



**AGENDA**  
**LAMBTON COUNTY COUNCIL**  
**BUDGET DELIBERATIONS**

**Wednesday, March 1, 2023 9:00 a.m.**  
**Council Chambers, Wyoming**

Page

**1. Roll Call**

**2. Land Acknowledgement**

We acknowledge that this land on which we are gathered today is part of the ancestral land of the Chippewa, Odawa, and Potawatomi peoples, referred to collectively as the Anishinaabeg. It is through the connection of the Anishinaabeg with the spirit of the land, water and air that we recognize their unique cultures, traditions, and values. Together as treaty people, we have a shared responsibility to act with respect for the environment that sustains all life, protecting the future for those generations to come.

**3. Disclosures of Pecuniary of Interest**

**4. IN-CAMERA SESSION**

No In-Camera Items.

**5. OPEN SESSION**

**Regular Meeting called to order at 9:00 a.m.**

**6. Silent Reflection**

**7. CORRESPONDENCE**

**A) Correspondence from Member Municipalities**

- a) CC 03-01-23 An email from Mandi Pearson, Clerk for the Town of Petrolia dated February 14, 2023 regarding a resolution that was passed by the Council of the Town of Petrolia. The following resolution was carried:

**Moved: Bill Clark**  
**Seconded: Ross O'Hara**

THAT the Council of the Town of Petrolia request that the County of Lambton review and consider increase of the annual Policing grant provided to municipalities which has remained unchanged at \$17,069.00 for many years.

Carried.

8. 2023 Budget Deliberations

*Please bring Draft Budget binder.*

A) INTRODUCTION

- a) Introduction and review of the day's process by the Treasurer.  
Please see the attached memo.

B) ITEMS REFERRED TO BUDGET

*A Council motion is required to lift from the table motion #5 of the County Council 2021 Budget Minutes dated March 3, 2021, and motion #28 of the Lambton County Council (Open Session) minutes dated February 1, 2023.*

Please refer to TAB 2 (pages 4-8) in the 2023 Draft Budget binder for corresponding attachments.

- a) Roundabout at County Road 4 (Petrolia Line) and County Road 31 (Kimball Road)

At its meeting held on March 2, 2022, Council tabled the following motion from the Budget Minutes dated March 3, 2021:

*#5: Arnold/Cook: That the request for the roundabout work at County Road 4 (Petrolia Line) and County Road 31 (Kimball Road) be tabled to the 2023 budget.*

Carried.

- b) Signalized Intersection with Auxiliary Lanes at County Road 4 (Petrolia Line) and County Road 31 (Kimball Road)

The request for the installation of traffic signals at the intersection of County Road 4 (Petrolia Line) and County Road 31 (Kimball Road) was tabled to the 2023 Council Budget Session at its February 1, 2023 Council meeting as follows:

*#28: Agar/Field: That staff be instructed to engineer and install traffic light signals, controlling traffic in all directions, at the*

*intersection of Petrolia Line and Kimball Road, and that such work be completed in 2023.*

*Carried.*

*#29: Agar/Bradley: That motion #28 of this day's minutes be tabled to the March 1, 2023 Budget meeting to be dealt with in conjunction with tabled motion #5 of Lambton County Council (Open Session) Budget minutes dated March 3, 2021 regarding a request for roundabout work at County Road 4 (Petrolia Line) and County Road 31 (Kimball Road).*

*Carried.*

**C) REVIEW OF DEPARTMENT BUDGETS**

Review of Departmental Budgets beginning with "County Council" (TAB 4) and proceeding in order of appearance in the Draft Budget binder.

**9. Notice of Motion**

**10. Other Business**

**11. Notice of By-Laws**

- a) #9 of 2023 A By-Law to Adopt the Cash Requirements Budget for 2023.
- b) #10 of 2023 A By-Law of The Corporation of the County of Lambton to confirm the resolutions and motions of Lambton County Council which were adopted up to and including March 1, 2023.

**12. First and Second Reading of By-Laws**

- a) #9 and #10 of 2023.

**13. Third and Final Reading of By-Laws**

- a) #9 and #10 of 2023.

**14. ADJOURNMENT**

**Recommendation**

**That the Warden declare the meeting adjourned and that the next regular meeting of County Council be held on Wednesday, April 5, 2023 with the In-Camera Session to commence at 9:00 a.m.**

**15. O Canada!**

CC 03-01-23

February 14, 2023

Olivia Leger  
County Solicitor/Clerk  
Via email: [olivia.leger@county-lambton.on.ca](mailto:olivia.leger@county-lambton.on.ca)

RE: Annual County of Lambton Policing Grant value

Dear Ms. Leger,

During the January 17, 2023 budget deliberation meeting of council, the annual amount received from the County of Lambton for policing was brought forward and discussed, the following resolution was carried:

Moved: Bill Clark                      Seconded: Ross O'Hara

*"THAT the Council of the Town of Petrolia request that the County of Lambton review and consider increase of the annual Policing grant provided to municipalities which has remained unchanged at \$17,069.00 for many years."*

Carried

Thank you for circulating this item for County of Lambton Council consideration.

Kind regards,

*Original Signed*

Mandi Pearson  
Clerk/Operations Clerk

cc:        file  
            Mayor R. Brad Loosley

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## **MEMO**

**Date:** March 1, 2023  
**To:** Warden and Lambton County Councillors  
**From:** Larry Palarchio, CPA, CMA, General Manager & County Treasurer  
**cc:** CAO and General Managers  
**Re:** DRAFT 2023 Budget Meeting and Deliberations

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### **Background**

The purpose of this memo is to provide Council with the following reference guide as it undertakes its deliberations of the County's DRAFT 2023 Budget.

### **Reference/Procedural Guide**

The following is a summary/reference guide regarding the protocols and procedures that will be employed during this meeting as Council undertakes its deliberations of the County's DRAFT 2023 Budget.

- The Budget Approval By-Law No. 9 of 2023 has been prepared referencing both the 2023 PSAB compliant total expenses number and the dollars to be raised through property taxation. The former amount can be found under Tab 15 "PSAB" in your Budget Binder, the latter under Tab 1.
- The Agenda for your Budget Review Meeting sets out all matters either included in the DRAFT 2023 Budget or referred to these deliberations.
- The expenditures and funding required as detailed in the DRAFT 2023 Budget does not include any funding or accounting for:
  - The matters "Referred to Budget" which is detailed under Tab 2 of the Budget Binder.
- The Manager, Divisional Support Services and her staff will record the financial impact of all motions in the County's Budget Minutes Program.

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Memo - DRAFT 2023 Budget Meeting and Deliberations (page 2)

March 1, 2023

- Should a Recorded Vote be requested, details of how each Councillor votes and the result of the vote will be displayed by the County's Budget Minutes Program, which will immediately weigh and tally the vote.
- Because neither the amount nor the funding required for the items "Referred to Budget" requests are currently included or reflected in the DRAFT 2023 Budget, when considering what to do with these matters, Council is asked to provide its decision(s) in the form of specific motions for each matter or request.
- However, because the matters and expenditures contained in the remainder of the DRAFT 2023 Budget are already reflected in it, the opposite holds true. Council is asked to approve these on an "exception" basis. Therefore, motions for these matters or expenditures are only required when:
  - Council wishes to add or increase costs from those in the draft Budget.
  - Council wishes to delete or decrease costs already in the draft Budget.
  - Council has completed its deliberations, determined the final amount of funding to be raised from the tax base and wishes to approve the Budget as presented or amended.
- Department Managers from each Division will be in attendance. Staff will not make formal presentations but instead will be available to answer questions and provide clarification of their Department and Program Budgets as required by Council.
- Should Council require additional time beyond that allotted for this meeting, Thursday, March 23, 2023 is currently scheduled for that purpose.
- Once Council concludes its deliberations and approves the County's 2023 Budget as presented or amended, staff will introduce motions to give By-Law No. 9 of 2023 the three readings required to confirm this.

Respectfully provided,

Larry Palarchio