Per Page	\$0.50
<b>Circles Licensing</b>		
Annual Licence	Per Year (Plus Data System Fee)	\$2,500.00
<b>Homelessness Prevention &amp; Social Planning</b>		
File Reproduction and/or File Search	Per Hour	\$30.00
	Per Page	\$0.50
<b>Ontario Works</b>		
File Reproduction and/or File Search	Per Hour	\$30.00
	Per Page	\$0.50



**THE CORPORATION OF THE COUNTY OF LAMBTON**

**BY-LAW NO. 2 OF 2026**

**"A By-Law to Appoint a Chief Building  
Official and Inspectors for The County of Lambton"**

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**WHEREAS** The Corporation of the County of Lambton (the "**County**") has jurisdiction to apply and enforce the *Building Code Act, 1992*, S.O. 1992, c.23 (the "**Code**"), as amended, throughout Lambton County and throughout the local municipalities for which it provides Code enforcement services;

**AND WHEREAS** the Council of the County is authorized under the Code to appoint a Chief Building Official and inspectors for the enforcement of the Code in such areas in which the County has jurisdiction;

**AND WHEREAS** this Council previously enacted By-Law No. 17 of 2025 to appoint a Chief Building Official, acting Chief Building Official(s) and inspectors for purposes of the Code but wishes to update and restate such appointment on account of personnel changes;

**NOW THEREFORE** this Council of The Corporation of the County of Lambton enacts as follows:

1. The individuals named in Schedule "A" attached hereto are hereby appointed to the positions identified therein for purposes of the Code.
2. The appointments set out in paragraph 1 hereof are in effect on the earlier of:
  - (a) the date that each individual assumed the duties and responsibilities of the position(s) appointed to, which may be retroactive to the date of the commencement of their employment; and
  - (b) the date of this By-Law;

and such appointments shall be in effect only for so long as the individual is employed with the County.

3. That By-Law No. 17 of 2025 is hereby repealed.
4. THIS BY-LAW comes into force and effect upon finally being passed.

THIS BY-LAW read a first, second and third time and finally passed this 4<sup>th</sup> day of February 2026.

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Kevin Marriott  
Warden

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Ryan Beauchamp  
Deputy Clerk

DRAFT

**SCHEDULE A TO BY-LAW NO. 2 OF 2026**

The following individuals are hereby appointed to the following positions for the purposes of the *Building Code Act, 1992*, S.O. 1992, c. 23:

<b><u>Position</u></b>	<b><u>Appointed Individuals (Name)</u></b>
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<b>Chief Building Official:</b>	NAUTA, Corrine
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<b>Inspector(s):</b>	ANIC, Michael BEDARD, Kelly BRAUN, Carson KOLA, Simon MCDUGALL, Richard MCEACHEN, Connor NAPIER, Paul READ, Duane (Adam) SOETEMANS, Jesse VAN DEN BERGE, Jessica VERMEIREN, Samantha
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<b>Acting Chief Building Official:</b>	Any one of the Inspectors appointed above (as nominated by the Chief Building Official) shall have the authority to serve as the acting Chief Building Official for the purposes of the Code during the absence of the Chief Building Official.
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**THE CORPORATION OF THE COUNTY OF LAMBTON**

**BY-LAW NO. 3 OF 2026**

**"A By-Law to Adopt the Cash Requirements  
Budget for 2026"**

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**WHEREAS** Section 289 of the *Municipal Act, 2001*, S.O. 2001, c.25, requires that the Council of every upper-tier municipality shall annually prepare and adopt a budget, including estimates of all sums required during the year for the purposes of that municipality;

**AND WHEREAS** attached as Schedule "A" to this By-Law is the *Comparison Summary of the County Gross Budget for 2026* detailing the intended expenses of The Corporation of the County of Lambton (the "**County**") in 2026 for all purposes;

**AND WHEREAS** attached as Schedule "B" to this By-Law is the *Comparison Summary of the County Levy for 2026* detailing the total funding required from the County tax base in 2026 for all purposes;

**NOW THEREFORE** the Council for The Corporation of the County of Lambton enacts as follows:

1. Schedule "A" is hereby adopted and confirmed as the estimate of total Gross expenses to be incurred by the County in the year 2026 for all purposes.
2. Schedule "B" is hereby adopted and confirmed as the estimate of total funding to be raised from property taxation for all County purposes during the year 2026.
3. This By-Law shall come into force and effect upon it being passed.

THIS BY-LAW read a first, second and third time and finally passed this 4<sup>th</sup>  
day of February, 2026.

\_\_\_\_\_  
Kevin Marriott  
Warden

\_\_\_\_\_  
Ryan Beauchamp  
Deputy Clerk

DRAFT

**SCHEDULE "A"**

**PSAB Compliant Statement  
Total Expense Comparison  
2025 to 2026**

DEPARTMENT	2025	2026	Difference	Change
<b>GENERAL GOVERNMENT</b>				
County Council	2,642,508	2,744,287	101,779	0.037
County Grants	3,190,341	3,179,056	(11,285)	(0.004)
Assessment	2,071,164	2,133,299	62,135	0.023
<b>Total General Government</b>	<b>7,904,013</b>	<b>8,056,642</b>	<b>152,629</b>	<b>0.055</b>
<b>CAO</b>				
Chief Admin Office	879,776	905,806	26,030	0.009
<b>CORPORATE SERVICES</b>				
Legal Services/Clerk's	616,940	591,395	(25,545)	(0.009)
Human Resources	1,931,051	2,058,335	127,284	0.046
Information Technology	7,453,495	8,080,868	627,373	0.228
Court Services	3,302,101	3,898,099	595,998	0.216
<b>Total Corporate Services</b>	<b>13,303,587</b>	<b>14,628,697</b>	<b>1,325,110</b>	<b>0.481</b>
<b>FINANCE, FACILITIES &amp; ACQUISITIONS</b>				
Financial Administration Services	1,580,949	1,661,265	80,316	0.029
Divisional Support Services	921,404	1,017,310	95,906	0.035
Procurement & Project Management	947,401	1,459,502	512,101	0.186
Lambton Shared Services Centre	2,323,482	2,693,331	369,849	0.134
Debt Charges	1,068,209	844,910	(223,299)	(0.081)
<b>Total Financial Services</b>	<b>6,841,445</b>	<b>7,676,318</b>	<b>834,873</b>	<b>0.303</b>
<b>INFRASTRUCTURE &amp; DEVELOPMENT SERVICES</b>				
PW - Roads	20,782,144	20,968,925	186,781	0.068
PW - Waste Management Admin	645,752	691,625	45,873	0.017
PW - Waste Mgmt Site Opns	2,730,688	2,683,237	(47,451)	(0.017)
Planning & Development Services	3,402,010	3,846,924	444,914	0.162
Building Services	1,705,897	1,737,394	31,497	0.011
Asset Management	381,698	392,290	10,592	0.004
<b>Total Infrastructure &amp; Development</b>	<b>29,648,189</b>	<b>30,320,395</b>	<b>672,206</b>	<b>0.244</b>
<b>PUBLIC HEALTH SERVICES</b>				
LPH - Administration/Office of MOH	1,946,340	2,024,945	78,605	0.029
LPH - Health Promotion	3,774,283	3,994,738	220,455	0.080
LPH - Health Protection	3,683,501	3,837,435	153,934	0.056
LPH - Family Health	4,030,571	3,785,722	(244,849)	(0.089)
Emergency Medical Services	22,354,714	23,396,764	1,042,050	0.378
<b>Total Public Health Services</b>	<b>35,789,409</b>	<b>37,039,604</b>	<b>1,250,195</b>	<b>0.454</b>
<b>SOCIAL SERVICES</b>				
Ontario Works	42,071,294	40,258,791	(1,812,503)	(0.658)
Homelessness Prevention & Social Planning	8,114,915	8,693,683	578,768	0.210
Circles	435,955	446,813	10,858	0.004
Reaching Home	1,826,432	1,703,157	(123,275)	(0.045)
Local Immigration Partnership	341,311	355,474	14,163	0.005
Child Care & Children Services	42,707,749	47,735,941	5,028,192	1.826
Housing Services	18,952,247	19,485,475	533,228	0.194
Employment Support	1,505,625	1,429,609	(76,016)	(0.028)
<b>Total Social Services</b>	<b>115,955,528</b>	<b>120,108,943</b>	<b>4,229,431</b>	<b>1.536</b>
<b>LONG-TERM CARE</b>				
Lambton Meadowview Villa	19,079,607	19,105,672	26,065	0.009
Marshall Gowland Manor	18,658,054	19,327,417	669,363	0.243
North Lambton Lodge	11,968,019	13,212,533	1,244,514	0.452
Community Support Services-Day Programs	723,356	1,051,857	328,501	0.119
<b>Total Long-Term Care</b>	<b>50,429,036</b>	<b>52,697,479</b>	<b>2,268,443</b>	<b>0.824</b>
<b>CULTURAL SERVICES</b>				
Library	9,781,708	9,873,220	91,512	0.033
Alix Art Gallery	2,009,326	2,065,874	56,548	0.021
Lambton Heritage Museum	1,944,303	1,946,305	2,002	0.001
Oil Museum of Canada	831,906	927,368	95,462	0.035
Creative County	77,500	75,000	(2,500)	(0.001)
<b>Total Cultural Services</b>	<b>14,644,743</b>	<b>14,887,767</b>	<b>243,024</b>	<b>0.088</b>
<b>TOTAL GENERAL GROSS</b>	<b>275,395,726</b>	<b>286,321,651</b>	<b>11,001,941</b>	<b>3.995</b>

**AGENDA ITEM #C)**

**THE CORPORATION OF THE COUNTY OF LAMBTON**

**BY-LAW NO. 4 OF 2026**

**"A By-Law to Authorize Bank Borrowing  
for Current Operations to a maximum  
of \$10,000,000"**

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**WHEREAS** the Council of The Corporation of the County of Lambton (the "**County**") deems it appropriate to be able to authorize the borrowing of up to ten million dollars (\$10,000,000.00) to meet its operational needs should taxes as collected not be sufficient to fund the current expenditures of the County for the fiscal year 2026;

**AND WHEREAS** the total amount of the revenues of the County for the fiscal year 2026, not including revenues derivable or derived from the sale of assets, borrowings or issues of debentures, or from surplus is estimated to be approximately three hundred twenty-one million dollars (\$321,000,000.00);

**AND WHEREAS** the proposal to authorize the borrowing of ten million dollars (\$10,000,000.00) is within the limits imposed on the County under the provisions of Section 407, Part XIII, the *Municipal Act, 2001*, c.25, S.O. 2001 (the "**Act**");

**NOW THEREFORE** the Council of The Corporation of the County of Lambton hereby enacts as follows:

1. (a) That the Warden and Treasurer are hereby authorized on behalf of the County to borrow from time to time, by way of promissory note or bankers' acceptance, from the Canadian Imperial Bank of Commerce (the "**Bank**"), a sum or sums not exceeding, in the aggregate, ten million dollars (\$10,000,000.00) to meet, until the taxes are collected, the current expenditures of the County for the 2026 fiscal year, including the amounts required under Section 407 of the Act.



- (b) In return for all such authorized borrowings, the County shall give to the Bank a bankers' acceptance or promissory note(s), whichever the County deems to be appropriate in its discretion. All such financial documents shall be sealed with the County's corporate seal and signed by the Warden and Treasurer.
- (c) All promissory note(s) provided under paragraph 1(b) shall bear interest in accordance with the banking agreement between the County and the Bank, and such rate of interest shall be as notified by the Bank to the Treasurer from time to time.
- (d) All bankers' acceptances provided under paragraph 1(b) shall bear interest at the prevailing market interest rates.
2. All sums borrowed pursuant to the authority of this By-Law, as well as all other sums borrowed in the 2026 fiscal year and in any previous years from the said Bank for any or all of the purposes mentioned in the said Section 407, shall, together with interest thereon, be a charge upon the whole of the revenues of the County for the current year and for all preceding years as and when such revenues are received.
3. The Treasurer is hereby authorized and directed to apply in payment of all sums borrowed as aforesaid, together with interest thereon, all of the moneys hereafter collected or received either on account or realized in respect of the taxes levied for the current year and preceding years, or from any other source, which may lawfully be applied for such purposes.

THIS BY-LAW read a first, second and third time and finally passed this 4<sup>th</sup> day of February, 2026.

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Kevin Marriott  
Warden

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Ryan Beauchamp  
Deputy Clerk

**THE CORPORATION OF THE COUNTY OF LAMBTON**

**BY-LAW NO. 5 OF 2026**

**"A By-Law of The Corporation of the County of Lambton to confirm the resolutions and motions of Lambton County Council, which were adopted up to and including February 4, 2026"**

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**WHEREAS** it has been expedient that from time to time, the Council of The Corporation of the County of Lambton should enact the resolutions or motions of Council;

**AND WHEREAS** it is deemed advisable that all such actions which have been adopted by resolution or motion of Council only, should be authorized by By-Law;

**NOW THEREFORE**, the Council of The Corporation of the County of Lambton enacts as follows:

1. That all actions of Council which have been authorized by a resolution or motion of Council and adopted in open Council and that were recorded in the minutes of Council or the minutes of a Committee of Council and accepted by Council up to and including February 4, 2026, be hereby confirmed.

THIS BY-LAW read a first, second and third time and finally passed this 4<sup>th</sup> day of February, 2026.

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Kevin Marriott  
Warden

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Ryan Beauchamp  
Deputy Clerk