



AGENDA
LAMBTON COUNTY COUNCIL

Wednesday, July 3, 2024 9:00 AM
Council Chambers, Wyoming

Page

1. Roll Call

2. Land Acknowledgement

We acknowledge that this land on which we are gathered today is part of the ancestral land of the Chippewa, Odawa, and Potawatomi peoples, referred to collectively as the Anishinaabeg. It is through the connection of the Anishinaabeg with the spirit of the land, water and air that we recognize their unique cultures, traditions, and values. Together as treaty people, we have a shared responsibility to act with respect for the environment that sustains all life, protecting the future for those generations to come.

3. Disclosures of Pecuniary Interest

If any.

4. IN-CAMERA SESSION - 9:00 A.M.

Recommendation

That the Warden declare that County Council go in-camera to discuss the following:

- a) to review the Lambton County Council (Closed Session) minutes dated June 5, 2024, pursuant to s. 239(2) (c), (d) and (k) of the *Municipal Act, 2001*.
- b) to review the Committee of the Whole In-Camera minutes dated June 19, 2024, pursuant to ss. 239(2) (c), (e) and (k) of the *Municipal Act, 2001*.

5. OPEN SESSION

The Open Session meeting will commence immediately following the Closed Session meeting.

6. Silent Reflection

7. Rise and Report Motions of the In-Camera Session

If any.

8. DELEGATIONS

5 - 35

- a) Robert Dickieson will be presenting to County Council regarding implementation of traffic safety measures around London Road Public School, Sarnia.

Note: There will be two short videos played for page #18 and #19 of the presentation slides.

9. Staff Presentations

36 - 47

- a) Ian Hanney, Program Supervisor, Homelessness Prevention and Social Planning, Social Services, The County of Lambton, will be presenting to County Council regarding Lambton County Housing and Homelessness Progress Report 2023.

10. MINUTES OF COUNCIL (OPEN SESSION)

48 - 57

- a) Reading and adoption of the Lambton County Council (Open Session) minutes dated June 5, 2024.

11. BOARD OF HEALTH (Lambton Public Health)

A) Information Reports

58 - 63

- a) Information Report dated July 3, 2024 Regarding Lambton Drug and Alcohol Strategy - Update on First Year of Implementation.

64 - 67

- b) Information Report dated July 3, 2024 Regarding Opioid Overdose Early Warning System and Alerts.

68 - 70

- c) Information Report dated July 3, 2024 Regarding Supporting Healthy Growth and Development - Update.

12. CORRESPONDENCE

No correspondence.

13. Information Reports

No Information Reports.

14. Items Not Requiring a Motion

71 - 77

- a) Lambton Seniors' Advisory Committee minutes dated March 26, 2024.

Agenda: Lambton County Council (OPEN SESSION) - July 3, 2024

78 - 79 b) Lambton Creative County Committee minutes dated September 28, 2024.

80 - 88 c) Tourism Sarnia-Lambton Board minutes dated November 16, 2023, December 14, 2023, February 7, 2024, April 4, 2024, and May 8, 2024.

15. Reports Requiring a Motion

A) LONG-TERM CARE DIVISION

89 - 94 a) Report dated July 3, 2024 Regarding Small House Development Plan Update.

16. Committee of the Whole (Open Session) Minutes

95 - 101 a) Committee of the Whole (Open Session) minutes dated June 19, 2024.

102 - 104 b) Audit Committee minutes dated June 19, 2024.

17. Items Tabled from Previous Meetings

None at this time.

18. Notice of Motion

19. Other Business

20. Notice of By-Laws

105 - 107 a) 19 of 2024 A By-Law to Appoint Area Weed Inspectors for the County of Lambton.

108 - 110 b) 20 of 2024 A By-Law to Appoint a Chief Building Official and Inspectors for The County of Lambton.

111 - 112 c) 21 of 2024 A By-Law of The Corporation of the County of Lambton to confirm the resolutions and motions of Lambton County Council which were adopted up to and including July 3, 2024.

21. First and Second Reading of By-Laws

a) #19, #20, and #21 of 2024.

22. Third and Final Reading of By-Laws

a) #19, #20, and #21 of 2024.

23. ADJOURNMENT

Recommendation

That the Warden declare the meeting adjourned and that the next regular meeting of County Council be held on Wednesday, September 4, 2024 with the In-Camera Session to commence at 9:00 a.m.

24. O Canada!

25. Invitations

- 113 a) Marshall Gowland Manor Family BBQ, Tuesday, July 16th, 2024 at
5:00 p.m.
- 114 b) North Lambton Lodge Family BBQ, Thursday, August 8, 2024 at 5:00
pm.
- 115 c) Lambton Meadowview Villa Family BBQ, Thursday September 5,
2024 at 5:00 p.m.

26. NOTE

- a) The annual Council Steak Fry will be hosted by the Village of Point Edward this year, following the September 4, 2024 Council meeting. Invitations and details will be sent out at a later date.



Legal Services / Clerk's Department
789 Broadway Street, Box 3000
Wyoming, ON N0N 1T0

Telephone: 519-845-0801
Toll-free: 1-866-324-6912
Fax: 519-845-0818

June 04, 2024

SENT VIA EMAIL

Robert Dickieson
326 Vidal Street North
Sarnia, Ontario N7T 5Y6

Attention: Robert Dickieson

Robert Dickieson:

Re: Lambton County Council Delegation Confirmation (July 03, 2024)

This letter confirms your delegation before Lambton County Council at their meeting on Wednesday, July 03, 2024. The subject of the presentation is implementation of traffic safety measures around London Road Public School.

Please attend the County of Lambton Administration Building, 789 Broadway Street, Wyoming for 9:00 a.m. If you have a presentation/digital visual aid, I require them no later than Tuesday, June 25, 2024 at 12 noon.

Lastly, as a reminder, there is a **10-minute** time limit for all delegation presentations.

Feel free to reach out if you have questions.

Kind regards,

Leah Klompstra, Dipl.M.A., CMM II
Records Management Coordinator/Executive Assistant
Corporate Services Division

www.lambtononline.ca





London Road – County Road 16 – a new perspective

presented by Dr. Robert Dickieson – Lambton County Council – 2024/07/03

WHY?

PROPOSED PROJECTS - ROADS 2025 – 2028 (cont'd)

- 33) **County Road 79 (Arkona Road)** – North limit of Arkona to the east limit of Thedford
Pavement recycling, resurfacing and drainage improvements.
- 34) **County Road 31 (Kimball Road)** - County Road 4 (Petrolia Line) to County Road 20 (Plank Road)
Pavement recycling, resurfacing and drainage improvements.
- 35) **County Road 34 (Churchill Line)** – Tashmoo Road to King’s Highway No. 40
Pavement recycling and resurfacing.
- 36) **County Road 4 (Petrolia Line) and County Road 31 (Kimball Road) Intersection Improvements**
Roundabout intersection construction.
- 37) **County Road 39 (Confederation Line)** - County Road 79 (Nauvoo Road) to Sexton Line
Pavement recycling and resurfacing
- 38) **County Road 16 (London Road) - County Road 33 (Front Street) to Murphy Road**
Pavement milling and resurfacing in partnership with the City of Sarnia.
- 39) **County Road 4 (Petrolia Line)** – Oozloffsky Street to County Road 26 (Mandaumin Road)
Pavement recycling, resurfacing and drainage improvements.
- 40) **County Road 79 (Nauvoo Road)** - South County Boundary to Old Walnut Road
Pavement recycling, resurfacing with new partially-paved shoulders and drainage improvements.
- 41) **County Road 18 (Bog Line)** - County Road 79 (Northville Road) to Boundary Bridge
Pavement milling and resurfacing.
- 42) **County Road 4 (Petrolia Line)** – Lyndoch Street to Brooktree Drive
Pavement milling and resurfacing.
- 43) **County Road 29 (Indian Road)** – County Road 25 (Confederation Street) to Exmouth Street
Pavement milling and resurfacing.
- 44) **County Road 6 (Thomson Line)** - County Road 79 (Arkona Road) to Middlesex Boundary
Pavement recycling, resurfacing and drainage improvements.
- 45) **County Road 6 (Thomson Line)** - County Road 9 (Northville Road) to County Road 79 (Arkona Road)
Roadway reconstruction with widening and double surface treatment.
- 46) **County Road 80 (Courtright Line)** – Sutorville Road to Old Walnut Road
Pavement recycling, resurfacing and drainage improvements.
- 47) **County Road 21 (Oil Heritage Road)** – Kent Line to Langbank Line
Pavement recycling, resurfacing and drainage improvements.
- 48) **County Road 21 (Oil Heritage Road)** - Shiloh Line to County Road 4 (Petrolia Line)
Pavement recycling, resurfacing and drainage improvements.
- 49) **County Road 12 (Townsend Line)** - County Road 7 (Lakeshore Road) to Union Street
Road reconstruction with new partially paves shoulders and drainage realignment.

“Plain vanilla” resurfacing of
London Road in Sarnia
2025 – maybe

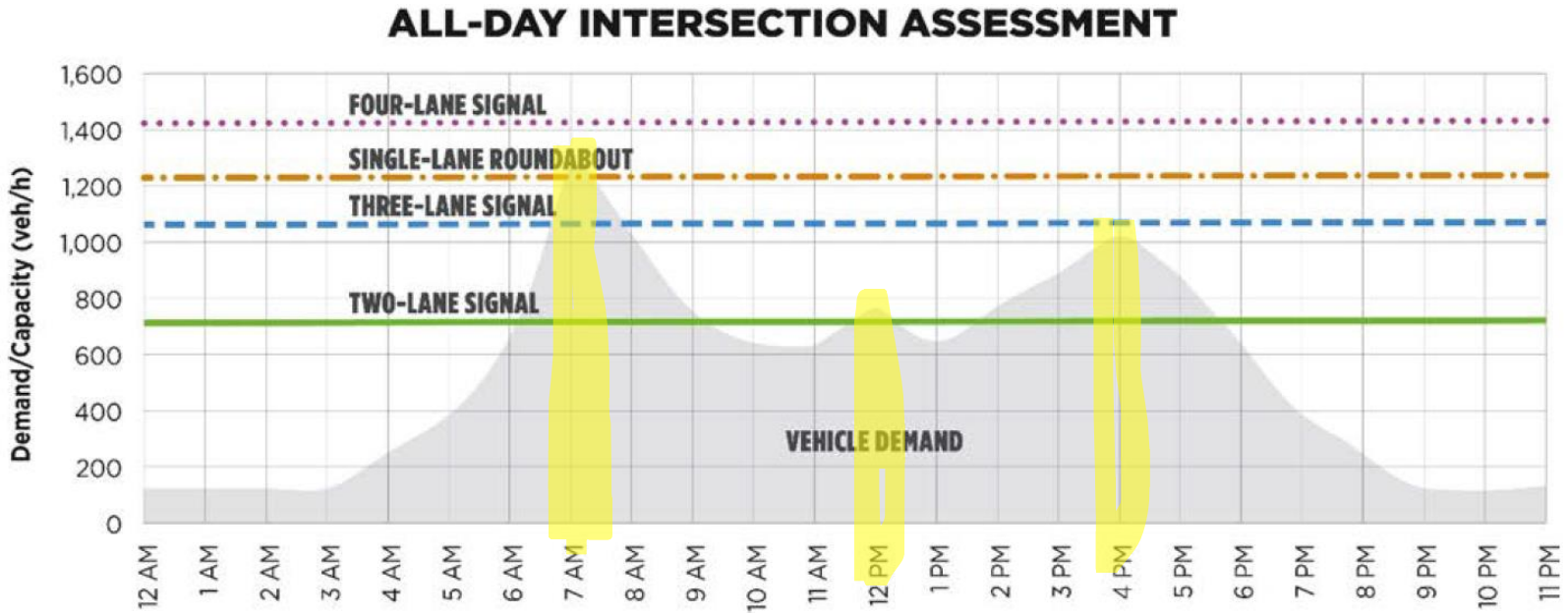
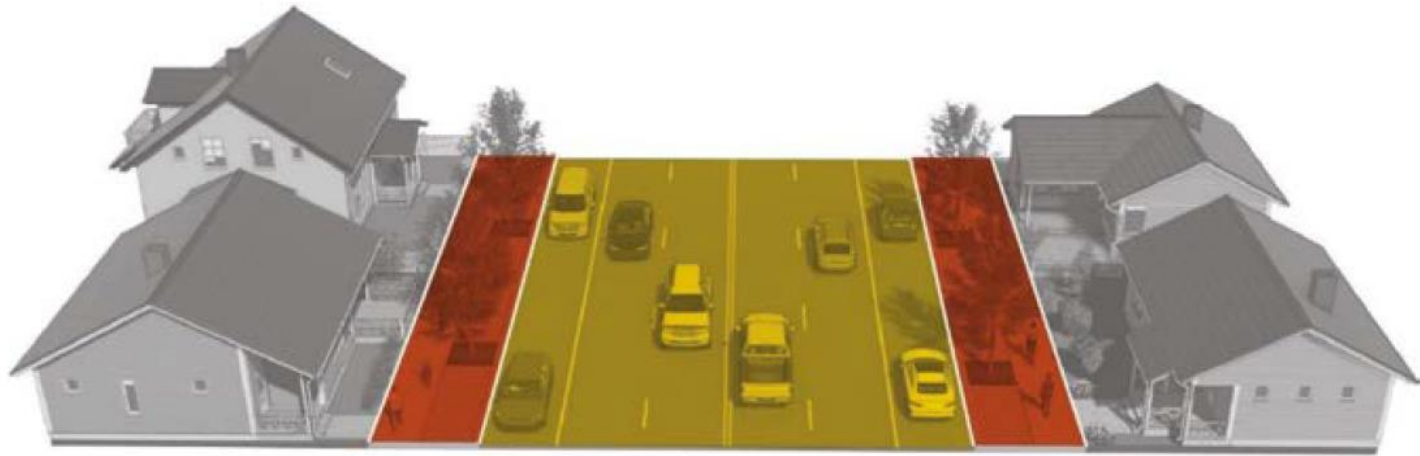


Figure 6-9. Communicating all-day impacts of cross-sectional reallocation at intersections.

Is London Road excessively built? Or just designed for the twice per day busiest 15 minutes... What's about the other 23 hours in the day?

Ref: NCHRP Research Report 1036: Roadway Cross-Section Reallocation: A Guide (<https://nap.nationalacademies.org/download/26788>)

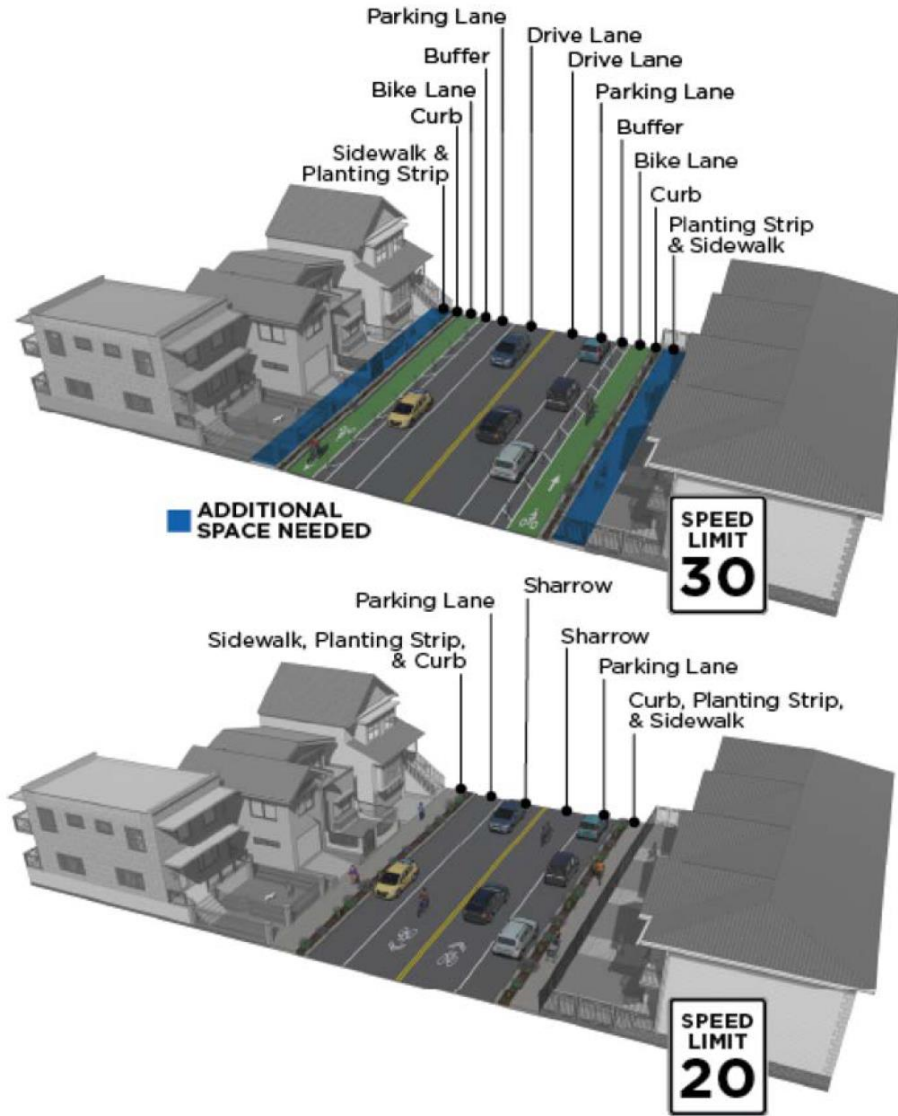


- AVAILABLE FOR RESTRIPING
- AVAILABLE FOR RECONSTRUCTION

“Plain vanilla”

Figure 6-1. Limited space in the real world.

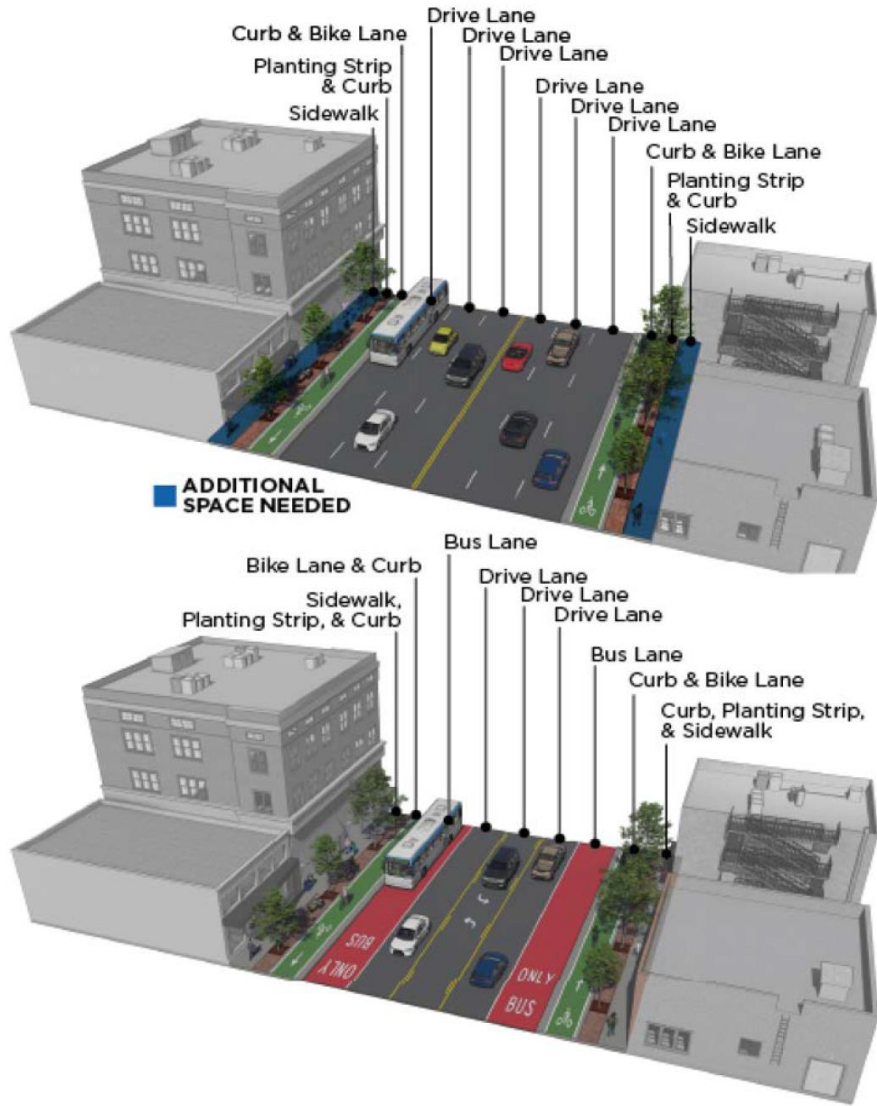
Ref: NCHRP Research Report 1036: Roadway Cross-Section Reallocation: A Guide (<https://nap.nationalacademies.org/download/26788>)



What's the goal?
Just move cars on
public land?

Ref: NCHRP Research Report 1036: Roadway Cross-Section Reallocation: A Guide (<https://nap.nationalacademies.org/download/26788>)

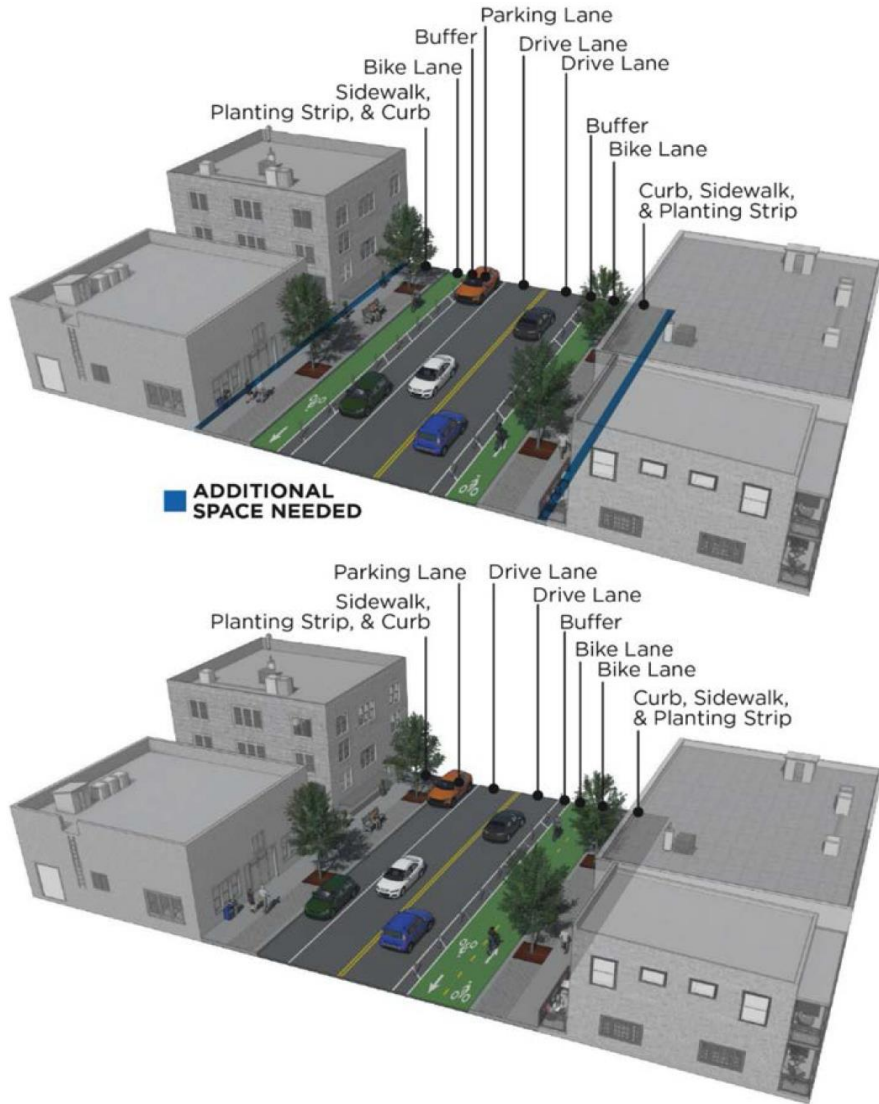
Figure 6-2. Reducing street speed to achieve a safe street design.



What's the goal?
We have options!

Figure 6-3. Reducing motor vehicle volumes to achieve a safe street design.

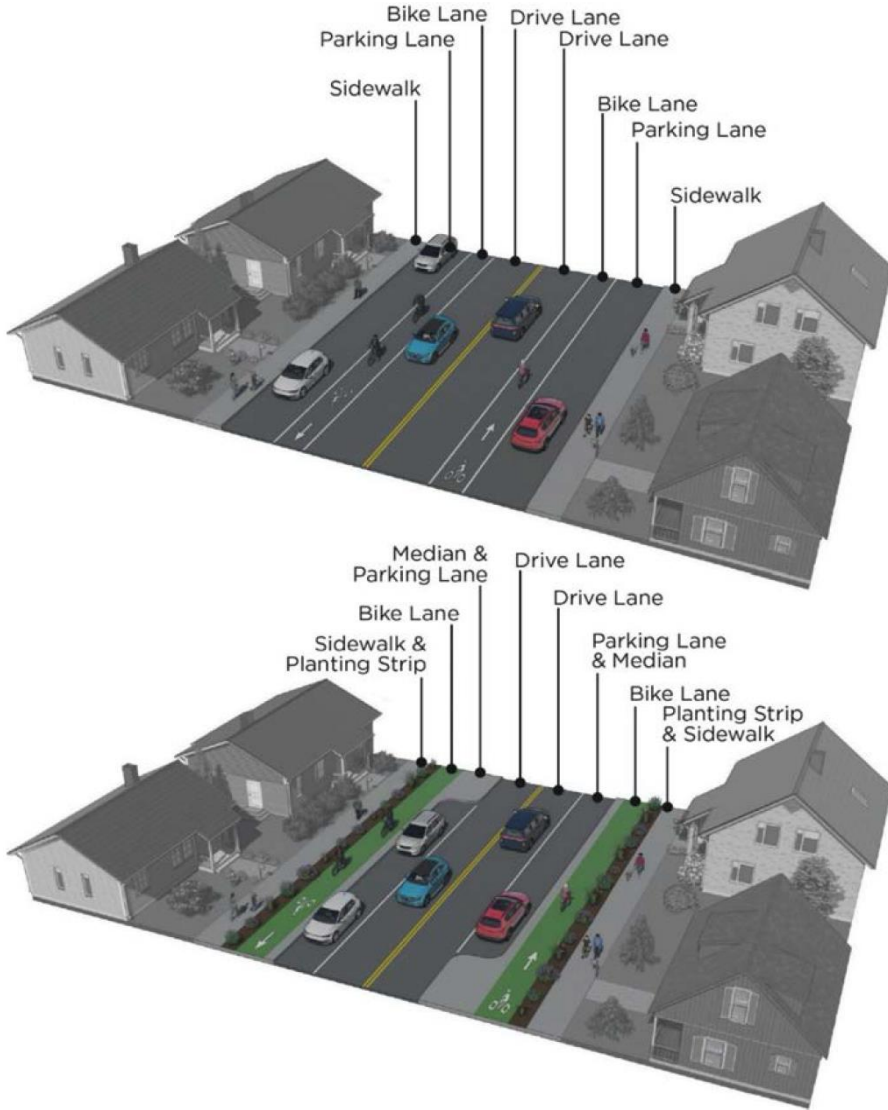
Ref: NCHRP Research Report 1036: Roadway Cross-Section Reallocation: A Guide (<https://nap.nationalacademies.org/download/26788>)



What's the goal?
We have options!

Figure 6-6. Using two-way bicycle facilities to achieve a safe roadway design.

Ref: NCHRP Research Report 1036: Roadway Cross-Section Reallocation: A Guide (<https://nap.nationalacademies.org/download/26788>)



What's the goal?
We have options!

Figure 6-8. Increasing buffers to reallocate excess space in the cross section.

Ref: NCHRP Research Report 1036: Roadway Cross-Section Reallocation: A Guide (<https://nap.nationalacademies.org/download/26788>)



Figure 7-1. Example of cross-section realms from Oregon DOT Blueprint for Urban Design.

Not just...

...cars!

...bikes!

...public transit!

...pedestrians!

The right mix to make it
work for everyone!



Travelway
Realm

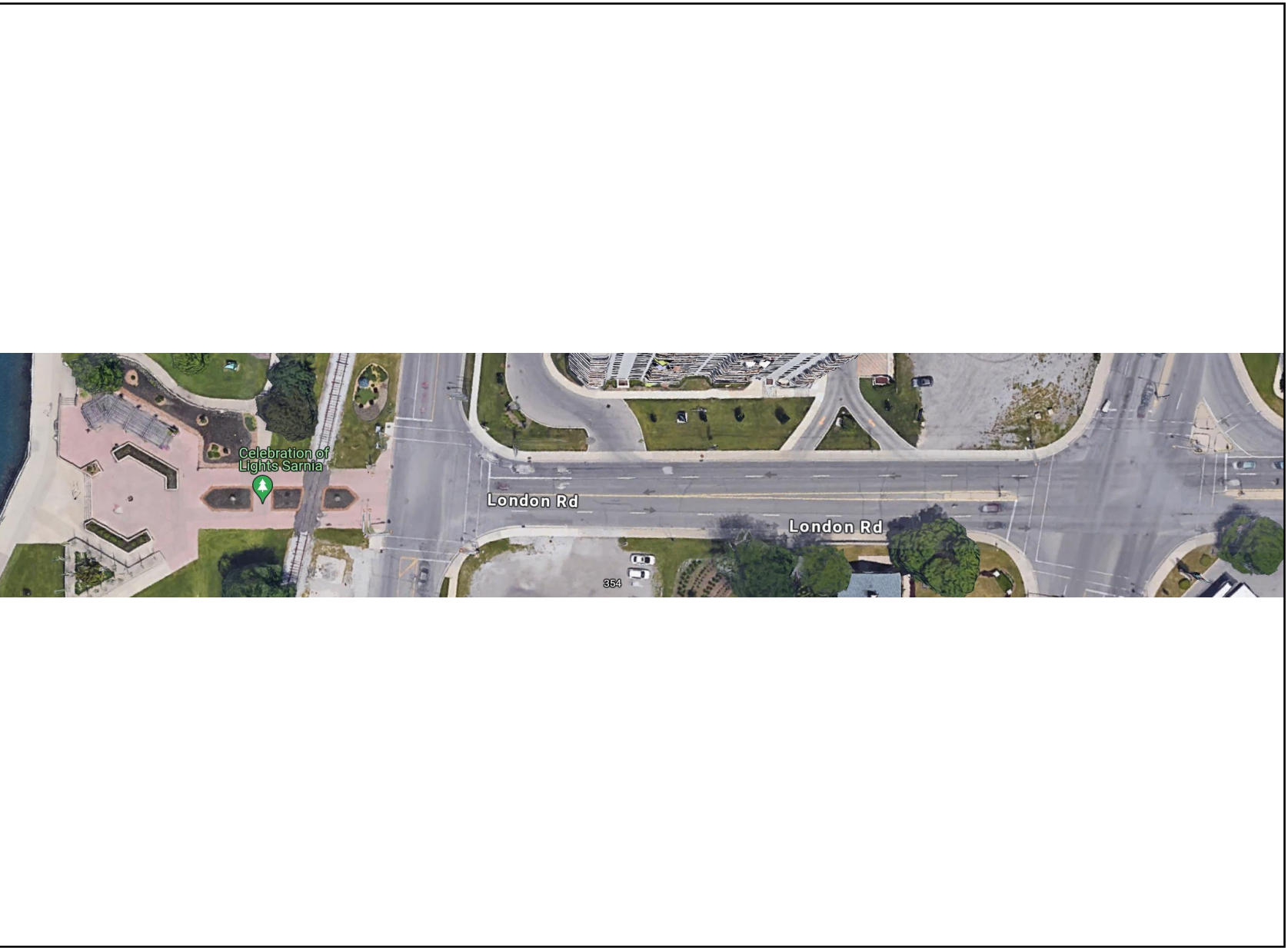
Transition
Realm

Pedestrian
Realm

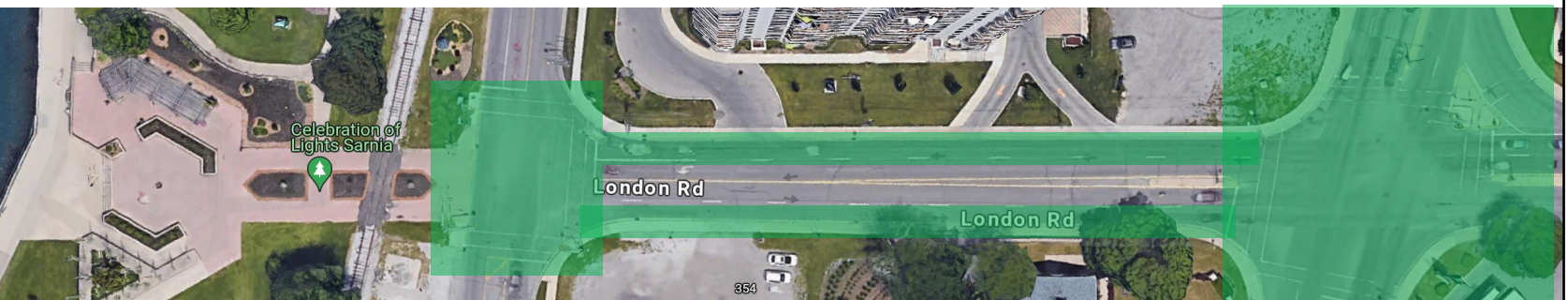
Land Use
Realm

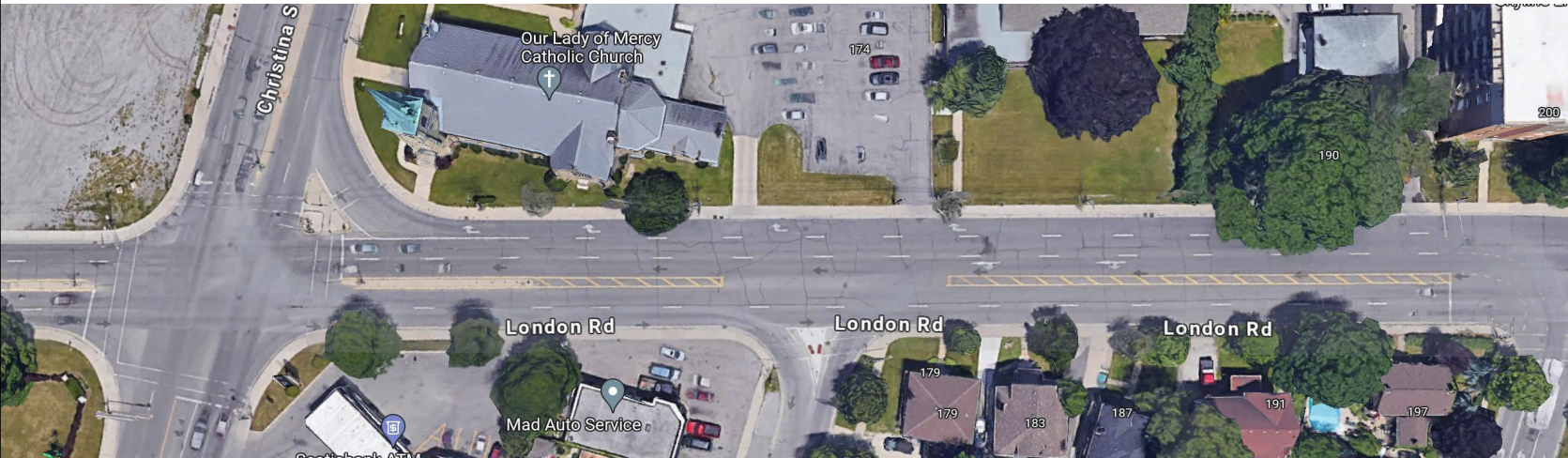
How much REALM each user needs? What makes it better?

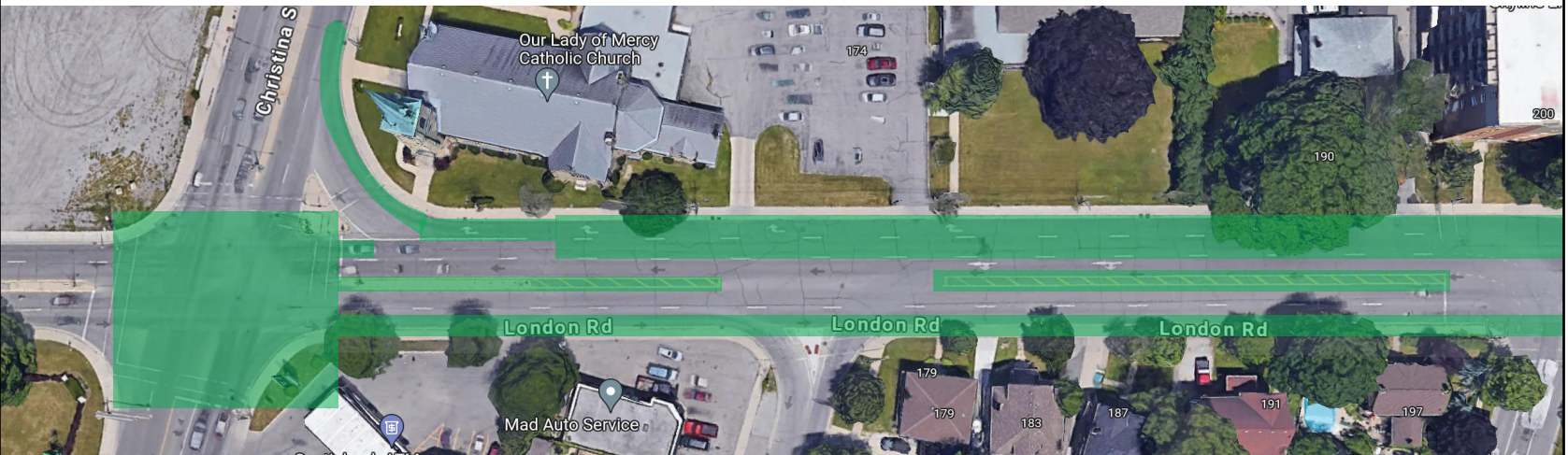
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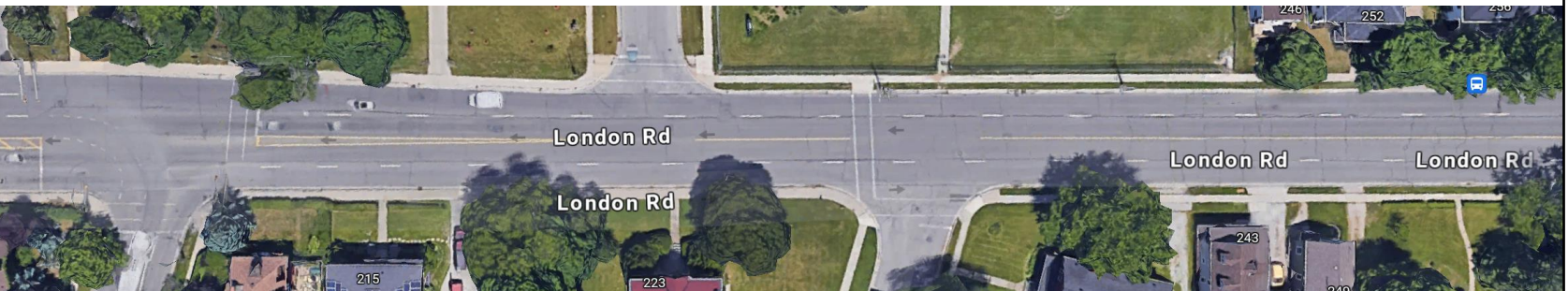


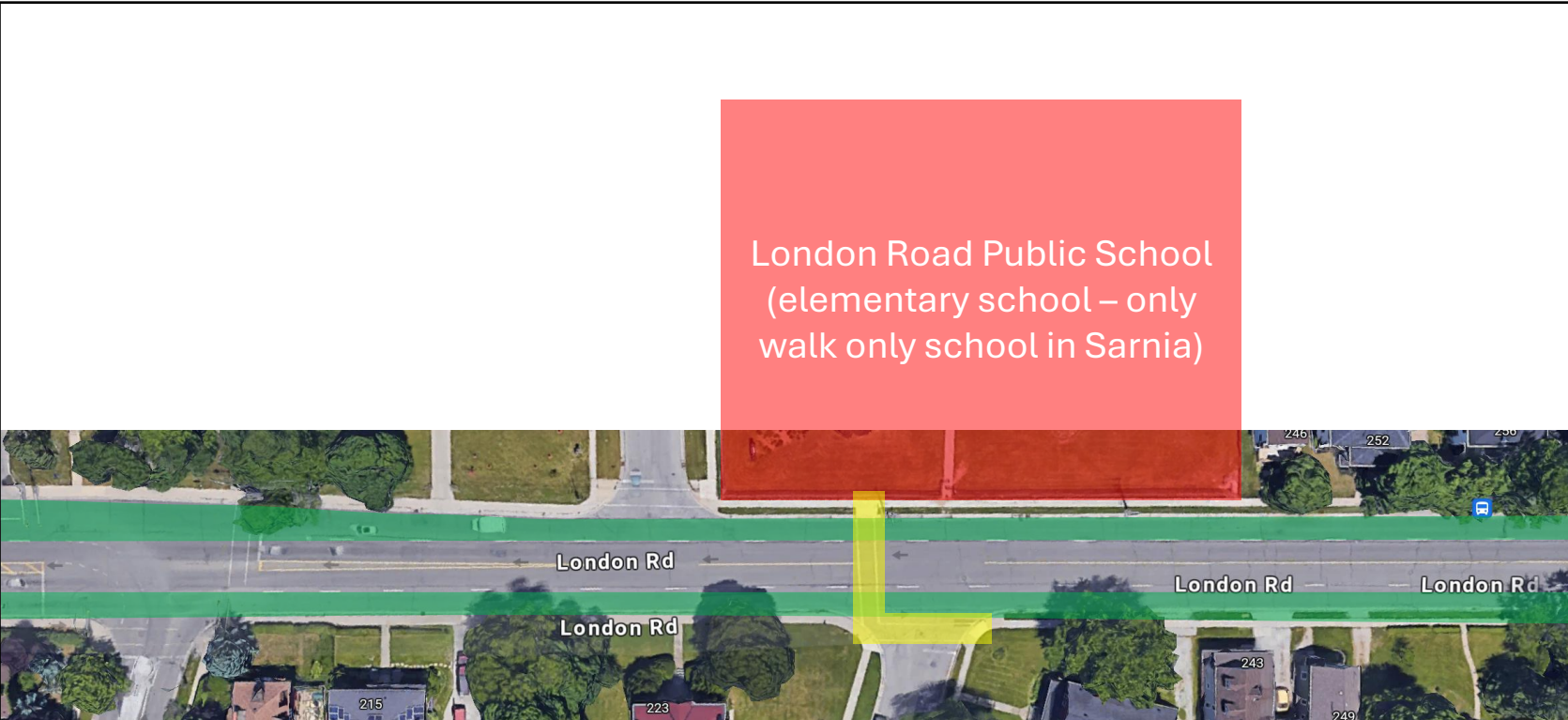
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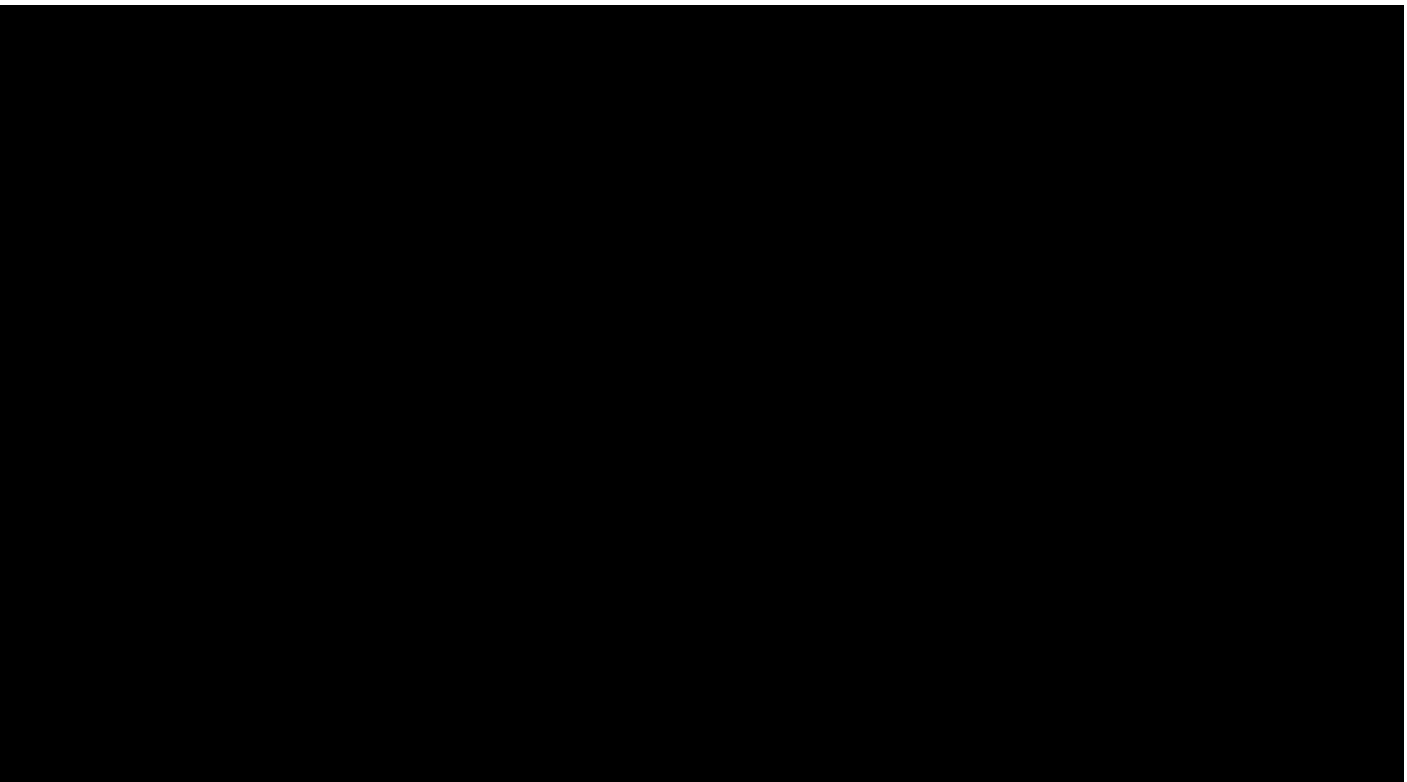




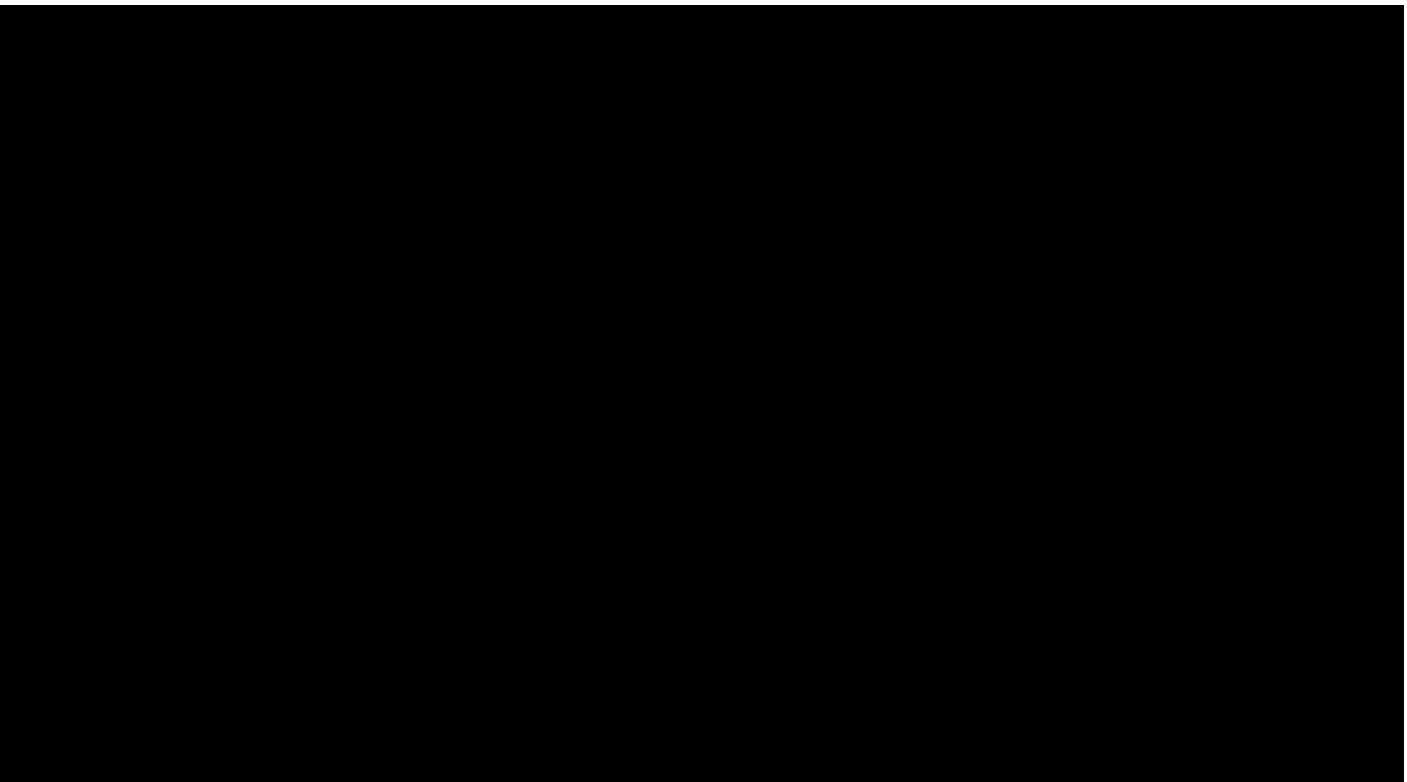
London Road Public School
(elementary school – only
walk only school in Sarnia)

Nasty designed
school crossing!

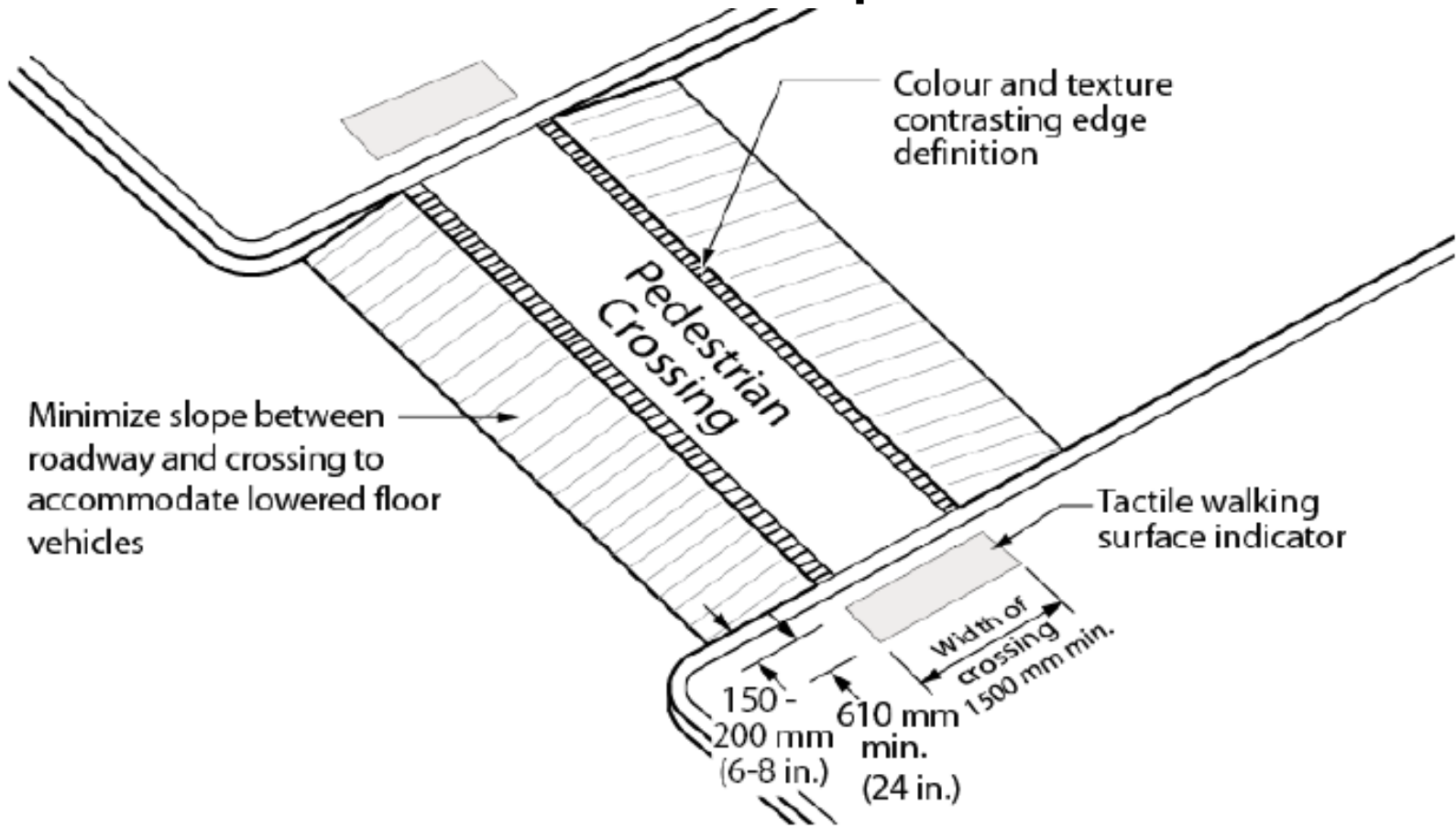
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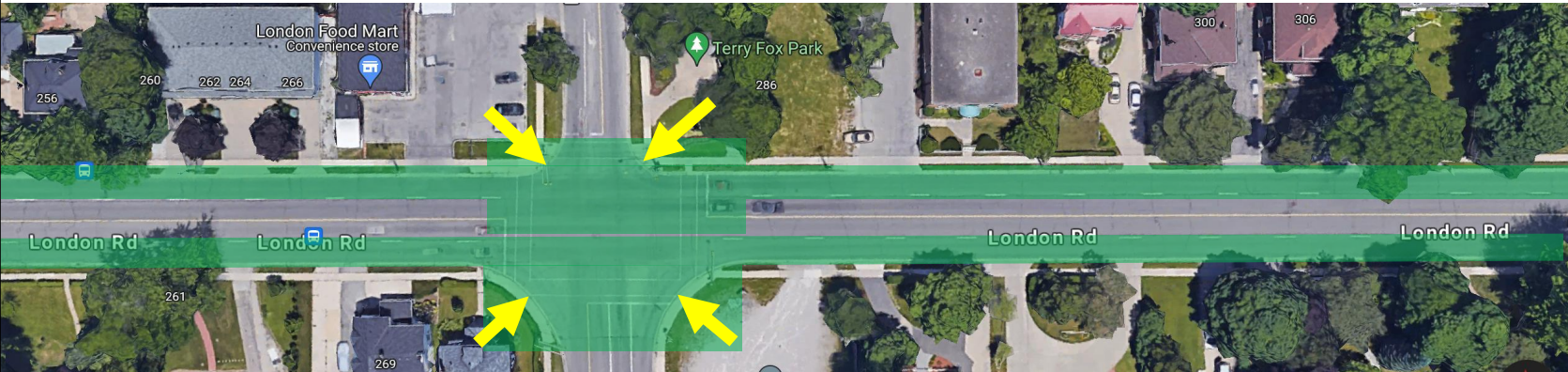


...just one option to fix it...
...with a bit more of plain vanilla!



AGENDA ITEM #a)



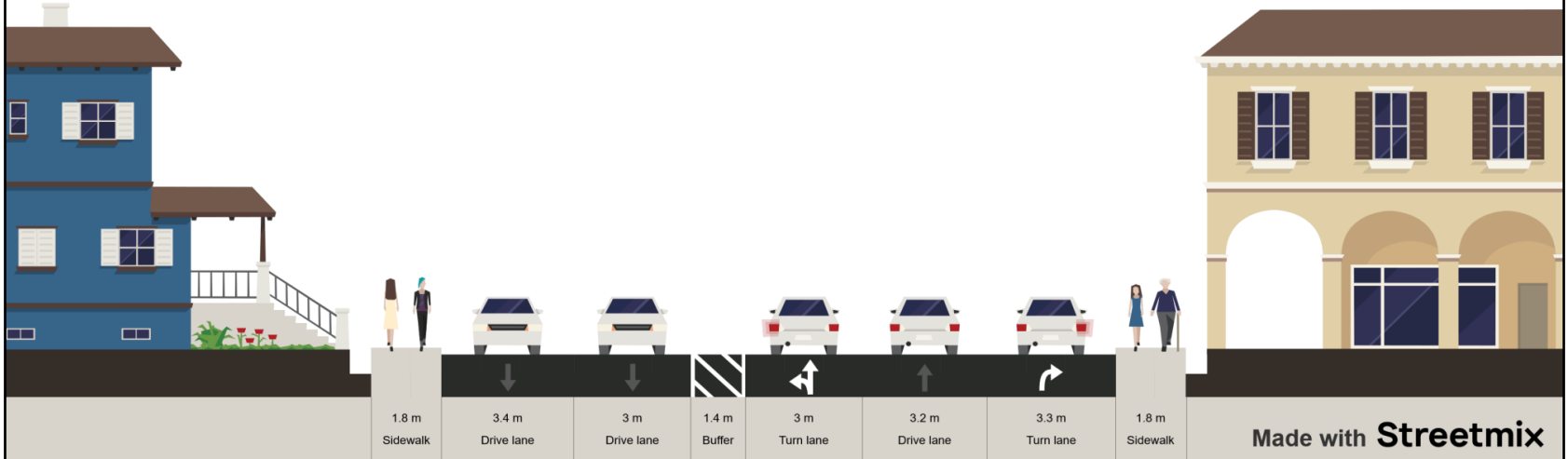


Road design matters!
Turning radii – compare North
and South of this intersection



Dr. Bob's attempt to make it better.
Dr. Bob is not an engineer! But he lives right in the neighbourhood!

London Road (old)



Analytics

Your street has an estimated average traffic of **34,500** people per hour, and potential for up to **36,000** people per hour. Capacity values are based on 3.5 m-wide lanes.



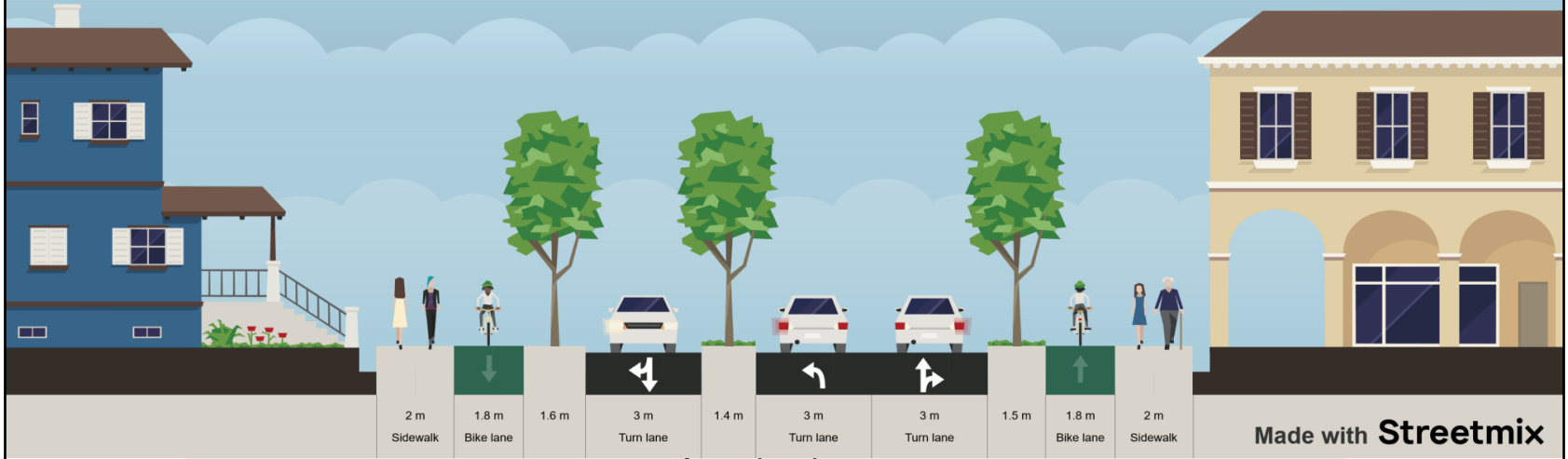
Drive lane
4,500 – 6,000 people/hour



Sidewalk
30,000 people/hour

Source: [Passenger capacity of different transport modes](#), Transformative Urban Mobility Initiative (TUMI)

London Road (new)



Analytics

Your street has an estimated average traffic of **57,000** people per hour, and potential for up to **58,000** people per hour. Capacity values are based on 3.5 m-wide lanes.



Drive lane
3,000 – 4,000 people/hour



Bike lane
24,000 people/hour



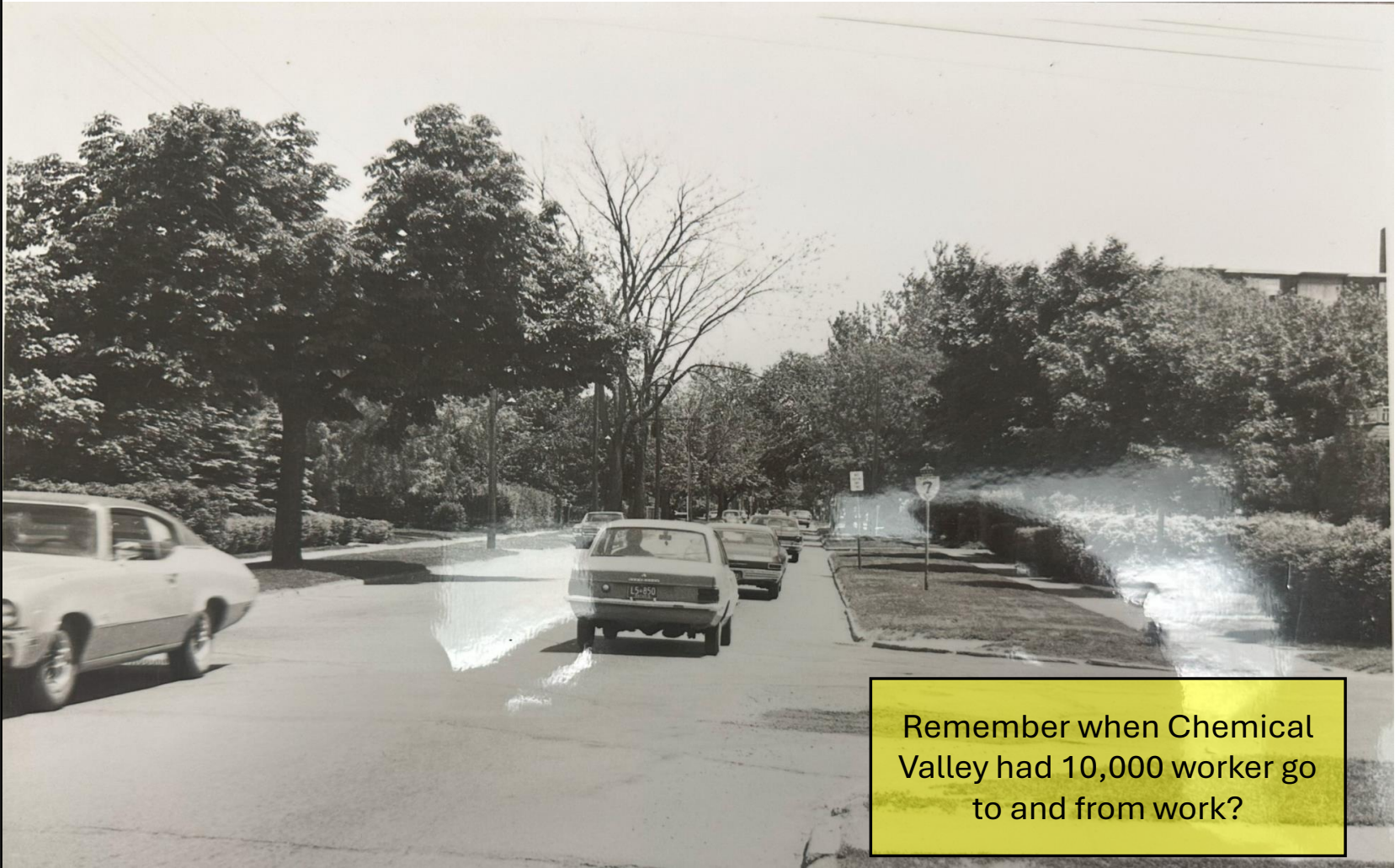
Sidewalk
30,000 people/hour

Source: [Passenger capacity of different transport modes](#), Transformative Urban Mobility Initiative (TUMI)

London Road – 1950s

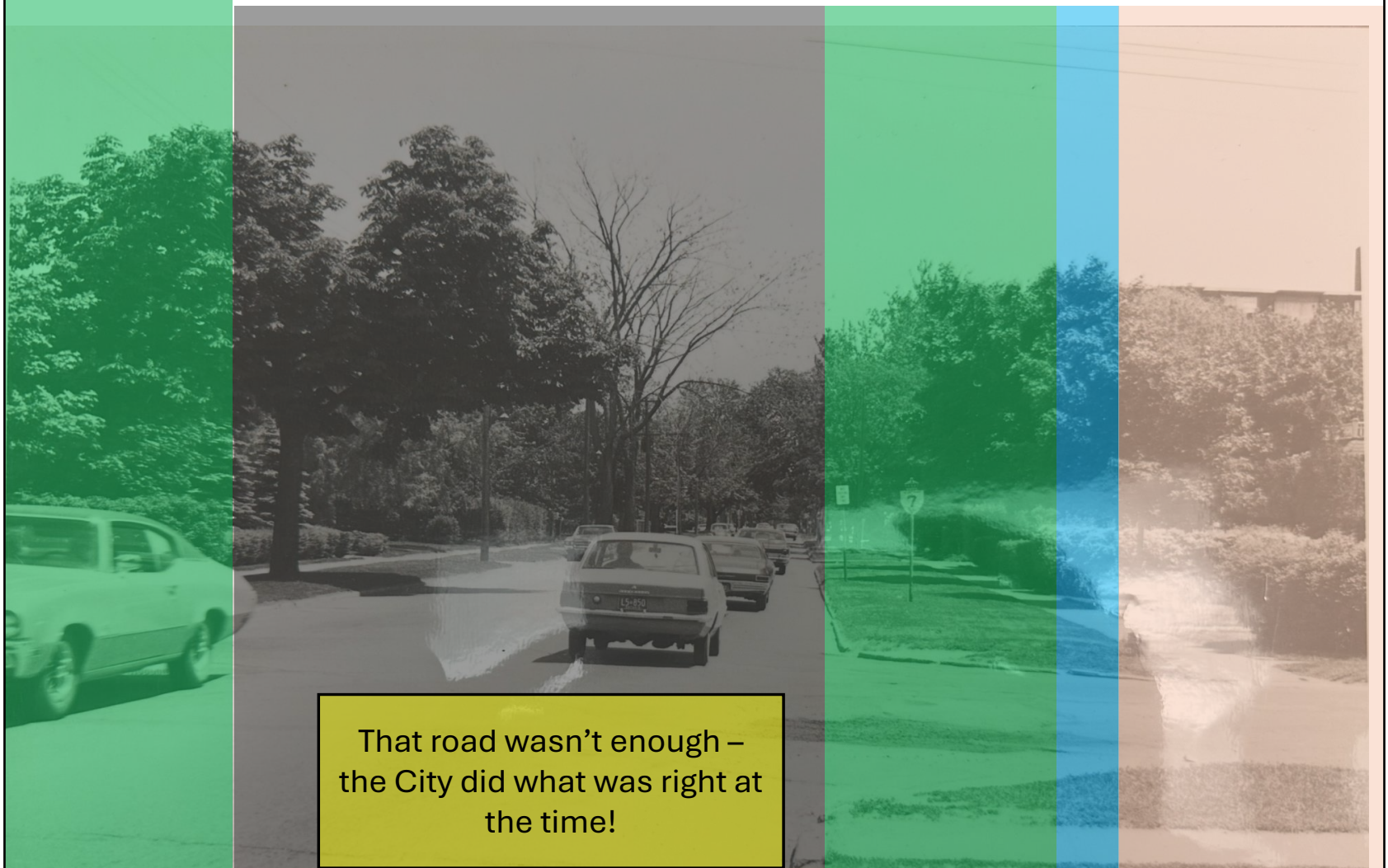


London Road before widening (c. 1973)



Remember when Chemical Valley had 10,000 worker go to and from work?

London Road before widening (c. 1973)



That road wasn't enough –
the City did what was right at
the time!

There was just one lane – during construction...



...and everything was fine

LONDON ROAD, PROVINCIAL HIGHWAY, SARNIA, ONT., CANADA

We can make London Road better!
Together for everyone!

I'm happy to answer any questions or have a discussion

Thank you!

AGENDA ITEM #a)



Lambton County Housing and Homelessness Progress Report 2023





Presentation Summary



- Introduction
- 10-year Housing and Homelessness Plan
- Progress Goals 1 - 4
- **Looking Ahead**
 - Plan Refresh
 - Supportive and Affordable Housing Strategic Plan
 - Media Campaign



VISION

***EVERY PERSON HAS AN AFFORDABLE,
SUITABLE AND ADEQUATE HOME.***

GUIDING PRINCIPLES

The following principles will guide the implementation of the Plan:

Housing First approach ¹	Support an improved quality of life	Person-centred approach	Cross-sectoral collaboration and integration	Data-driven decision making



GOALS:



GOAL 1:
*INCREASE
AND SUSTAIN
SUPPLY AND
APPROPRIATE
MIX OF
AFFORDABLE
HOUSING*



GOAL 2:
*INCREASE ACCESS
TO AFFORDABLE
HOUSING AND
SUPPORTS THAT
MEET PEOPLE'S
NEEDS TO ACHIEVE
HOUSING STABILITY*



GOAL 3:
*COORDINATED
HOUSING AND
HOMELESSNESS
SERVICE
SYSTEM*



GOAL 4:
*ENDING
HOMELESSNESS*



**GOAL 1:
INCREASE
AND SUSTAIN
SUPPLY AND
APPROPRIATE
MIX OF
AFFORDABLE
HOUSING**

- **Build more affordable, accessible, rental housing**
- **Partner with private sector to create mixed-income buildings**
- **Support sustainability of social housing providers**

216

Households received the Canada-Ontario Housing Benefit

3

Projects received funds through the **Affordable Housing Seed Funding** program

\$4M dollars annually assists in addressing identified capital needs of the **830 County owned social housing units**. Additionally, in 2023, Lambton received **\$2.3M** in funds under the National Housing Strategy Co-Investment Repair stream to complete necessary capital repairs.



GOAL 2:
**INCREASE ACCESS
TO AFFORDABLE
HOUSING AND
SUPPORTS THAT
MEET PEOPLE'S
NEEDS TO ACHIEVE
HOUSING STABILITY**

- Increase affordability assistance
- Help with renovations of low-income ownership housing
- Facilitate support for landlords and tenants

141

Individuals on average were assisted monthly through the Housing Advocacy Program by community support workers.

9

Households received funding under **Lambton Renovates**

Scatter-site supportive housing programs within the County of Lambton which offer affordability assistance are run through community partners such as: Sarnia Lambton's Children's Aid Society, Canadian Mental Health Association Lambton-Kent, Sarnia Lambton Native Friendship Centre and the Inn of the Good Shepherd.

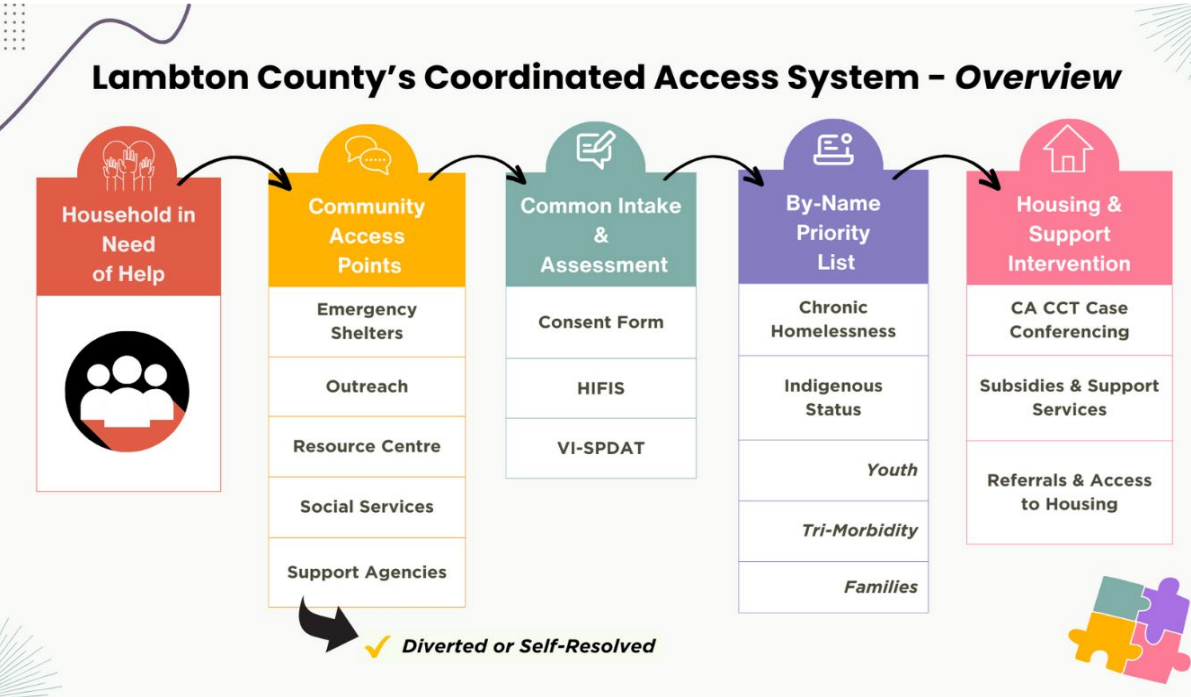




- Expand collaboration and partnerships
- Implement Coordinated Access to housing and supports
- Strengthen homelessness system management and governance
- Expand training of service providers



GOAL 3:
COORDINATED
HOUSING AND
HOMELESSNESS
SERVICE
SYSTEM



For more information scan the QR code to visit the By-Name List and Coordinated Access website page.



The below data is a snapshot as of December 31, 2023.



**GOAL 4:
ENDING
HOMELESSNESS**

318

Individuals are experiencing homelessness in the County of Lambton

318

Experiencing Homelessness

60%

of individuals are experiencing chronic homelessness

24%

of households have Indigenous ancestry

30%

of households are aged 16-24 years



For more information scan the QR code to visit the Data Dashboard website page.



GOAL 4: ENDING HOMELESSNESS

- Expand prevention approaches
- Shift to housing focused emergency and transitional accommodation
- Using a Housing First approach, increase housing and supports for people who have experienced homelessness

- #### Supported Homelessness Programs
- Income Supports
 - Food Security
 - Transportation Supports
 - Rental/Utility Arrears
 - Tenancy Assistance Programming
 - Life Skills Programming
 - Landlord Mediation
 - Tenancy Legal Assistance
 - Mental Health Case Management
 - Shelter Diversion
 - Housing and Homelessness Resource Centre
 - Rapid Rehousing
 - Intensive Housing Case Management
 - Rent Supplements
 - Transitional Housing
 - Emergency Housing
 - Homelessness Outreach
 - Harm Reduction





**GOAL 4:
ENDING
HOMELESSNESS**

- Expand prevention approaches
- Shift to housing focused emergency and transitional accommodation
- Using a Housing First approach, increase housing and supports for people who have experienced homelessness

892 Households assisted through the Municipal Residency Benefit to either maintain or obtain housing

145 Successful diversions from emergency housing (shelter)

204 Individuals progressed into more permanent housing from an experience of homelessness



Next Steps



At Home in the County of Lambton

An action plan to end homelessness and address the housing crisis through supportive and affordable housing development in the County of Lambton



January 22, 2024

- **Housing and Homelessness Plan Refresh**
- **Supportive and Affordable Housing Strategic Plan**
- **Homelessness Media Campaign**



County of Lambton

Social Services Division
519-344-2062

Ian Hanney
Program Supervisor



www.lambtononline.ca

**MINUTES
LAMBTON COUNTY COUNCIL**

June 5, 2024

Lambton County Council was in session in Council Chambers, Wyoming, Ontario, at 9:35 a.m. on the above date. Warden in the Chair; Roll called. All members present except D. Boushy, with Councillor M. Bradley attending virtually.

Morning Reception with Heritage Champions

County Councillors were invited to attend a morning reception with the Heritage Champions from 8:30 a.m. to 9:15 a.m. in the lobby, prior to the start of the Council meeting.

Land Acknowledgement

We acknowledge that this land on which we are gathered today is part of the ancestral land of the Chippewa, Odawa, and Potawatomi peoples, referred to collectively as the Anishinaabeg. It is through the connection of the Anishinaabeg with the spirit of the land, water and air that we recognize their unique cultures, traditions, and values. Together as treaty people, we have a shared responsibility to act with respect for the environment that sustains all life, protecting the future for those generations to come.

Disclosures of Pecuniary Interest

None.

Lambton County's 175th Anniversary Recognition

Warden Marriott welcomed guests and recognized the rich history of Lambton County for Lambton County's 175th Anniversary.

Warden Marriott also recognized the following past members of County Council who were in attendance:

Name	Councillor	Warden
Steve Arnold	1989 – 2022	2011-2012
Margaret Bird	2018 – 2022	
Jim Burns	2004 – 2011	2006 – 2008, 2009 - 2010
Terry Burrell	1992 – 1997	
Pat Davidson	1986 – 2006	1995, 2000, 2001, 2002
Roger Gallaway	1992 – 1993	

Peter Gilliland	2007 - 2018	
Karen Hart	1998 – 2003	
Lloyd Hyatt	1986 – 1991, 1995 – 1997	
Don McGugan	2002 – 2018	
Lonny Napper	1998 – 2000, 2006 - 2022	
David Smith	1977 – 1985	1983
Bev MacDougall	2004 – 2018	2015-2016

Warden Marriott then read messages received from MP Marilyn Gladu, MP Lianne Rood, and Governor General, Mary Simon.

Heritage Champions Recognition

As part of the Lambton County's 175th Anniversary celebrations, Lambton County Archives launched the Heritage Champions Awards in February, with the intent of recognizing the exceptional efforts of individuals and groups who have dedicated themselves to preserving and promoting the rich heritage of Lambton County. The following 27 outstanding individuals and organizations from each of the 11 municipalities within Lambton County were recognized:

Alan Campbell, for his dedicated support of the local Ontario Genealogical Society (OGS) branch, representing families from across Lambton County.

Arkona Lions Club, for their work in preserving and interpreting an impressive collection of Devonian-Era fossils, minerals and artifacts found in the local area at the Arkona Lions Museum and Information Centre.

Bill Dokter Masonry, for their most recent project involving the restoration of a historic commercial building at 599 Broadway Street in Wyoming.

Charlie Fairbank, for his work in drawing attention to the oil history of Enniskillen Township for over 50 years, engaging government, industry associations, media, educational institutions and the community in preserving and celebrating Lambton's proud oil heritage.

George Smith (Posthumous), an avid historian and local history author, for his past work with the Lambton County Historical Society and heritage advocacy.

Greg Stott, for his work in promoting the history of Lambton County as an author and historian.

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Helen Danby, for her work in researching and recording the history of local Imperial Order Daughters of the Empire (IODE) chapters, and as volunteer Archivist for IODE Ontario.

Heritage St. Clair Committee, for their work in preserving and promoting the storied history of St. Clair Township, including heritage advocacy, programs and events, advisory support to the municipality, and community interpretive signage.

John Rochon, for his work in local historical research and promoting awareness of the history of Lambton County.

Kip Cuthbert, for his work in research and writing about the stories of Sarnia and Lambton County for over 50 years.

Kiwanis Club of Forest, for their work in rehabilitating and expanding the 107-year-old Kineto Theatre, Forest in a manner that celebrates the rich history of the theatre in the community.

Krystyna Stalmach, for her promotion of Polish-Canadian heritage and the experiences of Polish immigrants through research, tours and exhibitions.

Lambton Agricultural Hall of Fame, for their work in honouring the individuals, organizations and businesses that have had a positive influence on agriculture and the rural community within Lambton County.

Lambton County Developmental Services, for their work on the restoration and conversion of the former post office in downtown Petrolia to create accessible, affordable housing and street front shops.

Lambton Shores Phragmites Community Group, for their leadership as a volunteer group working with organizations to preserve the natural heritage of Lambton County through the removal and control of invasive phragmites.

Liz Welsh, for her work in preserving and celebrating the history of the Town of Petrolia through the Petrolia Heritage Advisory Committee, Lambton County Historical Society, and Petrolia Discovery.

Marg Scott, for her work in preserving the history of the Village of Point Edward, and making research and historical artifacts available at the Point Edward Library.

Marjorie Cumming, for her work in promoting the history of Brooke-Alvinston and her work with the Lambton County Historical Society.

Mary and Paul Janes, for volunteering their time and talents to preserving the heritage of Warwick Township through research, the scanning of old photos, contributions to historical publications, and the development of video projects celebrating local history.

Lambton County Council (Open Session) June 5, 2024 (page 4)

Pat McGee, for her work in advocating for the oil history of Oil Springs, and working in collaboration with the County of Lambton and the Oil Museum of Canada National Historic Site to raise awareness of the importance of Lambton's oil heritage.

Plympton-Wyoming Historical Society, for their dedication to the preservation of the history of Plympton-Wyoming through the museum site and a variety of community events and programs.

Ray Lloyd, for his work with the Lambton County Historical Society and his passionate collecting to preserve the history of Lambton County.

Shelley Lucier-Lord, for her past and current work with the Sombra Museum, supporting the museum's collections, exhibits, events and programs.

Shirley Perriam, for her many years of work in preserving and promoting the heritage of Arkona and area.

Steve Loxton, for his local heritage advocacy efforts, and for his work on the preservation of the Cull Drain Bridge.

Sydenham Antique Club, for their work in celebrating rural heritage in Dawn-Euphemia through the annual 'Grand Ole Power Days' event.

Council had a recess and then reconvened for the regular Council Session at 10:15 a.m.

In-Camera

#1: Hand/Sage: That the Warden declare that County Council go in-camera:

- a) to review the Lambton County Council (Closed Session) minutes dated May 1, 2024, pursuant to ss. 239(2) (c), (d), (e), (h) and (k) of the *Municipal Act, 2001*.
- b) to receive a report on labour negotiations between The Corporation of the County of Lambton and LiUNA Local 3000, pursuant to s. 239(2) (d) of the *Municipal Act, 2001*.
- c) to review the Committee of the Whole (Closed Session) minutes dated May 15, 2024 pursuant to ss. 239(2) (c), (e), and (k) of the *Municipal Act, 2001*.

Carried.

Time: 10:16 a.m.

Lambton County Council (Open Session) June 5, 2024 (page 5)

Open Session

The Warden declared that County Council go back into Open Session. Council then reconvened at 10:22 a.m.

Introduction of New General Manager, Long-Term Care

Congratulations to Michael Gorgey on his new role as General Manager, Long-Term Care Division, effective as of Monday, June 3rd, 2024, following Jane Joris' retirement on May 31st, 2024.

Rise and Report Motions of the In-Camera Session

The Clerk noted that County Council met in camera to:

- a) adopt the Lambton County Council (Closed Session) Minutes dated May 1, 2024.
- b) adopt the Committee of the Whole In-Camera Minutes dated May 15, 2024 with respect to the following:
 - i. proposed acquisition of property in the City of Sarnia, and to provide instructions in relation thereto; and
 - ii. negotiations between the County and a third party relating to a development project in the City of Sarnia.
- c) provide instructions with regards to collective bargaining with LiUNA Local 3000.

Minutes of Council (Open Session)

The Lambton County Council (Open Session) minutes dated May 1, 2024 were presented.

#2: Miller/Sageman: That the Lambton County Council (Open Session) minutes dated May 1, 2024 be accepted as presented.

Carried.

BOARD OF HEALTH (LAMBTON PUBLIC HEALTH)

Board of Health Correspondence to Receive and File

BOH 06-10-24 A letter from René Lapierre, Board of Health Chair, and Dr. Mustafa Hirji, Acting Medical Officer of Health and Chief Executive Officer, Public Health Sudbury &

Lambton County Council (Open Session) June 5, 2024 (page 6)

Districts dated May 28, 2024, regarding a resolution as passed at the Board of Health for Public Health Sudbury and District's meeting on May 16, 2024, supporting Bill C-322, National Framework for a School Food Program Act. Please see the attached letter for the full motion.

THEREFORE BE IT RESOLVED THAT the Board of Health for Public Health Sudbury & District commend the Government of Canada for prioritizing healthy school food in Budget 2024 and for working in partnership with provinces, territories and Indigenous communities throughout Canada; and

FURTHER THAT the Board of Health urges local Members of Parliament and other key partners to endorse Bill C-322, *National Framework for a School Food Program Act* and continue to uphold the commitment to the health and well-being of children and youth in Canada.

#3: Cook/Loosley: That correspondence BOH 06-10-24 be received and filed.

Carried.

Board of Health Information Reports

#4: Agar/Atkinson: That the following Information Reports from the Board of Health (Lambton Public Health) be received and filed:

- a) Information Report dated June 5, 2024 regarding Health Protection - 2024 First Quarter Activity Report.
- b) Information Report dated June 5, 2024 regarding Ontario Seniors' Dental Care Program Update.
- c) Information Report dated June 5, 2024 regarding Vector-Borne Disease Program Update.

Carried.

Information Report

SOCIAL SERVICES DIVISION

Information Report dated June 5, 2024 Regarding Supportive Housing Partnership Update

#5: Veen/White: That Information Report dated June 5, 2024 regarding Supportive Housing Partnership Update be received and filed.

Carried.

Lambton County Council (Open Session) June 5, 2024 (page 7)

Item Not Requiring a Motion

The Sarnia-Lambton Economic Partnership (SLEP) Board minutes dated March 26, 2024 were presented to Council for its information.

#6: Cook/SageMan: That the Sarnia-Lambton Economic Partnership (SLEP) Board minutes dated March 26, 2024 be received and filed.

Carried.

Reports Requiring a Motion

SOCIAL SERVICES DIVISION

Report dated June 5, 2024 Regarding Victoria Street Parking Lot

#7: McRoberts/SageMan:

- a) That Staff be authorized to enter into further discussions with the City of Sarnia Staff on an Option to Purchase Agreement for the donation of the Victoria Street Parking Lot ("Parking Lot") from the City of Sarnia; and
- b) That Staff return to Council for final instructions and directions on any proposed binding agreement for the donation of the Parking Lot.

Carried.

OFFICE OF THE CAO

Report dated June 5, 2024 Regarding City-County Agreement 2024 Renewal

#8: Atkinson/Loosley: That the County renew for a further five-year term its City-County Agreement with the City, on its current terms and conditions, so that the agreement now expires in July 2029.

Carried.

Report dated June 5, 2024 Regarding County of Lambton Strategic Plan 2024-2027

#9: SageMan/White: That the attached County of Lambton Strategic Plan 2024-2027 be approved.

Carried.

Committee of the Whole (Open Session) Minutes

The Committee of the Whole (Open Session) minutes dated May 15, 2024 were presented.

Councillor J. Agar requested a recorded vote, starting with Councillor C. McRoberts, on motion #12 of the Committee of the Whole (Open Session) minutes dated May 15, 2024, which reads as follows:

That staff provide a report on the percentage of payments made by each municipality to the County Budget and the percentage of services each municipality receives in return for those contributions on a high-level basis.

Councillor	Vote
J. Agar	Yes (3)
G. Atkinson	Yes (3)
D. Boushy	Absent
M. Bradley	Yes (3)
A. Broad	No (1)
T. Case	Yes (2)
D. Cook	No (3)
B. Dennis	Yes (3)
D. Ferguson	No (1)
B. Hand	No (1)
B. Loosley	No (2)
K. Marriott	Yes (1)
C. McRoberts	No (3)
S. Miller	Yes (2)
D. Sageman	No (2)
I. Veen	Yes (1)
B. White	No (3)

Yeas - 18; Nays - 16.

Motion Carried.

#10: Hand/Miller: That the Committee of the Whole (Open Session) minutes dated May 15, 2024 be accepted as amended.

Carried.

Other Business

Councillor B. Loosley invited everyone to participate in Petrolia’s 150th upcoming events, particularly the Participaction competition for the month of June for a chance to win \$100,000.

#11: Bradley/McRoberts:

- a) That Sarnia City Council request comments from Lambton Public Health and the County of Lambton’s Social Services Division regarding the provision of sanitation

services at Rainbow Park and/or any other encampments in the City and the County to determine their support for such services in the park; and

- b) That comments be requested and provided as soon as possible and by no later than the July 8, 2024 meeting of Sarnia City Council.

A recorded vote was requested by Councillor B. Dennis starting with Councillor B. Hand on motion #11 of this day's minutes.

Councillor	Vote
J. Agar	No (3)
G. Atkinson	No (3)
D. Boushy	Absent
M. Bradley	Yes (3)
A. Broad	No (1)
T. Case	No (2)
D. Cook	Yes (3)
B. Dennis	No (3)
D. Ferguson	No (1)
B. Hand	Yes (1)
B. Loosley	Yes (2)
K. Marriott	No (1)
C. McRoberts	Yes (3)
S. Miller	No (2)
D. Sageman	Yes (2)
I. Veen	No (1)
B. White	Yes (3)

Yeas - 17; Nays - 17.

Motion Defeated.

By-Laws

#12: Loosley/Agar: That By-Laws #17 and #18 of 2024, as circulated, be taken as read a first and second time.

Carried.

#13: Loosley/Agar: That By-Laws #17 and #18 of 2024, as circulated, be taken as read a third time and finally passed.

Carried.

Lambton County Council (Open Session) June 5, 2024 (page 10)

Adjournment

#14: Veen/Loosley: That the Warden declare the meeting adjourned and that the next regular meeting be held on Wednesday, June 5, 2024 with the In-Camera Session to commence at 9:00 a.m.

Carried.

Time: 10:52 a.m.

Kevin Marriott
Warden

Olivia Leger
Clerk



PUBLIC HEALTH SERVICES DIVISION

REPORT TO:	WARDEN AND LAMBTON COUNTY COUNCIL
DEPARTMENT:	LAMBTON PUBLIC HEALTH
PREPARED BY:	Ashlee Brown, Mental Health and Addictions Coordinator Matthew Butler, Supervisor Health Promotion
REVIEWED BY:	Andrew Taylor, General Manager Stéphane Thiffault, Chief Administrative Officer
MEETING DATE:	July 3, 2024
INFORMATION ITEM:	Lambton Drug and Alcohol Strategy – Update on First Year of Implementation

BACKGROUND

At its meeting on April 5, 2023, County Council approved the following motion through the report: *Lambton Drug and Alcohol Strategy - Next Steps for Implementation*:

#11: Bradley/White: That County Council approve the attached Lambton Drug and Alcohol Strategy for 2022-2023, and direct staff to work collaboratively with community stakeholders to pursue the implementation and evaluation of same.

Carried.

The Lambton Drug and Alcohol Strategy (“**LDAS**” or “**the Strategy**”) is a coordinated multi-sectoral approach across the health and social service sectors to reduce the harms related to substance use. As stated in the Chief Medical Officer of Health 2023 Annual Report, “substance use harms are an urgent public health issue, and one that public health cannot solve on its own”¹. Further, the report calls on an all-of-society approach to improve health and reduce substance use harm. In Lambton County, substance use, and related harms continue to be a significant and complex public health issue that impact individuals, families and our community. To advance implementation, the LDAS partners have come together to identify key priority areas for the next three years.

The purpose of this report is to highlight these priorities as well as inform County Council of the work that has continued throughout the start of implementation.

¹ Chief Medical Officer of Health of Ontario. March 2024. Chief Medical Officer of Health 2023 Annual Report: Balancing Act: An All-of-Society Approach to Substance Use and Harms. Retrieved from: <https://www.ontario.ca/page/chief-medical-officer-health-2023-annual-report#:~:text=Ontario%20Chief%20Medical%20Officer%20of,to%20reduce%20substance%20use%20harms.>

DISCUSSION

Substance use and the harms related remains a key priority in the community, with partners across many community sectors aligning work to help address the situation and serve the community.

Governance Structure

To guide the implementation of the Strategy, a governance system has been developed that includes a steering committee, three pillar action tables, an engaging the community workgroup as well as a data and performance workgroup. Since Lambton Public Health (“LPH”) has resumed focus on priority areas, including work to support mental health and addictions, we have continued to coordinate the implementation of the LDAS. In addition to providing the municipal coordinator support, LPH is one of the co-chairs for each action pillar and the steering committee. Figure 1 provides an overview of the structural components and their primary functions that will guide the implementation of the LDAS.

Figure 1. Lambton Drug and Alcohol Strategy Governance Structure



LDAS Municipal Coordinator

- Support co-chairs in meeting administration and coordinate the collection of monitoring and evaluation data from partners and stakeholders as per the LDAS evaluation framework.
- Provide advice, project management, and operational support to Pillar Action Tables.

Steering Committee

- A co-chair model between LPH and an additional partner with support from a municipal coordinator.

Lambton Drug and Alcohol Strategy – Update on (page 3)
First Year of Implementation

July 3, 2024

- Provide overarching leadership to action tables and alignment with other community strategies (i.e. Community Safety and Well-Being Plan, Housing and Homelessness Plan, Sarnia-Lambton Ontario Health Team Strategic Plan).

Pillar Action Tables

- Co-chair model between LPH and an additional partner who also sit at the steering committee to feed updates to the overarching leadership group.
- Establish work plans for their respective pillar that support the overall objectives of the strategy.

Engaging the Community Workgroup

- Supported by LDAS Municipal Coordinator Position.
- Establish an implementation plan for a hub and spoke model of engagement. Engagement will act as an advisory for the Steering Committee and Pillar Action tables.

Data and Performance Workgroup

- Supported by the LDAS Municipal Coordinator Position.
- Establish a reporting and evaluation framework for the strategy including key performance indicators.
- This workgroup is planned convene in the fall of 2024.

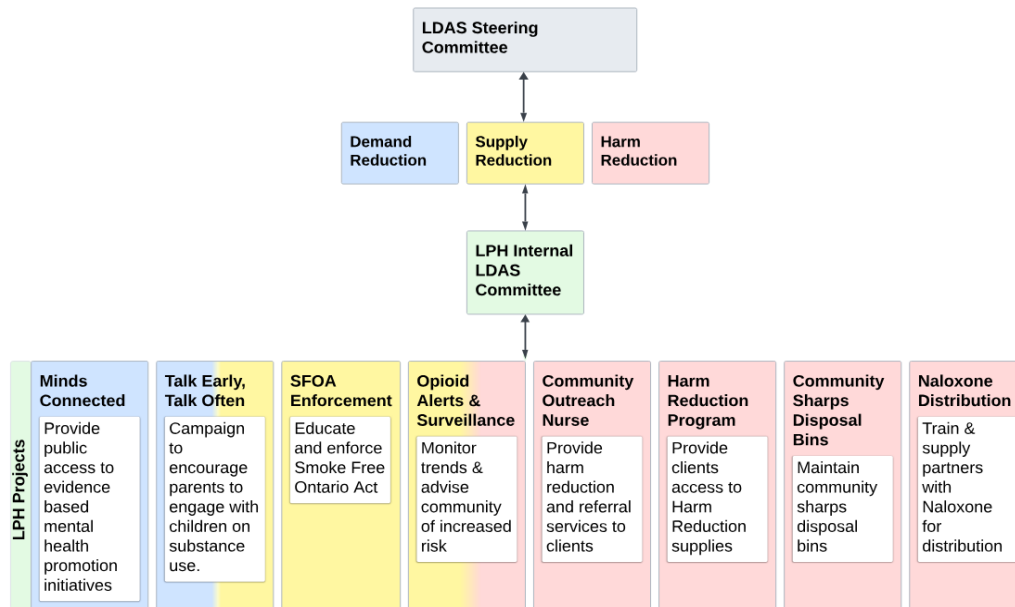
Current Projects

During the development of the collaborative LDAS work plans for each pillar, partners have been diligently working within each of the pillars to deliver programs and services.

At an organizational level, LPH is working to align established projects with the objectives of the LDAS. To achieve this, an internal committee has been established with the purpose of providing teams with a monthly meeting and space to update on mental health and substance use related projects. This will further enhance internal communication and collaboration with partners.

As demonstrated in Figure 2, current LPH projects that feed into the implementation of the LDAS include: Talk Early, Talk Often campaign, Minds Connected, *Smoke Free Ontario Act* (SFOA) Enforcement, the Early Warning Management System and Surveillance, Community Outreach, Community Sharps Disposal, Naloxone Distribution, and our Harm Reduction Program.

Figure 2. LPH project alignment with LDAS Pillars



In addition to the projects that LPH is implementing, community partners have also been contributing to the overarching goals and objectives of the strategy. Projects include, but are not limited to: the opening of the Youth Wellness Hub Ontario and Weir Active, Rebound’s HUB, Choices Jr., & Sr. Program, Concurrent Disorders programming, Afterschool programs, many specialized outreach teams (i.e. Community Health Integrated Care, North Lambton Community Health Centre outreach, Indigenous Partners, SSD, Sarnia Police, Ontario Provincial Police, etc.), Substance Use Navigators, Community Addictions Hub, The MobileCare Unit, The Housing and Homelessness Resource Hub, Red Path Programs, Bail Verification and Supervision program, and Opioid Replacement Therapies.

LDAS Prioritization Meeting

In November 2023, LPH hosted a forum where partners were brought together to discuss the current state of substance use in our community. This forum launched the Strategy into its implementation phase and since then the action tables have been meeting regularly to further develop their operational plans.

Through this forum, partners identified priorities given the current state for the next three (3) years for each of the pillars. The LDAS Steering Committee reconvened on February 6, 2024, to review the priorities and draft work plan. Important discussion was had in each pillar area identifying additional considerations for operational plans of the priorities. The pillar action tables are now working on developing the collaborative projects that will support the priorities.

Identified Priorities

Table 1. Identified Priorities by Pillar

Demand Reduction Priorities	Harm Reduction Priorities	Supply Reduction Priorities
<ul style="list-style-type: none"> • Leverage, build and enhance community assets. • Promote resilience and support healthier alternatives to substance use. • Organize and support youth-led community development. 	<ul style="list-style-type: none"> • Educate and promote empathy. • Develop and engage in a model of peer support. • Promote access and coordinate services. 	<ul style="list-style-type: none"> • Support pain management and prescribing practices. • Expand and improve existing court diversion programs. • Reduce availability of substances in the home – including alcohol and pharmaceuticals. • Increase access to treatment for addictions.

Rotary Club of Bluewaterland Community Grant

The LDAS committee was awarded \$2,000 from the Rotary Club of Bluewaterland in the Fall of 2023. These funds are earmarked for community engagement and will be used to reduce barriers for community members to participate in engagement opportunities including providing transportation to and from sessions as well as providing childcare support.

Evaluation Plan

The LDAS steering committee is committed to providing the community with updates on progress to ensure transparency and where possible additional collaboration. This will include efforts to develop community facing, Key Performance Indicators after the pillars have implemented their work plans. The community will be kept informed of the successful collaborations that are being completed through the LambtonDAS.ca website.

FINANCIAL IMPLICATIONS

All costs associated with LPH’s role in the implementation of the LDAS are cost share funded between the province and municipality, as approved in the 2024 Lambton Public Health Budget.

CONSULTATIONS

The LDAS was developed in consultation with individuals with lived experience, their loved ones, community members, and key community stakeholders.

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As the Strategy has transitioned into implementation, additional partners have been brought on to the pillar tables in addition to the steering committee partners. Implementation partners include Aamjiwnaang First Nation, Bluewater Health, Bluewater Methadone Clinic, Canadian Mental Health Association Lambton-Kent, County of Lambton EMS and Social Planning, John Howard Society Sarnia, Lambton College, Lambton Kent District School Board, North Lambton Community Health Centre, Ontario Health West, Ontario Provincial Police (Lambton), Pathways, Rapids Family Health Team, Sarnia Police Service, Sarnia-Lambton Children's Aid Society, Sarnia-Lambton Native Friendship Centre, Sarnia-Lambton Ontario Health Team, Sarnia-Lambton Rebound, Sarnia-Lambton, YMCA, St. Clair Catholic District School Board, The Inn of the Good Shepherd, and Walpole Island First Nation.

STRATEGIC PLAN

The implementation of the LDAS aligns with the guiding principles, vision, mission, and areas of effort identified in the County of Lambton's 2024-2027 Strategic Plan, supporting the County's areas of effort toward community development, health and wellness, service and communications, and partnerships.

CONCLUSION

The LDAS continues to bring together partners to address substance use in Lambton County. The steering committee is dedicated to help align partner actions with the recently identified priorities of the Strategy. The LDAS priorities will guide the pillar working groups in project implementation as they action their workplans. These efforts of the LDAS pillar working groups will be used to provide relevant updates to the community through the LDAS website. In addition, the LDAS is working on aligning with other community-based projects like the Community Safety and Well-Being Plan to help collaborate and prevent duplication of services.

The LDAS is a collaborative effort that is aimed at building effective partnerships and producing meaningful impacts in the community. The LDAS will be moving forward with pillar workplans to address the priority areas identified in 2024.



PUBLIC HEALTH SERVICES DIVISION

REPORT TO:	WARDEN AND LAMBTON COUNTY COUNCIL
DEPARTMENT:	LAMBTON PUBLIC HEALTH
PREPARED BY:	Dr. Karalyn Dueck, Medical Officer of Health Kevin Churchill, Manager, Clinical and Family Services
REVIEWED BY:	Andrew Taylor, General Manager Stéphane Thiffeault, Chief Administrative Officer
MEETING DATE:	July 3, 2024
INFORMATION ITEM:	Opioid Overdose Early Warning System and Alerts

BACKGROUND

Rates of substance-related overdose deaths have increased across the province and Canada, coinciding with an increasingly toxic unregulated drug supply and patterns of polysubstance use. Substance-related toxicity deaths in Ontario have nearly doubled compared to 2019.¹ Similar to provincial trends, Lambton Public Health (“LPH”) has noted 35 opioid poisoning/overdose-related deaths over the 2023 year, compared to 16 deaths over the 2019 year.² Responding to the toxic drug crisis, LPH has joined local partners to co-chair the [Lambton Drug and Alcohol Strategy](#) (“LDAS”), including co-leading LDAS pillars and action tables which are: supply reduction, demand reduction, and harm reduction. LPH raises awareness of the risks associated with the toxic unregulated drug supply through its communication of the opioid overdose early warning system and alerts.

The Ontario Public Health Standards (“OPHS”) and Protocols mandate Boards of Health to implement a local opioid surveillance and overdose early warning system and alerts, to track and provide situational awareness and response to the risks posed in the local community. In accordance with the OPHS, LPH also serves as the naloxone distribution lead for Lambton, providing training and supports to eligible community organizations.

This report summarizes LPH’s policy and procedure for communication of opioid overdose early warnings and alerts, with a key audience being partners who work with populations at greatest risk, including first responders, emergency departments, and naloxone distribution agencies.

¹ The Ontario Drug Policy Research Network and Ontario Agency for Health Protection and Promotion (Public Health Ontario). March 2024. Prescribing patterns, substance use disorder diagnoses, and access to treatment prior to substance-related toxicity deaths in Ontario: stimulant, opioid, benzodiazepine, and alcohol-related toxicity deaths. Retrieved from: https://www.publichealthontario.ca/-/media/Documents/O/24/odprn-prescribing-substance-treatment-substance-ontario.pdf?sc_lang=en&rev=30238df8c5ad4775a4b6a876a55388ae&hash=954287F6EDBEA23CA3D66AB3EF5A4DAB

² Ontario Agency for Health Protection and Promotion (Public Health Ontario). 2024. Interactive opioid tool: opioid-related morbidity and mortality in Ontario. Retrieved from: <https://www.publichealthontario.ca/en/data-and-analysis/substance-use/interactive-opioid-tool>

DISCUSSION

The purpose of this report is to provide Lambton Board of Health (County Council) information regarding LPH's policy and procedure for its opioid overdose early warning system and alerts. Reports of potential increases in drug-related harms and opioid overdoses in Lambton County are validated by LPH and communicated to a maintained list of involved partners, as appropriate.

The main objectives of the opioid overdose early warning system and alerts are to:

- Notify involved partners, especially those working with those at greatest risk and most vulnerable, that increased indicators of harm have met criteria for communication, identified through surveillance of available data in the community.
- Request partners remain vigilant and help support precautions to reduce harms associated with the unpredictable, toxic, unregulated drug supply.
- Remind partners of harm reduction techniques including: use of lowest dose possible; avoid using alone; avoid mixing substances; and knowing the sign of an opioid overdose which include slow breathing, drowsiness, loss of consciousness, and/or blue lips or nails, to promptly and safely administer naloxone and call emergency services (911) to treat and transport to necessary health care services.
- Consider a public alert when surveillance indicators display elevated indicators of potential harm, such a new toxic unregulated substance circulating, or multiple overdose deaths in a short time-frame or within a focused geographic location.

Policy and procedure for determining and issuing opioid alerts

LPH implemented a policy and procedure for communication of the opioid early warning system and alerts in August 2019, to provide a consistent approach for processing and issuing the alerts. The policy and procedure was reviewed and affirmed in February 2024.

When staff learn of potential increased indicators of harm from the unregulated drug supply, notification is issued to LPH's Early Warning Management Team ("**EWMT**") comprised of the Medical Officer of Health, LPH Management, Mental Health and Addictions Coordinator, Epidemiologist, and Communications. The EWMT attempts to validate the information with key community partners. A decision is then made about the appropriate action based on this assessment and the level of urgency.

Data sources include:

- Anecdotal reports from harm reduction clients, other program clients, or the public;
- First responders (police, emergency medical services ("**EMS**"), and the hospital emergency department);
- Coroner's office;
- Harm reduction services providers or other community agencies;
- Chief Medical Officer of Health or other provincial partners; and

- Local or regional media reports.

Interpretation of data from EMS calls, emergency department visits, and deaths must be done with caution, as this data confirmation may be delayed, and thus is considered preliminary and subject to change.

Triggers for an alert include:

- Increase in suspected opioid poisonings/overdoses or deaths;
- Change in presentation of opioid poisoning/overdose symptoms;
- Increasing/changing toxicity of substances;
- Increased naloxone use/distribution; or
- Community concern.

A standardized decision-making algorithm guides the delivery channels determined for partner and public notification of the alert.

Potential actions include:

1. Continue to monitor;
2. Urgent partner notification and/or social media update using key messages;
3. Urgent notification with a media release in addition to community partners, for example when a new substance is validated as circulating and potent in the unregulated supply.

Any alerts are included in LPH's monthly opioid bulletin distributed to partners on the maintained distribution list. To date, in 2024, there have been three alerts: one in each of February, May, and June. The Ministry of Health is also notified of these alerts to contribute to situational awareness of provincial trends seen by health units.

Notification of opioid alerts

Validated data and summary of alerts are shared in LPH's scheduled monthly Opioid Bulletin, a summary report that is shared with community partners including health care providers, first responders, and naloxone distribution partners. LPH has been working to enhance the presentation of its Opioid Bulletin on a virtual platform or public "dashboard" for access to surveillance data, updated monthly, hosted on the LPH and LDAS websites. When launched, this new feature will provide up-to-date data and trends in an accessible and publicly available format, following the successful implementation of similar dashboards including the [Summary of Respiratory and Enteric Disease Activity in Lambton County](#).

LPH's approach to issuing opioid overdose alerts is to communicate as much validated information as able in keeping with peer Ontario health units, while maintaining privacy of health information and ensuring validity of the data shared. EMS calls, emergency

department visit numbers, or anecdotal reports alone do not provide the true number of opioid overdoses in the area. Thus, LPH considers all available data sources interpreted as a whole, to inform the issuance of an alert. For example, a weekly rolling average of EMS calls are taken into consideration by LPH, with all available sources of information, to determine decisions around issuance and levels of alerts. EMS calls per month are shared with partners via the Opioid Bulletin, to ensure validity of the data before distributing.

LPH continues to enhance its opioid overdose early warning system and alerts approach, such as exploring emerging technology including use of automated early detection software. In addition, LPH is exploring a software application for smartphones to enable direct partner notification of opioid alerts and messages, for intended target audiences. LPH works with involved partners to identify other groups and organizations who are well-suited to join and contribute to the opioid overdose surveillance and alerts process.

FINANCIAL IMPLICATIONS

All costs associated with the communication of opioid overdose early warning system and alerts are cost share funded between the province and municipality, as approved within LPH's 2024 Budget.

CONSULTATIONS


The following individuals were consulted during the preparation of this report: General Manager, Public Health Services Division; Manager, Clinical and Family Services; Supervisor, Health Promotion; Epidemiologist; Mental Health and Addictions Coordinator; and Communications.

STRATEGIC PLAN

LPH's opioid overdose early warning system and alerts are consistent with the guiding principles, vision, mission, and areas of effort identified in the County's Strategic Plan, supporting the County's areas of effort toward community development, health, and wellness; service and communications; and partnerships.

CONCLUSION

LPH meets the OPHS mandated requirement for an opioid overdose early warning and alerts system, through the LPH policy and procedure. Additionally, LPH serves as the naloxone distribution lead for Lambton, providing training and supports to eligible community organizations, and co-chairs the implementation of the LDAS through its three pillars and action tables. LPH remains committed to collaborating with all involved partners to prevent and reduce harms related to the toxic drug crisis.

 <p style="text-align: center;">PUBLIC HEALTH SERVICES DIVISION</p>	
REPORT TO:	WARDEN AND LAMBTON COUNTY COUNCIL
DEPARTMENT:	LAMBTON PUBLIC HEALTH
PREPARED BY:	Kevin Churchill, Manager, Clinical & Family Services Kerry Phillips, Supervisor, Clinical & Family Services
REVIEWED BY:	Andrew Taylor, General Manager Stéphane Thiffeault, Chief Administrative Officer
MEETING DATE:	July 3, 2024
INFORMATION ITEM:	Supporting Healthy Growth and Development- Update

BACKGROUND

The Clinical and Family Services team supports the Healthy Growth and Development Standard of the Ontario Public Health Standards in many ways, throughout the life course. The standard is very comprehensive and includes the following as topics for consideration: breastfeeding; growth and development; healthy pregnancies; healthy sexuality; mental health promotion; oral health; preconception health; pregnancy counselling; preparation for parenting; positive parenting; and visual health.

Lambton Public Health (“LPH”) works very closely in partnership with others in the health and social services system to facilitate early identification of developmental concerns, and referrals to services that are local, accessible and culturally safe. The following report will highlight two of the activities that the Clinical and Family Services team undertakes to meet the Healthy Growth and Development Standard. The most recent update on this program was provided to County Council through the *Supporting Healthy Growth and Development* report dated July 5, 2023.

DISCUSSION

Public Health Nurses (“PHNs”) are a reliable, accessible and highly knowledgeable source of trustworthy information on supporting healthy growth and development during pregnancy, in infancy and early childhood. Two ways that families can access these resources are through the LPH Family Health Line and the “Ask a Public Health Nurse” parent/baby drop-ins.

Family Health Line: The Family Health Line (519-383-3817), connects caregivers to a PHN to answer questions about children’s growth and development. Confidential telephone support and one-to-one information is offered to address concerns or answer questions about: healthy pregnancy; breastfeeding or infant nutrition; parenting and raising

healthy children; and child growth and development – including important developmental milestones. Caregivers may access the service by calling [519-383-3817](tel:519-383-3817). A public health nurse is available Monday through Friday 8:30 a.m. – 4:30 p.m.

Data collected through the Family Health Line shows that in the first quarter of 2024, 75 calls have been answered. The duration of most calls (53) is under 15 minutes, with 21 calls taking more than 15 minutes. About half of all calls result in referrals to local resources including primary care, relevant public health programs, and other services. About half of all calls are related to breastfeeding. About one-third of calls result in a referral to the *Ask A Public Health Nurse* drop-in.

Ask A Public Health Nurse – drop-ins: These sessions are offered throughout Lambton County, in partnership with EarlyON Child and Family Centres. Drop-Ins are offered weekly in Point Edward, Sarnia, Petrolia and Corunna. Sessions are offered monthly in several locations including Sarnia (Ska:na – Little Friends), Forest, Alvinston, Brigden and Port Lambton. A full schedule is available on the [Lambton Public Health website](#).

These drop-ins are open to all parents and caregivers with children ranging from birth to school-age. PHNs are available to answer questions regarding breastfeeding supports and infant nutrition, newborn care parenting growth and development.

Ask a Public Health Nurse gives parents and caregivers the chance to ask important questions in-person about their child's growth and development, in a safe environment where the child can be observed, and it also offers important opportunities for socialization that can have long term benefits for both parents and child.

In the first quarter of 2024, the LPH team connected with 523 parents at 10 drop-in locations. To date, data collected about the *Ask a Public Health Nurse* program indicates that the demand for the service is recovered following the COVID-19 pandemic, and that the Petrolia, Lambton College, Corunna and Point Edward locations have good attendance, which continues to increase. We will continue to monitor the data for the drop-ins and capture indicators including attendance, number and type of referrals made, type of inquiries and number of screening tools and assessments completed.

FINANCIAL IMPLICATIONS

All costs associated with meeting objectives under the Healthy Growth and Development standard are approved within the 2024 Lambton Public Health budget.

CONSULTATIONS

The EarlyON Child and Family Centres were consulted, as needed.

STRATEGIC PLAN

The Healthy Growth and Development activities described are consistent with the LPH Strategic Priority of Healthy Child and Youth Development, focusing on supporting optimal health and early identification of developmental concerns that can often be corrected when detected early, with referrals to the appropriate service provider.

CONCLUSION

Supporting parents and caregivers of children in their earliest years yields important benefits that can improve health over the life course. Through these activities, PHNs can directly facilitate access to supports and referrals regarding infant nutrition and feeding, childhood immunizations, early identification of hearing, speech and language concerns, mental health supports, home safety, early literacy, healthy parent-child relationships and much more.

MINUTES

LAMBTON SENIORS' ADVISORY COMMITTEE

Lambton Shared Services Centre (Boardroom)/ MS Teams

March 26, 2024

Committee Representatives	
COL County Council	Councilor Dan Sageman
Municipality of Brooke-Alvinston	Jeannette Douglas
Township of Dawn-Euphemia	Heather Childs
Township of Enniskillen	Mary Lynne McCallum
Municipality of Lambton Shores	Bill Weber
Village of Oil Springs	Cathy Martin
Town of Petrolia	Sherry Hamilton
Town of Plympton-Wyoming	Maggie Eastman
Village of Point Edward	Lois Lafond
City of Sarnia	Vacant
Township of St. Clair	Avril Helps
Township of Warwick	Jodi Campbell
Navigating Senior Care Lambton	Arlene Patterson

Present: Bill Weber (Chair), Mary Lynn McCallum (Vice-Chair), Sherry Hamilton, Lois Lafond, Heather Childs, Jodi Campbell, Avril Helps, Matthew Butler (COL staff), Jeannette Douglas, Arelene Patterson, Cathy Martin, Dan Sageman,

Regrets: Heather Childs, Maggie Eastman

1. Welcome/Call to Order/Land Acknowledgement

B. Weber called the meeting to order at 9:04 a.m.

B. Weber read the County of Lambton land acknowledgement statement.

B. Weber informed the committee that the Sarnia representative Jamie Dillion has resigned from the committee. B. Weber proposed that the committee thank Jamie for his service and contributions.

#1 (A. Patterson /Mary Lynne McCallum): That committee thank Jamie Dillion for his contributions to the committee.

Carried.

M. Butler - to provide Bill with Jamie's contact information to provide a thank you on behalf of the committee.

M. Butler – to connect with Sarnia Clerk to begin recruitment process.

Guest Presentation: Jason Cole, General Manager Infrastructure & Development Services

J. Cole presented an update to the committee on intercommunity transit plans. Jason explained the background of the project starting in 2016 that the County was tasked to look at a rural transportation initiative. One of the problems the county encounters is that transit is not assigned to one department in the county, but it is a shared responsibility across multiple divisions.

In 2016, the County undertook an assessment of rural transportation in Lambton. Based on the assessment which included public consultation recommendations were submitted to council. At that time the recommendations did not move to implementation.

At that time the province was also providing transportation grant funding. Sarnia partnered with Strathroy to apply. This submission was successful, and a transportation system is operating now. Lambton Sores also used this provincial funding opportunity to launch its own transportation initiative.

In June 2023, the County initiated another investigation a rural transit in Lambton.

As a result, a report was brought back to council in August. This report included a recommendation for a demand and feasibility study. This would help to find clear direction on next steps, including identifying gaps, and services that are currently available. This study requires 150,000\$ from Council and 50,000\$ in Provincial funding.

This recommendation was tabled by council which directed County staff to talk to municipalities to assess the interest in proceeding with the study.

Jason and Lori Kerrigan followed up by providing with a survey to municipalities. Survey had mixed interest; however, the majority of municipalities respond yes to supporting next steps including a study.

The results of the survey were brought to council on Nov 29th. The motion to fund the study was proposed again, recommendation was tabled. Jason and his

2

department will be following up with a letter to municipalities to assess support in the short term.

If funding is received the study will connect with key partners and municipalities to get a full Lambton of services.

Following the study options for funding of a fixed system would need to be considered. The cost would be a significant investment for the County. All funding systems would need to be investigated – ex. community transportation grant program.

The City of Sarnia provides some transportation services by contract. Additional contract systems could be investigated including a subsidized uber system for example.

Sarnia provided feedback from community survey that residents.

Discussion:

S. Hamilton – As the Municipality response rates differed, would it be beneficial to have all municipalities on board? Is it feasible to move forward if municipalities opt out?

J. Cole – Funding is not limited to having all local partners on board. Smaller communities may have unique situations with different needs. That would be a consideration in any grant proposal. The report could highlight easy wins with the most interest and benefits.

B. Weber- To clarify communities did not object to the study, the majority responded yes to moving forward.

J. Cole – There was some considerations from small communities regarding residents being transported to shops outside of communities.

S. Hamilton – Additional benefits of a wider transportation system is that it provides benefits to all residents, such as students to use transit system to attend work in other communities. It is also important to clarify the maintenance responsibility around transit system. That they are a stop in the system but may not be responsible for maintaining it. We should encourage LSAC representatives to notify council representatives of future initiatives - survey etc. to advocate for the transit system to help build awareness. This will help to address resident's concerns around a transit system.

A. Patterson – It is important that we advocate for hard serve isolated seniors. How do we provide transportation to people who live in isolated community? The study should consider how to prioritize targeting the isolated seniors.

C. Martin – Is it possibility to work with communities outside of Lambton? For example, that work that is being done with Four Counties Family Health Teams

J. Douglas – Provided an update of the requirements Four Counties Family Health Teams transportation services. The cost and requirements to have medical documentation can be a barrier.

B. Weber – Informed the committee that the rules regarding a medical certificate may be due to grant funding requirements from that agency. The feasibility study will examine how these grant funding requirements and the applicability to our community.

B. Weber – What can the LSAC do to help Jason get funding?

J. Cole - a letter will come to each municipality assessing support the project will be circulated soon.

Another role for committee would be to connect with the consultant during the study. The consultant would also connect with other community partners such as the Chamber of Commerce, Lambton College, Hospitals etc. This will help consultant understand the landscape in the community.

A. Patterson – Accessibility policies have made a great impact in the community. A transportation system that is available to everyone, including hard to serve seniors, would be beneficial.

S. Hamilton – When does the letter go out?

J. Cole – We plan to send the letter to municipalities in the coming weeks.

#2 (S. Hamilton/ A. Patterson): That the Lambton Seniors Advisory Committee recognizes the need for equitable access to public transportation for both urban and rural residents and that the Committee supports the County of Lambton in pursuing a solution for rural/inter-community transportation throughout Lambton County

Carried.

B. Weber – Will bring motion of support for the study to council.

J. Cole – Will send Matt template to complete based on minutes to provide LSAC support to project.

2. Approval of the Agenda/Additions

No additions.

Carried.

3. Approval of the Minutes from January 23, 2024

#2 (J. Douglas /D. Sageman): That the minutes January 23, 2024, be approved as presented.

Carried.

4. Business Arising from the Last Meeting

4.1 Update on action items from the January 23 LSAC meeting.

i) Age-Friendly Sarnia-Lambton Spring Campaign – Library Kiosks

M. Butler – Provided copy of the LSAC poster for the Library Kiosks to the committee. The campaign will be launching in April. The posters are being printed and sent to the library locations this week.

ii) RTOERO Future of Aging Summit (May 15-17, 2024)

B. Weber – The summit is booked now. The agenda differs from what was expected. This summit will provide helpful networking experience. Bill will bring forward the transportation and communication concerns to other attendees at the summit.

4.1.1 Age-Friendly EXPO Planning Committee

S. Hamilton – There is an upcoming meeting on April 8th. The site visit and walkthrough are complete. J. Dillion was spearheading security as there were issues last year. A private security company was found, cost was prohibitive and did not move forward. S. Hamilton is tasked with transportation. Several options were proposed, however, various issues including insurance and funding prevented this from moving forward. All research into transportation was to the chair of the expo planning committee.

S. Hamilton - will provide the expo information packages to M. Butler to distribute to committee.

L. Lafond – Corunna arranged for transportation Wellings, who will complete few scheduled runs to the expo.

B. Weber – Has Lambton Elderly Outreach (LEO) been contacted?

S. Hamilton – LEO representatives have been involved with the Expo planning committee. These challenges demonstrate the need for intercommunity travel. A recommendation was made to the expo planning committee to prioritize budgeting transportation in the future.

L. Lafond – There have been discussions at the expo planning committee on strategies to obtain sponsorship. It has been difficult to get interest. It will be important to advocate to businesses in rural communities moving forward. The interests to smaller businesses are difficult to align with the Expo. Cold calling and emails have been sent to businesses to advocate for the Expo and sponsorship.

B. Weber – Could there be future discussions on moving the event?

S. Hamilton – Corunna recently completed its own health fair.

A. Helps – Yes, there was a Health Fair in February in Thompson gardens.

S. Hamilton – The suggestion to move the expo or to rotate has been provided. Transportation issues would still exist at new venues.

L. Lafond – There could be opportunities like this for more than one health fair in the future. That is something that we could take back to the Expo committee. We need to find something that could work for everyone.

S. Hamilton – There would be logistics challenges with any location for the expo. The LSAC should watch out for funding applications and opportunities to assist with the logistics in the future.

A. Patterson – The previous Seniors' Education fair had staff that worked year-round that helped with additional time for planning. We should also consider draws that bring in attendees ex food. That makes the event worthwhile for Vendors to attend.

M.L. McCallum – Are there options to use security services from the community ex. the college staff?

S. Hamilton – Several options were suggested such as using retired police or students in training. Unsure about the outcome of that suggestion. The next major opportunity could be to hold an event in Petrolia.

B. Weber – It is Important to keep the expo going and be supportive of the event, while working to make it better next year. Is there anything needed for support?

S. Hamilton – Has the LSAC considered becoming a table at the expo? This would allow the committee to interact with the public. There is a cost for a table.

M. Butler – Confirming cost for a table is 225\$.

#3 (S. Hamilton / C. Martin): That the LSAC Committee submit an application to the Age Friendly Expo for an exhibitor table.

Carried.

M. Butler - to distribute Age friendly package to the group and submit an application to the Expo.

5. New Business

No new business.

6. Standing Items

6.1 Committee roundtable

J. Douglas – Connected with the Alvinston Estate regarding legal aid. Unclear if there has been follow-up since then.

A. Patterson – Advised patience due to recent circumstances that increased traffic on inquiries to Community Legal Assistance.

M.L. McCallum – When we proceed with the study, will there be on the ground examination of the communities?

B. Weber – An open house would likely be held in each community.

S. Hamilton – On the ground outreach is very difficult and expensive, a lot of this work is done remotely where possible.

7. Next steps/Action Items

Next meeting scheduled for May 28th at 9:00 a.m. (virtual MS Teams meeting link and in-person option at County of Lambton Administration Building, Wyoming, Committee Room 1)

8. Adjournment

Mary Lynne and Arlene move to adjourn.

B. Weber adjourned the meeting at 10:40 a.m.

MINUTES
LAMBTON CREATIVE COUNTY COMMITTEE

Via Electronic Conferencing

September 28, 2023

Present: Warden Kevin Marriott, Barbara Prescott, Dave Ferguson (Chair), Joel Field, Chrissy McRoberts, Tracey Kingston. Also, Andrew Meyer, Tara Pounds, Jessica Cohmer (Recording Secretary).

Regrets: Todd Case, Beverly Bressette, Brad Loosely

1. Welcome/Call to Order

A. Meyer welcomed new member Tracey Kingston to the committee, who replaces previous member Paul Smith. D. Ferguson provided a role call of members for the benefit of the recording secretary and called the meeting to order at 1:02 p.m.

2. Approval of the Agenda

#2: B. Prescott / C. McRoberts

To approve the September 28, 2023 Agenda as presented.

Carried.

3. Approval of Minutes – March 30, 2023

#3: J. Field / C. McRoberts

That the March 30, 2022 Minutes be approval as amended.

Carried.

4. Unfinished Business

There was no unfinished business to report.

5. New Business

a) Overview of 2024 Creative County Grant Program

A. Meyer provided a short summary of Creative County Grant Program for the benefit of the new committee members, outlining the objectives that have been established over the last ten years, total funding, and timelines over the course of the year. The update addressed the following:

- i) Creative County Grant Program applications for funding will be made available online only starting Monday, October 2, 2023. The application will be open through until 4:00pm on Tuesday, November 14, 2023. During this time, staff are available to answer questions about the program for potential applicants.
- ii) At the scheduled November meeting of the Committee, members will review and approve applications for funding, and applicants will be notified of the committee's decisions by year end.
- iii) Initial payments to approved applicants typically occur mid-February. This represents 75 percent of the approved funding for each applicant.
- iv) Final payments to approved applicants occur when final report submissions have been received. This represents the remaining 25 percent of the approved funding. Applicants have 18 months from the issuance of the initial payment to complete their projects and submit their final report.

b) Status Updates – Creative County Supported Projects

A. Meyer provided status updates of approved projects since 2023, indicating that 19 projects were approved with funding of \$70,530 awarded. All initial payments of 75 percent funding were processed in February 2023. Final payments of the 25 percent remaining funding will be paid to applicants upon completion of final reports.

6. Scheduling of Meetings

The next scheduled meeting of the Creative County Committee will be held on Thursday, November 30, 2023 at 1:00 p.m. (in-person meeting at the County Administration Building, Wyoming or electronic conferencing available if needed).

7. Adjournment

#7: B. Prescott / T. Kingston

That this meeting be adjourned at 1:24 p.m.

Carried.

TOURISM SARNIA-LAMBTON
Board of Directors Meeting Minutes
Thursday, November 16th, 2023, 9:00 am
Tourism Sarnia Lambton –In Person
1455 Venetian Blvd, Point Edward, ON N7T 7W7

HELD AT: Tourism Sarnia-Lambton, 1455 Venetian Blvd., Point Edward, ON – In Person

PRESENT: Bev Hand, Kevin Marriott, Laura Boogemans, Al Duffy, Rose Atkins, Kelly Provost, Stephane Thiffault, Daniel Taylor, Dan Sageman, Thera Wagner, Rachel Veilleux, Mark Perrin (Executive Director)

REGRETS:

1. CALL TO ORDER

All Duffy called the meeting to order at 9:04am

2. COMPLETION AND ACCEPTANCE OF AGENDA

MOTION #1

Moved by Al Duffy and seconded by

CARRIED.

3. DECLARATION OF CONFLICT OF INTEREST: None

4. APPROVAL OF MINUTES OF September 28, 2023

MOTION# 2

Moved by Bev Hand and seconded by Geoff Eisenbraun to accept the minutes of September 28th 2023, as written.

CARRIED.

5. BUSINESS ARISING FROM THE MINUTES/AGENDA: None

6. BOARD ACTIVITIES: None

7. FINANCIAL ACTIVITIES

- A. 2023 Financial Activities

MOTION# 3

Moved by Rose Atkins and second by Geoff Eisenbraun to accept Financial Activities.

CARRIED.

8. OPERATIONAL ACTIVITIES

- A. Executive Director's Report
- B. Gift Card Program
- C. Silver Stick
- D. Hockey Canada –Rivalry Series
- E. Holiday Dreams - A Christmas Rock Story 2023

TOURISM SARNIA-LAMBTON
Board of Directors Meeting Minutes
Thursday, November 16th, 2023, 9:00 am
Tourism Sarnia Lambton –In Person
1455 Venetian Blvd, Point Edward, ON N7T 7W7

- F. Stars on Ice Show
- G. Hockey Canada – Women’s U-18 National Championship Bid / Tall Ships 2025 Bid
- H. Marketing / 2024 Programming / Budget
- I. Sarnia Council Meeting Follow Up

MOTION #4

Accept report as read: motioned by Al Duffy seconded by Dan Sageman

CARRIED.

9. IN CAMERA – Discussion- None

10. STRATEGIC ACTIVITIES

- a) Job Evaluation – Collette Annett
 - i. Position Updates / Job Descriptions
 - ii. 2024 Contracts

11. NEXT MEETING:

- a) Next Board Meeting – December 14th – 9am

12. Meeting Adjourned

MOTION: #7

Motioned by seconded by

CARRIED.

BOARD CHAIR

SECRETARY

Dated _____

Dated _____

TOURISM SARNIA-LAMBTON
Board of Directors Meeting Minutes
Thursday, December 14th, 2023, 9:00 am

HELD AT: Sunbridge Hotel soon to be Four Points Sheraton, Point Edward, ON – In Person

PRESENT: Geoff Eisenbraun, Bev Hand, Angela Edlington, Rose Atkins, Al Duffy, Thera Wagner, Kevin Marriott, Laura Boogermans, Mark Perrin (Executive Director)

REGRETS: Stephane Thiffeault, Syndey MacDonald, Daniel Taylor, Rachel Veilleux, Kelly Provost, Dan Sageman

1. CALL TO ORDER

Called the meeting to order at 9:19 am.

2. COMPLETION AND ACCEPTANCE OF AGENDA

3. DECLARATION OF CONFLICT OF INTEREST: None.

4. APPROVAL OF MINUTES OF NOVEMBER 16, 2023

Motioned by Geoff and seconded by Bev. **CARRIED.**

5. BUSINESS ARISING FROM THE MINUTES/AGENDA: None

6. BOARD ACTIVITIES: None

7. FINANCIAL ACTIVITIES

a. December Financial Update

Moved by Angela Edlington and second by Rose Atkins to accept TSL 2023 Financial Report. **CARRIED**

8. OPERATIONAL ACTIVITIES

- a. Staffing Update
- b. Gift Card Program
- c. Silver Stick
- d. Hockey Canada – Rivalry Series
- e. Holiday Dreams – A Christmas Rock Story
- f. Tall Ships 2025 Bid
- g. Brewery Event – Widder Station
- h. SWOTC Conference

NOTED

TOURISM SARNIA-LAMBTON
Board of Directors Meeting Minutes
Thursday, December 14th, 2023, 9:00 am

9. IN CAMERA – AI Request

10. STRATEGIC ACTIVITIES

- A. Trademark OBC
- B. Sports Summit

NOTED

UPCOMING MEETING DATES:

- a. Next Board Meeting- Thursday February 8th 2024

ADJOURNMENT

Moved by AI and seconded by Bev Hand at 10:05am.

BOARD CHAIR

SECRETARY

Dated _____

Dated _____

TOURISM SARNIA-LAMBTON
Board of Directors Meeting Minutes
Thursday, Thursday February 7, 2024, 9:00 am
Tourism Sarnia-Lambton – In Person
1455 Venetian Blvd, Point Edward, ON N7T 7W7

1. CALL TO ORDER

Al Duffy called the meeting to order at 9:03 am.

2. COMPLETION AND ACCEPTANCE OF AGENDA

3. DECLARATION OF CONFLICT OF INTEREST: None.

4. APPROVAL OF MINUTES OF NOVEMBER 16, 2023 - Motioned By Rose & Second by Bev. Carried.

5. BUSINESS ARISING FROM THE MINUTES/AGENDA: None

6. BOARD ACTIVITIES

7. OPERATIONAL ACTIVITIES

- a. Tall Ships 2025 Letter
- b. Sports Tourism Conference
- c. CheersFest Event – Widder Station
- d. SWOTC Conference
- e. Silverstick – Data / Facility Guide and Hotel Guide
- f. Sports Summit
- g. Lambton Shores MAT
- h. Travel Guide / Maps

8. Hockey Canada – U17 World Hockey Challenge and Budget

MOTIONED BY GEOFF AND SECOND BY ROSE. CARRIED

9. IN CAMERA – None

10. UPCOMING MEETING DATES

- a. Next Board Meeting – March 28th 2024

11. ADJOURNMENT - MOTIONED BY ANGELA AND SECOND BY KEVIN AT 10:23.

BOARD CHAIR

SECRETARY

Dated _____

Dated _____

TOURISM SARNIA-LAMBTON
Board of Directors Meeting Minutes
Tuesday, April 4 2024 at 9:00am.
Tourism Sarnia-Lambton – In Person
1455 Venetian Blvd, Point Edward, ON N7T 7W7

HELD AT: Tourism Sarnia-Lambton Point Edward, ON – In Person

PRESENT: Mark Perrin (Executive Director), Al Duffy, Stephane Thiffeault, Angela Edlington, Kelly Provost, Rose Atkins, Kevin Marriott, Laura, Dan Sageman

REGRETS: Bev Hand, Geoff Eisenbraun, Thera Wagner, Matthew Slotwinski

1. CALL TO ORDER

Al Duffy called the meeting to order at 9:00am.

2. COMPLETION AND ACCEPTANCE OF AGENDA

Motioned to accept by Angela, seconded by Kelly - Carried

3. DECLARATION OF CONFLICT OF INTEREST:

None

4. APPROVAL OF MINUTES OF February 7, 2024

Motioned to accept by Rose, seconded by Stephane – Carried

5. BUSINESS ARISING FROM THE MINUTES/AGENDA:

None

6. BOARD ACTIVITIES

MAT Committee Meeting Date April 25th at 9:00am. Location is at TSL

7. FINANCIAL ACTIVITIES

- a. Year End 2023
- b. Budget Draft 2024
- c. Credit Cards

Motioned to review if Bookkeeper would benefit current operations - by Al, seconded by Dan – Carried

Motioned to accept - by Al, seconded by Rose – Carried

8. STRATEGIC PRIORITIES REVIEW

- a. Strategic Plan Review

Motioned to create a Work Plan for implementing the Strategic Plan ideas - by Angela, seconded by Kelly – Carried

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TOURISM SARNIA-LAMBTON
Board of Directors Meeting Minutes
Tuesday, April 4 2024 at 9:00am.
Tourism Sarnia-Lambton – In Person
1455 Venetian Blvd, Point Edward, ON N7T 7W7

9. OPERATIONAL ACTIVITIES

- a. Hockey Canada U17 World Hockey Challenge
 - i. Host Committee
- b. Sports Tourism Conference – Winnipeg Update
- c. CheersFest Event – Widder Station – Event Follow Up
- d. SWOTC Conference – Follow Up
- e. Sports Summit / 2024 Events
- f. Lambton Shores MAT Update
- g. Reception / Customer Service Position / Summer Students
- h. Tall Ships 2025 / Stars On Ice 2024 /
- i. Staff Evaluation / COLA / Annetts and Associates
- j. Travel Guide / Maps

Motioned for Stephane to be Chair of Hockey Canada U17 World Hockey Challenge - by Al, seconded by Kelly – Carried

Motioned for to review options for Staff Compensation Study to be completed - by Angela, seconded by Dan – Carried

10. IN CAMERA-

None

11. UPCOMING MEETING DATES:

- a. Next Board Meeting- Wednesday May 8th in Grand Bend at 9:00am

ADJOURNMENT

Moved by Al and seconded by Rose at 10:39am.

BOARD CHAIR

SECRETARY

Dated _____

Dated _____

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TOURISM SARNIA-LAMBTON
Board of Directors Meeting Minutes
Wednesday May 8 2024 at 9:00am.
Lambton Shores Municipal Office
9577 Port Franks Rd. Thedford, ON N0M 2N0

PRESENT: Mark Perrin (Executive Director), Al Duffy, Stephane Thiffeault, Angela Edlington, Kevin Marriott, Laura Boogermans, Dan Sageman, Geoff Eisenbraun, Thera Wagner, Matthew Slotwinski

REGRETS: Bev Hand, Kelly Provost, Rose Atkins, Grand Bend Rep

1. CALL TO ORDER

Al Duffy called the meeting to order at 9:05am.

2. COMPLETION AND ACCEPTANCE OF AGENDA

Motioned to accept by Kevin, seconded by Thera - Carried

3. DECLARATION OF CONFLICT OF INTEREST:

None

4. APPROVAL OF MINUTES OF April 4, 2024

Motioned to accept by Laura, seconded by Geoff – Carried

5. BUSINESS ARISING FROM THE MINUTES/AGENDA:

None

6. BOARD ACTIVITIES

- Al Duffy to ask a contact about a First Nations Representative for our Board
- Sydney has resigned from Grand Bend Chamber – New Manager has not yet been named.

7. FINANCIAL ACTIVITIES

Financial Update provided, MAT reserve to be updated. Motioned to accept - by Stephane, seconded by Laura – Carried

8. STRATEGIC PRIORITIES REVIEW

- a. Workplan – Ongoing
- b. MAT Policy to move forward – Motioned by Stephane seconded by Geoff - Carried

9. OPERATIONAL ACTIVITIES

- a. Directors Report
- b. Hockey Canada U17 World Hockey Challenge
 - i. Host Committee
- c. Reception / Customer Service Position
- d. Summer Student Program
- e. Travel Guide / Maps
- f. Facility Guide Updates

TOURISM SARNIA-LAMBTON
Board of Directors Meeting Minutes
Wednesday May 8 2024 at 9:00am.
Lambton Shores Municipal Office
9577 Port Franks Rd. Thedford, ON N0M 2N0

g. Tall Ships 2025

10. IN CAMERA-

All Staff COLA and Performance Reviews for Next Band Steps – Motioned by Geoff seconded by Laura - carried

11. UPCOMING MEETING DATES:

a. Next Board Meeting- Wednesday June 12, 2024

ADJOURNMENT


Moved by Kevin and seconded by Dan - carried

BOARD CHAIR

SECRETARY

Dated _____

Dated _____

 <p style="text-align: center;">LONG-TERM CARE DIVISION</p>	
REPORT TO:	WARDEN AND LAMBTON COUNTY COUNCIL
DEPARTMENT:	LAMBTON MEADOWVIEW VILLA
PREPARED BY:	Michael Gorgey, General Manager
REVIEWED BY:	Stéphane Thiffeault, Chief Administrative Officer
MEETING DATE:	July 3, 2024
SUBJECT:	Small House Development Plan Update

BACKGROUND

On July 22, 2020, the Long-Term Care (“LTC”) Division engaged Bessant Pelech Associates Inc. (“BPA”) to create a Concept Paper to address the need for specialized accommodation and care for LTC Elders with complex dementias and behaviours posing risks to themselves and others. The paper, completed on September 16, 2020, outlined a care approach based on the internationally acclaimed Small House model, which emphasizes a residential scale with communal and private areas, fostering a household environment. Upon receipt of Council’s approval, staff submitted an LTC Bed Application to the Ministry of Long-Term Care (“MLTC”) to implement this model at the Lambton Meadowview Villa (“the Villa”) campus, proposing the creation of 10 new LTC beds.

The application highlighted the benefits of the Small House model, including reduced cognitive disorientation and agitation for residents, improved quality of life, and positive impacts on staff wellbeing and family involvement in elder care. With an increasing number of people with dementia in Lambton County, the Villa Small House project will enhance the LTC system’s capacity. In March 2021, the MLTC approved the addition of 10 new LTC beds for the County of Lambton (“the County”), incorporating the Villa Small House project into its capital development initiative to build 30,000 new LTC beds across Ontario by 2028.

In mid-June 2023, the Planning Committee decided to increase the Small House program’s capacity from 10 to 12 Elders. This decision followed insights gained during a two-day “Greenhouse Project” development workshop in Loveland, Ohio, attended by Planning Committee members and project Consultants. From various perspectives, including eldercare, operational performance, compliance, business, finance, communications, marketing, and campus development, the team endorsed the 12-bed model for its improved operational and financial feasibility.

Lambton County Council, at its meeting on October 4, 2023, endorsed the following motion through a recorded vote regarding the 'Small House Functional Program and Master Plan Report':

#3: Cook/Dennis: That Staff be hereby authorized to:

- a) Prepare and submit the LTC Bed Application to MLTC for the two (2) additional beds to bring the Small House capacity to 12 Elders.*
- b) Prepare and issue a Request for Proposal for a Prime Consultant to lead the various phases of building design and MLTC approval processes through all stages of the project (including design, tender, construction and opening).*
- c) Proceed with the work to comply with the MLTC licensing review and operational preparedness processes.*
- d) Prepare the evaluation protocols and study framework for the pilot project of the Small House.*

Carried.

Staff worked with BPA to prepare the application and submitted it in January 2024 as directed. On April 8, 2024, Staff received notice that the additional two beds were allocated to the application.

DISCUSSION

To complete the project in a timely manner, the County will require the services of a licensed architectural firm to act as Prime Consultant for the Small House development project. BPA continues to support staff through licensing review, MLTC operational review submissions, and to work collaboratively with the Prime Consultant through the design, inspection, and opening stages of the project.

Contract negotiations for the Prime Consultant are ongoing at the time of writing this report. The Prime Consultant will be responsible for the coordination and management of subconsultants including the design team through all stages of design, consultation and opening (including but not limited to mechanical, electrical, civil, and structural engineers, as well as landscape architect, kitchen/laundry consultant, and interior design). Staff continue to work with BPA on licensing harmonization between the Villa and the new Small House as required by the MLTC and the new operational plans for the Small House.

On April 23, 2024, the Ontario government announced that it was investing \$155.5M this year to help fast-track the construction of new or redeveloped long-term care homes. This funding is part of the government's \$6.4 Billion plan to build 58,000 new and upgraded long-term care beds across the province. The existing construction funding subsidy top-up was extended to eligible projects that receive approval to construct by November 30,

2024. If approved by the deadline, the County would be eligible to receive an additional construction subsidy of up to \$35 per bed, per day for 25 years.

To be eligible to receive capital funding, the Province requires that organizations enter into a “Long-Term Care Development Agreement” (“**DA**”). All construction and renovation projects must also meet compliance with the structural standards set out in the "Long-Term Care Home Design Manual". Staff have received the DA template from the MLTC and are in the process of gathering the required information for submission. To complete the required cost sections, the next step is to seek out a Construction Manager for the project. The Construction Manager will work with the Prime Consultant and the design team to give input into the design phase of the project and prepare bid packages for tender once appropriate approvals are in place. Some of the Construction Manager’s work, such as drawing & specification finalization, is needed for the County to prepare the estimate of cost submission that is necessary to complete the DA to be submitted to the Ministry. Construction can then begin once the DA is executed, and the Ministry has provided Approval to Construct.

Additionally, the MLTC requires County Council’s approval of the development project as described in this report with the associated budget as presented in the next section. This authorization is required at this point in the process to meet the expedited timeline for Construction Funding Subsidy top-up while we also continue to coordinate the DA, preliminary plans and working documents development simultaneously.

FINANCIAL IMPLICATIONS

The estimated cost to complete the Small House Project and the source of funding to complete the works is summarized in the chart below.

Description of Expenditures	2021 Capital	This Submission	2024 Revised Life to Date Capital Budget
- Planning, Development & Architectural	400,000	1,005,755	1,405,755
- Construction	0	8,070,000	8,070,000
- Contingency	0	1,750,000	1,750,000
Total Cost of Project	400,000	10,825,755	11,225,755
Source of Funding			
- LTC Reserve Fund	400,000	2,500,000	2,900,000
- Debt (Recoverable) Note 1)		7,724,803	7,724,803
- Province MLTC Grant		600,952	600,952
Total – Source of Funding		10,825,755	11,225,755

Additional County debt of \$7.72 Million is required for the completion of the Capital Works. The estimated net “additional” annual debt servicing cost for this works is \$291,000 based

on an amortization of 25 years at 5.0% rate. \$6.3 Million of debt servicing costs will be recovered by increased Provincial subsidy if the MLTC issues an Approval to Construct for this capital works project by the November 2024 deadline.

Costs to complete the “planning and development work”, through the Small House Functional Program and Master Plan project, were included in the Lambton Meadowview Villa 2021 Capital Budget. The cost of this works was estimated at \$400,000 and was funded by LTC reserves. These costs have escalated due to the increase in the number of beds required in the project and the expedited timelines required to meet the MLTC submission deadline. These costs will be partially offset by MLTC development and planning grants.

With the 12-beds allocated by the MLTC (i.e., the original award of 10 beds and the new award of two beds), the County is eligible for capital funding for the Small House. The capital funding model as per the Long-Term Care Home Capital Development Funding Policy (2022) is comprised of:

- Construction Funding Subsidy (“CFS”), based on the size and location of the LTC development project, is a per diem payment to the operator for 25 years. In previous development projects, the County used the CFS to off-set the mortgage payments over the funding period. If the November deadline is met, the time-limited top-up funding can be realized as indicated in the following funding scenario.

\$35 PRD Top Up Funding Scenario

\$35 PRD Top Up Funding		
Funding Component	PRD	Annual Funding
Base CFS Funding	\$ 20.78	\$ 91,016
Home Size Top Up	\$ 1.50	\$ 6,570
CFS Top Up	\$ 35.00	\$ 153,300
Total CFS Funding Subsidy (Over 25 Years)	\$ 57.28	\$ 6,272,160
Development Grant (@ 10%)	\$	350,952
Planning Grant (NFP and Municipal Homes)		\$250,000

- It is prudent that County staff take all necessary steps to meet the November deadline as failure to meet the required timeline would result in a substantial \$3.8 Million reduction in total CFS funding over 25 years.

CONSULTATIONS

The Small House Development Plan update was informed by Bessant Pelech Associates Inc. and staff including the General Manager, Long-Term Care, General Manager,

Corporate Services, General Manager, Finance, Facilities and Court Services, Financial Coordinator LTC, were consulted throughout the process.

STRATEGIC PLAN

The development of the Small House is consistent with the Mission Statement of the County of Lambton and ties into the outcomes of the County’s Strategic Plan, specifically Area of Effort #3 – Community Development, Health, and Wellness:

- Implementing, monitoring and updating community health and wellness-related plans and priorities, including the Long-Term Care division’s mission, vision, and values. Through partnerships and collaborations, we foster an environment that is responsible to the needs and wishes of the people who live here and their families. Innovation, networking, openness to change and dialogue are essential to creating a culture of service excellence.

CONCLUSION

The proposed Small House offers an innovative living environment for people with complex dementias across Lambton County and is in keeping with the long history of Lambton County being a leader in dementia care. Its smaller scale provides a less institutional setting, benefiting residents, staff, and families alike.

The Ontario government, through the MLTC, is committed to creating new long-term care beds by 2028 to address the growing demand. Continuing the momentum from pre-design work will help the County qualify for the anticipated second wave of enhanced capital funding.

As the first Small House in Ontario, this initiative allows the County to formally evaluate and leverage pilot study findings to advance long-term care in the province. Additionally, it will provide a platform to advocate for the redevelopment of the existing Villa, accessing new capital funding from MLTC.

RECOMMENDATIONS

- a) **That the Small House Addition Project (“Project”) for Lambton Meadowview Villa (the “Project”) at an estimated cost of \$10.82M is hereby approved and authorized.**
- b) **That the Project be funded as follows:**
 - **\$2.5M from LTC Reserves;**
 - **\$7.72M from debt (recoverable);**
 - **\$0.6M from provincial grants; and**

- **that Staff be authorized to draw and/or commit the corporation to the stated debt, as noted above.**
- c) **That Staff be authorized to finance the pre-construction costs for the Project by drawing from the LTC Reserve.**
- d) **That Staff be directed to award a Construction Manager contract for the Project without a signed Development Agreement with the Ministry of Long-Term Care to enable the County to issue the bid packages and prepare the Class B cost submission necessary for completion of the Development Agreement with the Ministry of Long-Term Care.**
- e) **That Staff update Council, through the Committee of the Whole, in September 2024 on the status of this project.**

**MINUTES
COMMITTEE OF THE WHOLE**

(Infrastructure & Development Services/Public Health Services – Emergency Medical Services/Cultural Services/Long-Term Care/Corporate Services/Finance, Facilities and Court Services/Social Services)

June 19, 2024

A meeting was held at the County Building at 9:03 a.m. on the above date.

Present

Chair K. Marriott and Members J. Agar, G. Atkinson, T. Case, D. Cook, B. Hand, B. Loosley, C. McRoberts, S. Miller, D. Sageman, I. Veen and B. White attended in person. Members M. Bradley, A. Broad and B. Dennis attended virtually. Various staff were present including the following General Managers: Mr. J. Cole, General Manager, Infrastructure and Development Services, Mr. S. Turner, Manager, Emergency Medical Services, Mr. A. Meyer, General Manager, Cultural Services, Mr. M. Gorgey, General Manager, Long-Term Care, Mr. L. Palarchio, General Manager, Finance, Facilities and Court Services, Ms. V. Colasanti, General Manager, Social Services, Ms. O. Leger, General Manager, Corporate Services, County Solicitor and Clerk, and Mr. S. Thiffeault, Chief Administrative Officer.

Absent

D. Boushy and D. Ferguson.

Disclosure of Pecuniary Interest

None.

GUEST SPEAKERS

MPP Bob Bailey and MPP Steve Pinsonneault joined the Committee of the Whole meeting and received questions and comments from members of County Council on a variety of matters.

INFRASTRUCTURE & DEVELOPMENT SERVICES DIVISION

Correspondence to Receive and File

IDS 07-01-24 A resolution from Sébastien Dion, Clerk, the Municipality of Casselman, dated May 7, 2024 regarding Autonomy of Conservation Authorities in Ontario. The

Committee of the Whole – June 19, 2024 (page 2)

Municipality of Casselman is seeking support on its resolution below. Please see attached for the full resolution.

THEREFORE BE IT RESOLVED that the Municipality of Casselman stands in solidarity, expressing deep concern and opposition to the proposed regulatory changes under the Conservation Authorities Act;

BE IT FURTHER RESOLVED that the Municipality of Casselman supports the call to uphold the principles of scientific integrity, local expertise, and community input in conservation efforts, advocating for the autonomy of conservation authorities to protect our environment from decisions that favor development at the expense of environmental integrity;

AND BE IT FURTHER RESOLVED that Municipality of Casselman urges all Ontario municipalities to join in this call by supporting the letter addressed to the MNRF by Mayor Genevieve Lajoie, and to advocate for the MNRF to reconsider the proposed regulatory changes in favor of environmental stewardship, public trust, and the rights of future generations.

PD 07-03-24 A letter from Chuck Chivers, President, Lambton County Radio Club, dated June 12, 2024 regarding an invitation to County Councillors to attend the Lambton County Radio Club Field Day 2024 event on Saturday June 22nd at Krall Park, 4477 Shilo Line, Enniskillen.

#1: Loosley/Veen: That correspondence IDS 07-01-24 and PD 07-03-24 be received and filed.

Carried.

Information Reports

#2: Miller/Atkinson: That the following Information Reports from the Infrastructure and Development Services Division be received and filed:

- a) Information Report dated June 19, 2024 regarding Bill 185, *The Cutting Red Tape To Build More Homes Act, 2024* and Draft Provincial Policy Statement 2024.
- b) Information Report dated June 19, 2024 regarding Active Transportation and the County Road Network.
- c) Information Report dated June 19, 2024 regarding MECP ERO Application Regarding York1 Site.

Carried.

Committee of the Whole – June 19, 2024 (page 3)

Reports Requiring a Motion

Report dated June 19, 2024 Regarding Two New Service Agreements and Staffing Levels

#3: Cook/Sageman: That the Building Services Department is hereby authorized to add a full-time Building Inspector to its staff.

Carried.

Report dated June 19, 2024 Regarding Update Appointment By-Law for Area Weed Inspectors

#4: Hand/Loosley: That Ms. Jessica Van Den Berge be appointed an Area Weed Inspector and that By-Law No. 13 of 2019 be updated to reflect such appointment.

Carried.

Report dated June 19, 2024 Regarding Update Appointment By-Law for Inspectors

#5: White/Cook: That Mr. Michael Anic be appointed as Building Inspector and that By-Law No. 29 of 2023 be updated to reflect such appointment.

Carried.

Report dated June 19, 2024 Regarding Woodlands Conservation By-Law Revision

#6: Miller/Veen:

a) That the revisions to the Woodlands Conservation By-Law, including the Woodlands Hearings Board Rules of Procedure (“Woodlands By-Law”), attached hereto are hereby approved and shall take effect on July 3, 2024, and that the revised Woodlands By-Law be presented to County Council for its review and consideration.

b) That By-Law No. 1 of 2024 (“Fees Schedule By-Law”) be amended as follows:

- a. The \$1,250 fee associated with the deleted Application for Exemption to Clear Woodlands be removed;
- b. That the Appeal Fee of \$400.00 be added;
- c. That the \$275.00 fee for Farm Edge Maintenance Application be added; and
- d. That a revised Fees Schedule By-Law be presented to County Council for its review and consideration.

Defeated.

Committee of the Whole – June 19, 2024 (page 4)

PUBLIC HEALTH SERVICES DIVISION – EMERGENCY MEDICAL SERVICES

No reports.

CULTURAL SERVICES DIVISION

Information Report

Information Report dated June 19, 2024 Regarding EarlyON Centre Pop-Up at Sarnia Library

#7: Agar/Loosley: That Information Report dated June 19, 2024 regarding EarlyON Centre Pop-Up at Sarnia Library be received and filed.

Carried.

Reports Requiring a Motion

Report dated June 19, 2024 Regarding Museums, Gallery and Archives Collections Management April 2024

#8: Loosley/Veen: That the Museums, Gallery and Archives Collections Management April 2024 Report be accepted, and items recommended for acceptance be approved for inclusion in the respective permanent collections.

Carried.

Report dated June 19, 2024 Regarding County of Lambton Corporate Climate Change Strategy

#9: Cook/Miller: That the Corporate Climate Change Adaptation Strategy attached hereto be adopted.

Carried.

LONG-TERM CARE DIVISION

Information Report

Information Report dated June 19, 2024 Regarding 2024 Quality Initiative Report for Long-Term Care

#10: Atkinson/McRoberts: That Information Report dated June 19, 2024 regarding 2024 Quality Initiative Report for Long-Term Care be received and filed.

Carried.

CORPORATE SERVICES DIVISION

No reports.

FINANCE, FACILITIES AND COURT SERVICES DIVISION

Information Reports

#11: Case/Cook: That the following Information Reports from Finance, Facilities and Court Services Division be received and filed:

- a) Information Report dated June 19, 2024 regarding 2024 - 1st Quarter Financial Update.
- b) Information Report dated June 19, 2024 regarding Court Services - 2024 1st Quarter Statistics and Activity.

Carried.

Report Requiring a Motion

Report dated June 19, 2024 Regarding Policing Grant Consultation

#12: Loosley/Sageman:

- a) That the County continue providing the annual Policing Grant of \$600,000 in the 2025 budget and the grant be reallocated to each municipality based on 2023 property assessment data.
- b) That the Policing Grant provided to local municipalities be reassessed in two (2) years in preparation of the 2027 Budget.

Carried.

SOCIAL SERVICES DIVISION

Information Reports

#13: Miller/Atkinson: That the following Information Reports from the Social Services Division be received and filed:

- a) Information Report dated June 19, 2024 regarding Housing and Homelessness Plan Progress Report.
- b) Information Report dated June 19, 2024 regarding Homelessness Prevention and Affordable Housing Update.

Carried.

Committee of the Whole – June 19, 2024 (page 6)

OFFICE OF THE CAO

Correspondence to Receive and File

CAO 07-02-24 A letter from Carrie McEachran, Chief Executive Officer, Sarnia Lambton Chamber of Commerce, dated June 3, 2024 congratulating the County of Lambton on its 175th Anniversary.

#14: Case/White: That correspondence CAO 07-02-24 be received and filed.

Carried.

Time: 10:01 a.m.

IN-CAMERA

#15: Veen/Loosley: That the Chair declare the Committee go in-camera to discuss the following:

- a) to receive a report regarding the acquisition of property in the City of Sarnia, and to provide instructions in relation thereto, pursuant to s. 239(2)(c) of the *Municipal Act, 2001*.
- b) a report and provide instructions regarding negotiations between the County and a third party relating to a development project in the City of Sarnia, pursuant to s. 239(2)(e)(k) of the *Municipal Act, 2001*.

Carried.

#16: (Motion to be dealt with at the Lambton County Council (CLOSED SESSION) meeting dated July 3, 2024).

#17: (Motion to be dealt with at the Lambton County Council (CLOSED SESSION) meeting dated July 3, 2024).

#18: White/Loosley: That the Chair declare the Committee go back into Open Session.

Carried.

ADJOURNMENT

#19: Veen/McRoberts: That the Chair declare the meeting adjourned with the next meeting to be held on Wednesday, September 18, 2024, at 9:00 a.m. at the County Building, Wyoming, Ontario.

Carried.

Time: 10:10 a.m.

Committee of the Whole – June 19, 2024 (page 7)

Kevin Marriott
Chair

Olivia Leger
Clerk

**MINUTES
AUDIT COMMITTEE**

June 19, 2024

A meeting was held at the County Building at 10:20 a.m. on the above date.

Present

Chair D. Cook, Warden, K. Marriott. Members: G. Atkinson, B. Loosley, S. Miller, , and Deputy Warden B. White attended in person. Also present were Ms. L. Titus, Manager, Financial Administration Services, Ms. S. Harper, Manager, Divisional Support Services, Mr. L. Palarchio, General Manager, Finance, Facilities and Court Services, Mr. S. Thiffeault, Chief Administrative Officer, and Ms. O. Leger, General Manager, Corporate Services, County Solicitor and Clerk.

Absent

None.

Disclosures of Pecuniary Interest: None.

Appointment of Committee Chair

#1: Atkinson/Loosley: That Councillor Doug Cook be appointed as Chair of the Audit Committee for 2024.

Carried.

Mr. Ferruccio Da Sacco and Ms. Gale Koehler of BDO Canada LLP attended the meeting virtually.

Auditor's Presentation

Mr. Ferruccio Da Sacco, CPA, CA, Partner, A&A and Ms. Gale Koehler, CPA, CA, Senior Manager, A&A, BDO Canada LLP, provided an overview of the draft audited Financial Statements of The Corporation of the County of Lambton.

Items for Discussion

2023 Consolidated Financial Statements

The Auditors of BDO Canada LLP presented The Corporation of the County of Lambton's 2023 Consolidated Financial Statements and Trust Funds Statements.

Audit Committee – June 19, 2024 (page 2)

#2: White/Loosley: That The Corporation of the County of Lambton's 2023 Consolidated Financial Statements and Trust Funds Statements be received.

Carried.

The Committee reviewed the Auditor's correspondence titled "The Corporation of the County of Lambton Audit Final Report to the Audit Committee for Year Ended December 31, 2023".

#3: Atkinson/Miller: That the Auditor's correspondence titled "The Corporation of the County of Lambton Audit Final Report to the Audit Committee for Year Ended December 31, 2023" be received.

Carried.

The Auditors presented BDO's Management Letter. The Committee reviewed the Management Letter with the Auditors.

#4: White/Loosley: That BDO's Management Letter be received.

Carried.

Auditor's Correspondence and Draft Response Letter

The Committee received and reviewed the BDO-County of Lambton Fraud Letter dated April 9, 2024, from Mr. Ferruccio Da Sacco, CPA, CA, Partner, A&A, BDO Canada LLP, advising that generally accepted auditing standards require auditors to communicate to Council with regards to fraud and error and the impact it may have on the audited financial statements for the year ended December 31, 2023. The Auditors requested responses to the questions presented within the letter and staff responded with the County of Lambton Response Letter dated June 19, 2024, as presented in the agenda.

#5: Loosley/Marriott: That the BDO-County of Lambton Fraud Letter dated April 9, 2024 be received.

Carried.

Further Discussion

Mr. Thiffeault, Mr. Palarchio, Ms. Harper, and Ms. Titus left the meeting at 10:43 a.m. Upon their departure, the Committee members and Auditors continued the meeting. Ms. Leger, Clerk, remained in the meeting for recording-keeping purposes.

A general discussion ensued between the auditors and members of the Audit Committee.

#6: Loosley/Atkinson: That the County of Lambton's Consolidated Financial Statements and Trust Funds Financial Statements for the year ended December 31, 2023, be accepted and authorized for release and distribution.

Carried.

Audit Committee – June 19, 2024 (page 3)

#7: White/Loosley: That the Auditor's Management Letter be accepted as presented.
Carried.

#8: Loosley/Miller: That the BDO - County of Lambton Fraud Letter dated April 9, 2024, be received and that the draft County of Lambton Response Letter dated June 19, 2024, be approved and the Warden be authorized to execute and deliver the same to the auditors.
Carried.

Mr. Thiffeault, Mr. Palarchio rejoined the meeting at 10:47 a.m.

Adjournment

#9: Miller/Atkinson: That the Chair declare the meeting adjourned.
Carried.

Time: 10:48 a.m.

Doug Cook
Chair

Olivia Leger
Clerk

THE CORPORATION OF THE COUNTY OF LAMBTON

BY-LAW NO. 19 OF 2024

**“A By-Law to Appoint Area Weed Inspectors
for the County of Lambton”**

WHEREAS The Corporation of the County of Lambton (the "County") has jurisdiction to apply and enforce the *Weed Control Act*, R.S.O. 1990, c. W. 5. (the "Act") throughout Lambton County and throughout the local municipalities for which it provides Act enforcement services;

AND WHEREAS s. 6(1) of the Act requires the County to appoint area weed inspectors to enforce the Act throughout the County of Lambton;

AND WHEREAS this Council previously enacted By-Law No. 13 of 2019 appointing area weed inspectors for purposes of the Act but wishes to update and restate such appointments on account of personnel changes;

NOW THEREFORE the Council of The Corporation of the County of Lambton enacts as follows:

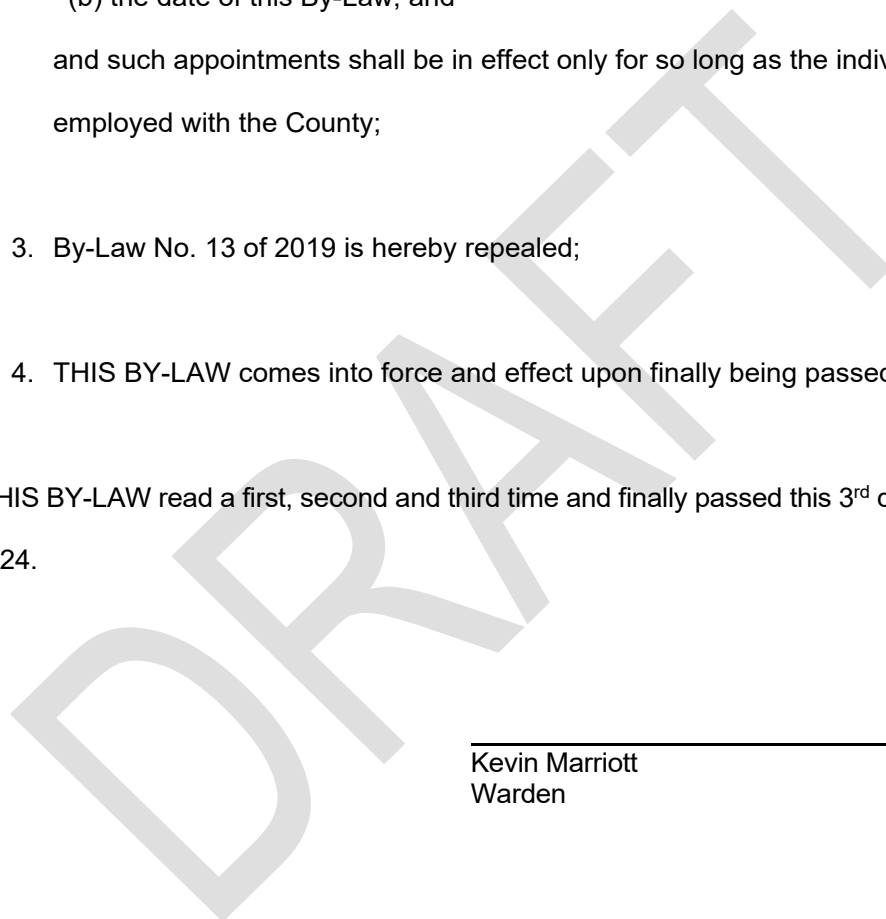
1. The individuals named in Schedule "A" attached hereto are hereby appointed area weed inspectors for purposes of enforcing the Act and carrying any and all other duties that the Act assigns to area weed inspectors;

2. The appointments set out in paragraph 1 hereof are in effect on the earlier of:
 - (a) the date that the individual assumed the duties and responsibilities of the position(s) appointed to, which may be retroactive to the date of the commencement of their employment;
 - (b) the date of this By-Law; andand such appointments shall be in effect only for so long as the individuals are employed with the County;
3. By-Law No. 13 of 2019 is hereby repealed;
4. THIS BY-LAW comes into force and effect upon finally being passed.

THIS BY-LAW read a first, second and third time and finally passed this 3rd day of July, 2024.

Kevin Marriott
Warden

Olivia Leger
Clerk



SCHEDULE A TO BY-LAW NO. 19 OF 2024

The following individuals are hereby appointed area weed inspectors for the purposes of the *Weed Control Act*, R.S.O. 1990, c. W.5.:

<u>Position</u>	<u>Appointed Individuals (Name)</u>
Area Weed Inspector:	BEDARD, Kelly McKAY, Duane SOETEMANS, Jesse VAN DEN BERGE, Jessica

DRAFT

THE CORPORATION OF THE COUNTY OF LAMBTON

BY-LAW NO. 20 OF 2024

**“A By-Law to Appoint a Chief Building
Official and Inspectors for The County of Lambton”**

WHEREAS The Corporation of the County of Lambton (the "**County**") has jurisdiction to apply and enforce the *Building Code Act, 1992*, S.O. 1992, c.23 (the "**Code**"), as amended, throughout Lambton County and throughout the local municipalities for which it provides Code enforcement services;

AND WHEREAS the Council of the County is authorized under the Code to appoint a Chief Building Official and inspectors for the enforcement of the Code in such areas in which the County has jurisdiction;

AND WHEREAS this Council previously enacted By-Law No. 29 of 2023 to appoint a Chief Building Official, acting Chief Building Official(s) and inspectors for purposes of the Code but wishes to update and restate such appointment on account of personnel changes;

NOW THEREFORE this Council of The Corporation of the County of Lambton enacts as follows:

1. The individuals named in Schedule "A" attached hereto are hereby appointed to the positions identified therein for purposes of the Code.

2. The appointments set out in paragraph 1 hereof are in effect on the earlier of:
 - (a) the date that each individual assumed the duties and responsibilities of the position(s) appointed to, which may be retroactive to the date of the commencement of their employment; and
 - (b) the date of this By-Law;

and such appointments shall be in effect only for so long as the individual is employed with the County.

3. That By-Law No. 29 of 2023 is hereby repealed.
4. THIS BY-LAW comes into force and effect upon finally being passed.

THIS BY-LAW read a first, second and third time and finally passed this 3rd day of July, 2024.

Kevin Marriott
Warden

Olivia Leger
Clerk

DRAFT

SCHEDULE A TO BY-LAW NO. 20 OF 2024

The following individuals are hereby appointed to the following positions for the purposes of the *Building Code Act, 1992*, S.O. 1992, c. 23:

<u>Position</u>	<u>Appointed Individuals (Name)</u>
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Chief Building Official:	NAUTA, Corrine
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Inspector(s):	ANIC, Michael BEDARD, Kelly COLES, Nicole KERRIGAN, Philip KOLA, Simon MCDOUGALL, Richard MCKAY, Duane NAPIER, Paul SOETEMANS, Jesse VAN DEN BERGE, Jessica VERMEIREN, Samantha
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Acting Chief Building Official:	Any one of the Inspectors appointed above (as nominated by the Chief Building Official) shall have the authority to serve as the acting Chief Building Official for the purposes of the Code during the absence of the Chief Building Official.
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THE CORPORATION OF THE COUNTY OF LAMBTON

BY-LAW NO. 21 OF 2024

"A By-Law of The Corporation of the County of Lambton to confirm the resolutions and motions of Lambton County Council which were adopted up to and including July 3, 2024"

WHEREAS it has been expedient that from time to time, the Council of The Corporation of the County of Lambton should enact the resolutions or motions of Council;

AND WHEREAS it is deemed advisable that all such actions which have been adopted by resolution or motion of Council only, should be authorized by By-Law;

NOW THEREFORE the Council of The Corporation of the County of Lambton enacts as follows:

1. That all actions of Council which have been authorized by a resolution or motion of Council and adopted in open Council and that were recorded in the minutes of Council or the minutes of a Committee of Council and accepted by Council up to and including July 3, 2024, be hereby confirmed.

THIS BY-LAW read a first, second and third time and finally passed this 3rd day of July, 2024.

Kevin Marriott
Warden

Olivia Leger
Clerk

DRAFT



You're Invited to a BBQ!

THE
Marshall Gowland
MANOR
in Sarnia, Ontario

Join us on Tuesday, July 16th, 2024 at 5:00 p.m. for a Family BBQ!

BBQ Chicken, salads & desserts to be enjoyed by all.



**Tickets are available for purchase for \$12 each at the business office until
Tuesday, July 9th, 2024.**

Two tickets will be available for each Elder. More tickets may become available depending on ticket sales.

*Please note that this event will be held outdoors. Indoor washrooms will be made available.

www.LambtonCares.ca



You're Invited to a BBQ!

THE *North Lambton* **LODGE** *in Forest, Ontario*

Join us on Thursday, August 8, 2024 at 5pm for a Family BBQ!

Chicken, salads & desserts to be enjoyed by all.



Tickets are \$12 and available for purchase until August 1. Tickets will not be held without payment.

Please note this event will be held outdoors

Indoor washrooms are available.

www.LambtonCares.ca



You're Invited to a BBQ!

THE *Lambton Meadowview* **VILLA** *in Petrolia, Ontario*

**Join us on Thursday September 5, 2024 at 5:00 p.m. – 7 p.m. for a
Family BBQ!**

Chicken, salads & desserts to be enjoyed by all.



Tickets are available for purchase for \$12 each at the business office until
August 30, 2024.

*Please note that this event will be held outdoors. Indoor washrooms will be
made available.

www.LambtonCares.ca